The Soe Family

Ler and Su Soe are married. They have four children, two boys and two girls. They came to the United States three years ago from Burma. Their first year in the U.S. they lived in New York City. After that they moved to St. Paul, Minnesota.

Ler works at a fast food restaurant. His pay is low so he wants to get a better job. He is going to apply for a forklift operator job at a warehouse. Su wants to get a job too, but first she wants to learn English.

1) How long did Ler Soe and his family live in New York City?
   A. Five years
   B. four years
   C. three years
   D. one year

2) Why does Ler want a new job?
   A. He wants to study English.
   B. He doesn’t make much money.
   C. He doesn’t like fast food.
   D. The job is too hard.
Job Ads

Housekeeping
Immed. openings. 1-yr. exp. req.
F/T & P/T avail. $12/hr. to start.
pd. vac. Call mgr., (412) 422-4322
for appt. Maritime Hotels

3) How can you apply for this job?
A. send an application
B. go to Maritime Hotels
C. call the manager
D. send an email

4) What does the job require?
A. 1 year experience
B. a recommendation
C. immediate openings
D. part time availability
Maritime Hotels: Employment Application

Position Wanted: Housekeeping

Section 1

<table>
<thead>
<tr>
<th>Name</th>
<th>Phuong H</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last</td>
<td>Vo</td>
</tr>
<tr>
<td>First</td>
<td></td>
</tr>
<tr>
<td>Soc. Sec. No.</td>
<td>122-06-0999</td>
</tr>
<tr>
<td>Address</td>
<td>Dayton Ave.</td>
</tr>
<tr>
<td>City</td>
<td>St. Paul</td>
</tr>
<tr>
<td>State</td>
<td>MN</td>
</tr>
<tr>
<td>Zip Code</td>
<td>55107</td>
</tr>
<tr>
<td>Phone</td>
<td>(651) 111-2222</td>
</tr>
<tr>
<td>Daytime</td>
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</tr>
<tr>
<td>Evening</td>
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Section 2

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<th>Availability:</th>
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<td>Hours per Week Available</td>
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<tr>
<td>Shift Preference</td>
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<tr>
<td>Start date:</td>
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<tr>
<td>Are you available for overtime?</td>
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Section 3

<p>| Education: |</p>
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<thead>
<tr>
<th>Elementary School</th>
<th>Name</th>
<th>Location</th>
<th># of yrs.</th>
<th>Graduated?</th>
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<tbody>
<tr>
<td>Vietnam</td>
<td></td>
<td></td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>High School</td>
<td></td>
<td>Vietnam</td>
<td>3</td>
<td>No</td>
</tr>
<tr>
<td>College</td>
<td></td>
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<tr>
<td>Voc. Training</td>
<td>Qvan Beauty School, St. Paul</td>
<td>1</td>
<td>Yes</td>
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Section 4

<table>
<thead>
<tr>
<th>Work Experience: (Most recent first)</th>
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<tbody>
<tr>
<td>Dates</td>
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<tr>
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<tr>
<td>3/01-Pres.</td>
</tr>
<tr>
<td>1/00-2/01</td>
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<tr>
<td>6/96-6/99</td>
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Section 5

<table>
<thead>
<tr>
<th>Skills:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hair stylist, nails, cleaning, sales, bilingual Vietnamese/English</td>
</tr>
</tbody>
</table>

| Keyboarding 30 wpm |

Section 6

<table>
<thead>
<tr>
<th>References:</th>
<th>Name</th>
<th>Relationship</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Thung Nguyen</td>
<td>Supervisor</td>
<td>(651) 212-3333</td>
</tr>
<tr>
<td>2.</td>
<td>Adam Stuart</td>
<td>Supervisor</td>
<td>(901) 445-5566</td>
</tr>
<tr>
<td>3.</td>
<td>Karen Sandoval</td>
<td>Teacher</td>
<td>(901) 555-6677</td>
</tr>
</tbody>
</table>

5) Why did Phuong leave the Beauty Salon?
   A. She moved.
   B. She wanted more pay.
   C. She was laid off.
   D. She wanted more hours.

6) When can Phuong begin working at a new job?
   A. next week
   B. 3/01 through present
   C. first shift
   D. as soon as possible
Apartment Problems

Nugus and Seble Haile have four children. They are all living in a two-bedroom apartment. The apartment is small, but that is not the only problem with their apartment. First, their neighborhood is noisy and dangerous. People are always yelling in the streets during the night. Nugus even saw a man dealing drugs outside of their apartment building one night. Nugus called the police to complain but when they got there, the man was already gone.

