

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2019

TOPIC: Request for authorization to award ITB #A216776-A
Various Food Service Equipment

A. PERTINENT FACTS:

1. Saint Paul Public Schools' Nutrition Services Department has received bid responses to purchase various food service equipment. The list of equipment included replacement for various existing at their end of life (i.e. hot holding cabinets, ovens, utility racks, milk coolers, salad bars) and new equipment (i.e. mixing bowls and fresh vegetable processors).
2. Bidders were asked provide bid prices as a package and as a line item.
The following companies submitted bids:

Company	Bid Amount
Horizon Equipment	\$497,347.32
TriMark Hockenbergs	\$468,918.16
Great Lake Hotel Supply	\$596,982.00
Best of By Line Item	\$448,784.60

3. The Nutrition Services Department requests authorization to award by line item and establish a contracts with Horizon Equipment for \$63,739.62 and TriMark Hockenbergs for \$385,044.60 for the purchases.
4. This request has been reviewed by Jamie Atkins, Purchasing Manager.
5. Funding will be provided from Nutrition Services budget code 02-005-680-707-6530-0000.
6. These purchases meet the District Strategic Plan focus area of Program Evaluation and Resource Allocation.
7. This item is submitted by Stacy Koppen, Nutrition Services Director, and Jackie Turner, Chief Operations Officer

B. RECOMMENDATION:

That the Board of Education authorizes the award of ITB# A216776-A Various Food Service Equipment by line item to Horizon Equipment for \$63,739.62 and TriMark Hockenbergs for \$385,044.60.