

## EXECUTIVE SUMMARY

### Personal Protective Equipment Program

#### 1910.132-1910.138

This document presents a brief overview and summary of the official written program. The official program is a comprehensive guide to assist District staff in complying with the requirements of the OSHA standard.

#### PROGRAM OBJECTIVE:

To evaluate and provide for the need of personal protective equipment through the use of work hazard assessment. Personal protective equipment shall be provided to all employees and the use of the protective equipment shall be enforced by supervisors for employee's personal protection.

#### PROCEDURES:

##### General Requirements

- ESG responsible for communicating and implementing all aspects of the program.

##### Employee Training

- Training will take place before and during the distribution of certain types of PPE
- Re-training will occur if employee's knowledge shows lack of understanding, workplace tasks change where new PPE is required, and other various reasons
- ESG may perform informal interviews with users to investigate / assess their knowledge of and adherence to the requirements of the standard.

##### Personal Protective Equipment:

- Appropriate PPE is required to be worn **at all times** when employees are exposed to hazards that cannot be eliminated through the use of preferred elimination, substitution, engineering or administrative controls.

##### Other Information:

- Type of PPE that is provided are as follows: Hand, Body, Foot, Head, Hearing, Respiratory, Electrical, etc.
- All of the Personal Protective Equipment can be obtained by requesting it from the Environmental Services Group.

#### RECORDKEEPING REQUIREMENTS:

##### Records:

- Maintained by ESG and available upon request.
- Contact Information: Environmental Services Group | Phone: 651.744.1800  
Web Site: <https://www.spps.org/Page/3470> | Email: [ESG@spps.org](mailto:ESG@spps.org)