There are problems inside their apartment too. The ceiling leaks in the bathroom every time the people upstairs take a shower. Nugus complained to the manager but the manager told him to put a bucket under the leak. He told him that he would fix the problem soon. It is one month later and the ceiling still leaks. Nugus and Seble want to find a bigger apartment in a better neighborhood. They are starting to look in the newspaper everyday.

7) What are the two biggest problems with the apartment?
   A. The neighborhood is dangerous and the ceiling leaks.
   B. Their apartment is expensive and small.
   C. The ceiling leaks and the apartment is expensive.
   D. The neighborhood is dangerous and the manager complains too much.

8) Why did Nugus complain to the manager?
   A. because he saw a drug dealer
   B. because the ceiling was leaking
   C. because the apartment is too small
   D. because the police came too late

9) What do Nugus and Seble plan to do?
   A. Write a letter to the manager.
   B. Buy a house.
   C. Rent a bigger apartment.
   D. Fix the ceiling.
### For Sale: Houses

<p>| | | | | | | | | | | | | | | | | |</p>
<table>
<thead>
<tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Hill City</td>
<td>$210,000</td>
<td>2BR 2BA, xlnt cond, sm patio, lg frnt yd, (892) 111-2345</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Jamestown</td>
<td>$190,000</td>
<td>2BR 1BA, wood flrs, central ht/AC, lg gar, new crpt, eves (893) 222-3456</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>3</td>
<td>Richfield</td>
<td>$230,000</td>
<td>3BR 2½ BA, FP wood flrs, lg 2 car gar, nr schls. (894) 333-4567</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4</td>
<td>Wilma</td>
<td>$189,000</td>
<td>3BR 2BA, fnshd bsmnt, remod kitchen w/ new appl, fncld yd for pets. (895) 444-5678</td>
<td></td>
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</tr>
</tbody>
</table>

10) Which houses have two bedrooms?
   A. houses 1 and 4
   B. houses 1 and 3
   C. houses 1 and 2
   D. houses 2 and 4

11) Which house has a big front yard?
   A. #1
   B. #2
   C. #3
   D. #4
**Rental Application**

<table>
<thead>
<tr>
<th>Applicant's Name</th>
<th>Date: ____________</th>
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</thead>
<tbody>
<tr>
<td><strong>Current Address</strong></td>
<td><strong>Last</strong></td>
</tr>
<tr>
<td>Street</td>
<td>Apt#</td>
</tr>
<tr>
<td>Phone No.</td>
<td>Soc. Sec. No.</td>
</tr>
<tr>
<td>Current landlord</td>
<td>Length of Time</td>
</tr>
<tr>
<td>Marital Status:</td>
<td>Single</td>
</tr>
<tr>
<td>No. of children still living at home:</td>
<td></td>
</tr>
<tr>
<td>Children's Ages</td>
<td></td>
</tr>
<tr>
<td>Pets:</td>
<td>Yes</td>
</tr>
<tr>
<td>Car(s):</td>
<td>Yes</td>
</tr>
<tr>
<td>Applicant's place of employment:</td>
<td></td>
</tr>
<tr>
<td>Spouse's place of employment:</td>
<td></td>
</tr>
<tr>
<td>Desired move-in date</td>
<td>m</td>
</tr>
</tbody>
</table>

12) The Soe family has been living at their present address for three years. Their landlord's name is Ms. Rivas. Where should Saw write this information?  
   - A. line 4  
   - B. line 3  
   - C. line 2  
   - D. line 9

13) What should Saw write on line 10?  
   - A. where he works  
   - B. his job title  
   - C. where his wife works  
   - D. his wife's name

14) What should Saw write on line 11?  
   - A. when he moved into his last apartment  
   - B. when he wants to move into the new apartment  
   - C. how long they want to stay  
   - D. the date they plan to move out of the new apartment.
Kelly Pharmacy
1236 LaRue Ave., Minneapolis, MN
RX# 94256
Thai Moua

Dosage: 1 capsule three times a day as needed. Do not take more than 6 capsules in 48 hours. Warning: May cause dizziness and nausea. If symptoms continue for more than 48 hours, consult your doctor.

15) How much of this medication can Thai take in 48 hours?
A. 8 capsules
B. 6 capsules
C. 4 capsules
D. 2 capsules

16) What should Thai do if his symptoms continue for more than forty-eight hours?
A. Refill his prescription
B. Take more medicine
C. Wait another eight hours
D. Call his physician
Ler's New Job

Ler has been working at the Smither's Warehouse for two months. He works second shift Monday through Friday, 2:30 – 11:00. His salary is much higher than at his previous job. He also receives benefits like medical and dental insurance for himself and his family. His second year on the job, he will get one week paid vacation each year. Ler is happy with his new job. He’s not happy with the hours, though. He wishes he could be home in the evening when his children come home from school. He hopes that in another year he can switch to first shift.

