

Restore from Backup - Mac

Copy Your Backup Files to a New Computer

1. Log in to your new computer with your Active Directory (AD) username and password
2. Make sure all windows are closed or minimized in the dock
3. Connect your external hard drive to your computer, and wait until it appears on the desktop.
4. Click on **GO** in the **Finder menu** on the desktop of your new computer
5. Click on **HOME**
6. Verify that you can see a house icon with your e#####, and a list of folders for Desktop, Documents, Downloads, Movies, Music, and Pictures
7. Double-click on the external hard drive icon to open the device
8. Arrange the two open windows so that they are next to one another on the desktop.
9. Click **once** on your **Backup XX-XX-XXXX** file in the external hard drive to select it
10. Press **Command** ⌘ + **C** to copy the file
11. Double-click on the **DOCUMENTS folder** in the Home menu to open it
12. Click once inside the **DOCUMENTS** folder and press **Command** ⌘ + **V** to paste the backup file
13. Repeat this process for your **Music, Pictures, and Movies** files, but be sure to copy the files into the appropriate folder
 - Music backup > **Music folder**
 - Picture backup > **Picture folder**
 - Movie backup > **Movie folder**

This process may take some time depending on the size of your backup files. Please be patient and allow the entire file to finish copying onto the new computer.

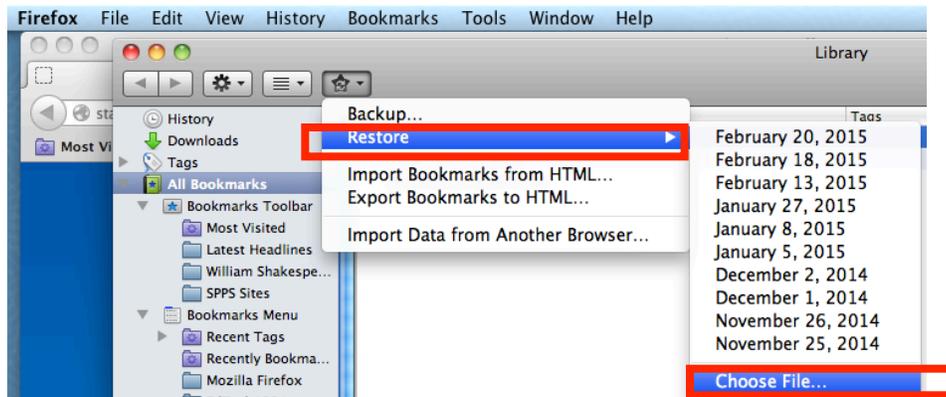
Continue on to page 2 to learn how to restore your bookmarks on your new computer.

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Restore your Bookmarks to a New Computer

Restore FIREFOX Bookmarks

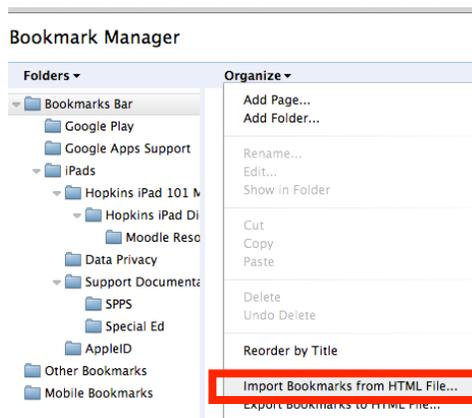
1. Log in to the new computer and connect your external hard drive with your backup files
2. Open the **FIREFOX** browser
3. In the Firefox menu, click on **BOOKMARKS**, and select **SHOW ALL BOOKMARKS**
4. Click on the **Star icon**, select **RESTORE**, and **CHOOSE FILE**



4. Locate and select your Firefox backup file, and click **OPEN**
5. You will see a message stating that your bookmarks will be replaced. Since this is a new computer, click **YES**.

Restore CHROME Bookmarks

1. Log in to the new computer and connect your external hard drive with your backup files
2. Open the **CHROME** browser
3. Click on **BOOKMARKS** in the Chrome browser menu, and select **BOOKMARK MANAGER**
4. Click **ORGANIZE** and then select **IMPORT BOOKMARKS FROM HTML FILE**

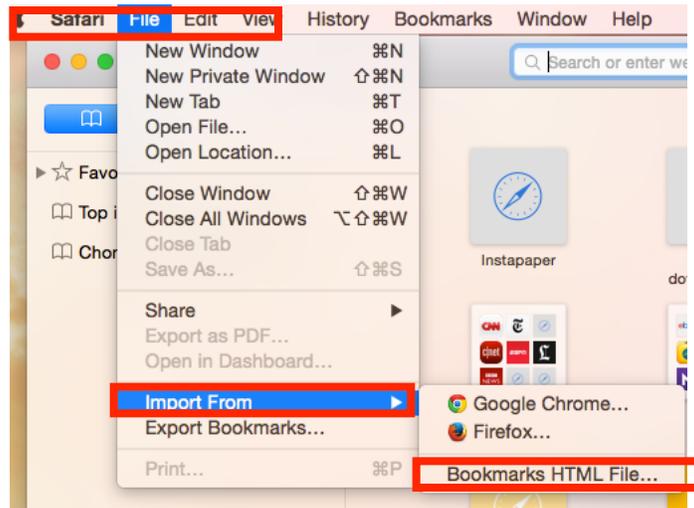


5. Select your **CHROME** bookmarks **XX-XX-XXXX** file on your external hard drive and click **OPEN**
6. Click **YES** if you need to confirm that you want to save these bookmarks

Restore from Backup - Mac

Restore SAFARI Bookmarks

1. Log in to the new computer and connect your external hard drive with your backup files
2. Open the **SAFARI browser**
3. Click on **FILE** in the Safari menu, and select **IMPORT FROM**
4. Click on **BOOKMARKS HTML FILE**



5. Select your **SAFARI BOOKMARKS XX-XX-XXXX** file from your external hard drive and click **IMPORT**