Su has been learning English at an adult learning center. She used to be a nurse in her country and would like to be a nurse in the U.S. when her children are older. She knows she needs to improve her English so she can get her nursing degree. Right now, she doesn’t have a job so she can take English classes while her children are in school.

17) Why does Ler want to change to first shift in a year?
A. He wants to study English.
B. He wants to make more money.
C. He wants medical insurance.
D. He wants to see his children more.

18) Why does Su need higher English skills?
A. She wants to study English.
B. She wants to be a nurse.
C. She wants to take care of her children.
D. She wants to live in her country.
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 – 12:30</td>
<td>*Adam, Dona</td>
<td>Adam, *Donna</td>
<td>*Adam, Donna</td>
<td>Adam, *Donna</td>
<td>*Adam, Dona</td>
</tr>
<tr>
<td>12:30 – 4:30</td>
<td>Julie, Mary Pat</td>
<td>Julie, Mary Pat</td>
<td>Julie, Mary Pat</td>
<td>Julie, Mary Pat</td>
<td>Julie, Mary Pat</td>
</tr>
<tr>
<td>5:00 – 8:30</td>
<td>Sarah, John</td>
<td>Sarah, John</td>
<td>Sarah, John</td>
<td>Sarah, John</td>
<td>Sarah, John</td>
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</table>

**English Language Learning (ELL) – Level 2 - 4**

<table>
<thead>
<tr>
<th>Time</th>
<th>Lia, Lyle</th>
<th>Lia, Lyle</th>
<th>Lia, Lyle</th>
<th>Lia, Lyle</th>
<th>Lia, Lyle</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 – 12:30</td>
<td>Libby, Stacy</td>
<td>Libby, Stacy</td>
<td>Libby, Stacy</td>
<td>Libby, Stacy</td>
<td>Libby, Stacy</td>
</tr>
<tr>
<td>12:30 – 4:30</td>
<td>Kathy, Teresa</td>
<td>Kathy, Teresa</td>
<td>Kathy, Teresa</td>
<td>Kathy, Teresa</td>
<td>Kathy, Teresa</td>
</tr>
<tr>
<td>5:00 – 8:30</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
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</table>

**Adult Secondary Education (ASE)**

<table>
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<tr>
<th>Time</th>
<th>Jane, Rita</th>
<th>Jane, Rita</th>
<th>Jane, Rita</th>
<th>Jane, Rita</th>
<th>Jane, Rita</th>
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<tbody>
<tr>
<td>8:30 – 12:30</td>
<td>Tammy, Teresa</td>
<td>Tammy, Teresa</td>
<td>Tammy, Teresa</td>
<td>Tammy, Teresa</td>
<td>Tammy, Teresa</td>
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<tr>
<td>12:30 – 4:30</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
<td>Duane, Laurie</td>
</tr>
</tbody>
</table>

**Lunch Schedule**

12:30 – 1:00 for early shift, 2:30 – 3:00 for afternoon shift, 7:00 – 7:15 for late shift

*Early Lunch 11:30 – 12:00

---

19) Which teacher goes to lunch early on Thursday?
   A. Mary Pat
   B. Donna
   C. Adam
   D. Libby

20) Which teacher teaches two different groups?
   A. Duane
   B. Kathy
   C. Lyle
   D. Teresa

21) Which group does Julie teach?
   A. ELL 0 – 1
   B. ELL 2 – 4
   C. ASE
   D. ELL 0 – 4

22) How often does Teresa teach?
   A. three days a week
   B. Monday – Friday
   C. every morning
   D. from 12:30 – 8:30

23) When does Lyle go to lunch?
   A. 11:30
   B. 12:30
   C. 2:30
   D. 7:00
### Pay Stub

**Company:** Clearwater Manufacturing  
**Pay date:** 5/14  
**Name:** Tomas Villanueve  
**Rate:** 10.00  
**Period from:** 5/1  
**SSN:** 111-11-1111  
**Net:** 720.22  
**Period thru:** 5/13

<table>
<thead>
<tr>
<th>Type</th>
<th>Hours</th>
<th>Amount</th>
<th>Type</th>
<th>Amount</th>
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<td>Regular</td>
<td>80</td>
<td>800.00</td>
<td>Fed Tax</td>
<td>90.72</td>
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<td></td>
<td>FICA</td>
<td>25.00</td>
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<td>State Tax</td>
<td>22.32</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>SDI</td>
<td>16.74</td>
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<tr>
<td>Overtime</td>
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<td>75.00</td>
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<tr>
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<td></td>
<td>875.00</td>
<td>Total Ded.</td>
<td>154.78</td>
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<table>
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<td>Gross: 8000.00</td>
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<tr>
<td>Earnings: 972.00</td>
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<tr>
<td>Fed Tax: 25.00</td>
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<tr>
<td>FICA: 223.00</td>
</tr>
<tr>
<td>State Tax: 167.00</td>
</tr>
<tr>
<td>SDI: 167.00</td>
</tr>
</tbody>
</table>

### Questions

24) How much state tax was taken out this period?
   - A. 90.72
   - B. 16.74
   - C. 25.00
   - D. 22.32

25) On what day was Tomas paid for this pay period?
   - A. April 14
   - B. May 13
   - C. May 1
   - D. May 14

26) How much federal tax has he paid this year?
   - A. 90.72
   - B. 22.32
   - C. 972.00
   - D. 250.00

27) What is his net pay?
   - A. 720.22
   - B. 875.00
   - C. 154.78
   - D. 8000.00

28) How many kinds of deductions have been taken out of his check?
   - A. one
   - B. two
   - C. three
   - D. four
Omar dialed 911. The switchboard operator transferred him to the police when he explained that he had been robbed. Omar said that the thief had taken about $200 and his violin, which was worth about $800. Besides that, there was the broken door and damaged lock.

The police officer was very calm and told Omar that there had been another robbery reported a few blocks away last night. He would send a squad car over to look around the house in a few minutes. The police officer also suggested that some of the family might stay the night with a friend or relative, but that one of the adults should stay to guard the house and to receive the police when they arrive.

29) What happened to Omar?

A. He was in a fight.
B. He was robbed.
C. He stole a violin.
D. He went to jail.

30) What did the robber do to Omar?

A. took his laptop computer
B. took about $4,000 and his wedding ring
C. took about $200 and his violin
D. took his wallet and TV

31) The police officer told Omar there had been another robbery nearby. What happened next?

A. He said he Omar should go to police headquarters.
B. He said he would have another officer come to look at the house shortly.
C. He searched Omar's house and took photographs.
D. He said Omar should show him where the man entered his home.
Review the store return policy below. Then answer the questions which follow.

Murray's Department Store

Merchandise Return Policy

If you are not completely satisfied with your Murray's purchase, please return it with the sales receipt to the Guest Service Desk at any of our stores.

Returns made with a receipt within 60 days of purchase will be offered a full refund in the original method of payment.

Items returned with a receipt after 60 days of the purchase will be exchanged only.

Items returned at any time without a receipt require the approval of a manager and will receive a Murray's Merchandise Credit Voucher.

For more information about Murray's Department Stores, please visit our website at www.murrays.com

32) Where should customers take merchandise they wish to return?

A. The Information desk
B. The store owner
C. Any open register
D. The Guest Service desk

33) What is offered to a customer who does not have a receipt of the purchase?

A. a merchandise credit voucher
B. cash back
C. a check
D. a full refund in the original method of payment

34) What does a customer need to do to get a full refund?

A. return the item with a receipt
B. return the item within 60 days, with a receipt
C. return the item within 90 days, with a receipt
D. return the item in its original packaging, unused
Medical History Form

Name: Xue Yi Wong

Date: Dec. 10, 2011

Telephone: (651) 649-2921

Date of Birth: 7/16/1986

Age: 25

Height: 5'1

Weight: 118 lbs.

In case of emergency, contact: Xian Wong, (651) 679-6709 (Relationship) Uncle

Address: 2811 Rice Street, St. Paul, MN 55102

Physician: Julie Hill

Phone: (651) 578-3923

1. Are you currently under medical treatment? Yes.

If yes, why? Taking water pills for high blood pressure

2. When was the last time you had a physical examination? December 2010

3. Do you have any known drug allergies? No.

If yes, please explain.

4. Please list all medications you are taking, including supplements. Diuretic (water pill), Multivitamin

35) Where does Xue Yi write whether she is receiving medical care currently?

A. Line 1
B. Line 2
C. Line 3
D. Line 4
Mayberry Inc. Health Benefits

Mayberry Inc. offers a great healthcare package for our employees. Employees may choose health coverage for themselves and their families at no extra charge. Mayberry Inc. has two health plan options for its employees.

**Silver Select:** Employees pay the first $500 dollars of their medical expenses, including their prescription medicines. After employees have paid this $500 deductible, all employee medical expenses are free, including prescription medicines. This plan offers one advantage to employees; they can choose any doctor and hospital from a large number of approved healthcare providers.

**Gold Guarantee:** Employees pay a co-pay of $30 for each doctor's visit and a $12 co-pay for each prescription. Employees must choose a doctor and healthcare provider from the Gold Guarantee plan, except in the case of an emergency. One major advantage of this plan is that employees who do not need to see the doctor or buy prescriptions often will save money.

---

<table>
<thead>
<tr>
<th>36. What is one good thing about the Silver Select plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Employees have many doctors and hospitals to choose from.</td>
</tr>
<tr>
<td>B. Employees get the first $500 of healthcare free.</td>
</tr>
<tr>
<td>C. All employee health services are free.</td>
</tr>
<tr>
<td>D. All employee prescriptions are free.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>37. What is one good thing about the Gold Guarantee plan:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Employees can deduct the first $30.</td>
</tr>
<tr>
<td>B. Employees may save money if they do not require many health services.</td>
</tr>
<tr>
<td>C. All employee health services are free.</td>
</tr>
<tr>
<td>D. All employee prescriptions are free.</td>
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</table>
Map Reading: Now read the map below and answer the questions below.

35) You are at the hospital. You are going to the park. Which direction should you go?
   A. north on Stewart, east on Cameron
   B. south on Stewart, east on Filbert
   C. south on Stewart, west on Filbert
   D. south on Charles, east on Filbert

41) Tomas is at the intersection of Jones and Filbert. He is going to the school. Which direction should he go?
   A. east on Filbert, north on Stewart
   B. west on Filbert, north on Case
   C. east on Filbert, north on Case
   D. south on Jones, east on Stiltz

39) The school is on Cameron St. What is the nearest cross street?
   A. Charles
   B. Case
   C. Filbert
   D. Tess

42) What part of the map explains the symbols used on a map?
   A. the street names
   B. the arrows
   C. the lines
   D. the map legend

40) Where is the school?
   A. Next to the hospital
   B. Across from the park
   C. On Filbert Street
   D. On the corner of Cameron and Case.
To ______________________
Date ________ Time ________

M _________________________
Of _________________________
Phone _______________________
☐ telephoned ☐ please call
☐ returned your call ☐ will call back

Message _______________________

Part 1

Part 2

Part 3

Part 4

Part 5

43) On what part of the form should you write the time the person called?
A. part 1
B. part 2
C. part 3
D. part 4

44) What part tells you that the person returned your call?
A. part 2
B. part 3
C. part 4
D. part 5

45) On what part of the form should you write the phone number of the caller?
A. part 1
B. part 2
C. part 3
D. part 4

46) Where do you write the name of the caller?
A. part 1
B. part 2
C. part 3
D. part 4

47) What part tells you the date the person called?
A. part 1
B. part 2
C. part 3
D. part 4
48) Which sign means ‘It is broken’?
   A. Sign #5  
   B. Sign #6  
   C. Sign #7  
   D. Sign #8  

49) Which sign means ‘Be careful if you walk in this area’?
   A. Sign #3  
   B. Sign #4  
   C. Sign #5  
   D. Sign #6  

50) Which sign means ‘This is a school crossing zone’?
   A. Sign #1  
   B. Sign #2  
   C. Sign #5  
   D. Sign #6  

51) Which sign means ‘Don’t make a left turn’?
   A. Sign #3  
   B. Sign #4  
   C. Sign #7  
   D. Sign #8  

52) Which sign means ‘Do not go in here’?
   A. Sign #3  
   B. Sign #4  
   C. Sign #5  
   D. Sign #6  

53) Which sign means ‘Only use this exit in an emergency’?
   A. Sign #1  
   B. Sign #2  
   C. Sign #5  
   D. Sign #6  

54) Which sign means ‘Don’t pick this up’?
   A. Sign #3  
   B. Sign #4  
   C. Sign #7  
   D. Sign #8  

55) Which sign means ‘For help, use this phone to call 911’?
   A. Sign #2  
   B. Sign #3  
   C. Sign #4  
   D. Sign #5
Use the signs on this page to answer the questions on the next page.

Sign #1: EMERGENCY EXIT ONLY
SECURITY ALARM WILL SOUND IF DOOR IS OPENED

Sign #2: 911 Emergency Phone

Sign #3: NOTICE
NOT AN ENTRANCE

Sign #4: Do not turn

Sign #5: CAUTION
WATCH YOUR STEP

Sign #6: Pedestrian crossing

Sign #7: Out of order

Sign #8: DO NOT LIFT
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