

Student Technology Use Agreement

Saint Paul Public Schools provides students with access to District technology resources for educational purposes. Students must adhere to all District policies, accompanying procedures, and guidelines in order to maintain access to those resources. Relevant policies and guidelines are linked at spps.org/personalizedlearning, Resources for Families.

STUDENT AGREEMENT

I WILL BE RESPONSIBLE

- I will keep my iPad in the District-issued case and keep it free of stickers or writing.
 - For grades 6-12, I will keep the keyboard attached and case closed when the iPad is not in use.
- I will leave District labels in place, including the label with my name.
- I will protect my iPad using a dry, soft cloth for cleaning, and storing it in places where the temperature isn't too hot or cold.
- I will keep track of my iPad and not give it to others.
- I will make sure my iPad battery is charged.
- I will only use the District device operating systems and security profiles.
- I will not use technology to gain unauthorized or inappropriate access to District technology resources.
- I will follow copyright laws.
- I will not use District technology to cheat on assignments.

I WILL BE SAFE

- If I can take my iPad home, I will keep my iPad in my school bag or backpack when traveling to and from school, while at the bus stop or train station, or on the Metro Transit bus or light rail train.
- I will protect my personal information, including username and passwords.
- I will immediately tell a teacher or other adult staff if I receive an electronic communication that makes me feel uncomfortable, or if I accidentally access inappropriate materials

I WILL BE RESPECTFUL

- I will use school-appropriate language, video, pictures or other digital content on District technology.
- I will access and share only material that is legal, true, and free of racial- or gender-offensive content.
- I will not use District technology to bully, harass, harm, or spread lies about others.
- I will ask permission before taking or sharing photos and video, and will not use my iPad's camera in private places.

Students:By signing below I agree to these statements. I understand that my use of network resources, District-issued devices, email, and software application accounts is a privilege. I understand that failure to follow this agreement may result in disciplinary action.

Student Name: _____ Student ID#: _____

Student Signature: _____ Date: _____



INFORMATION FOR PARENTS/GUARDIANS

Applications and Web-based Services

Saint Paul Public Schools (SPPS) uses applications (apps) and web-based services operated by third parties to provide students with access to online communication and collaboration and other instructional tools and materials. The District contracts with specific companies for software that helps manage student information. This information is owned by SPPS and stored/managed within a contracted third party server.

SPPS uses additional iPad apps and websites to support a variety of instructional goals. Some of these tools require log-ins so that students can return to the same files or resources over time. The personal information collected by these sites is limited to the log-in name and password, and any student work on the site.

A list of District approved apps and websites and their data privacy policies is available online at spps.org/personalizedlearning. Questions and concerns about these apps and websites can be sent to: otl@spps.org or 651.767.8139.

Internet Filtering

The District provides students with access to educational resources through the internet. The District uses content filtering technology in compliance with the Children's Internet Protection Act (CIPA) while students are on District property to prevent against unacceptable web content.

Outside of school, parents/guardians bear responsibility for providing guidance on internet use, just as they do with other information sources such as television, radio, movies, and other potentially offensive media. Parents/guardians are responsible for monitoring their child's use of the internet and access to District technology resources.

Parent and Guardian Rights

Parents/guardians have the right at any time to review the contents of their child's electronic and e-mail files. Parents/guardians also have the right to request termination of their child's technology and account access. For more information and to get a copy of the PK-12 Technology Opt-Out Form, contact your child's school or visit online it.spps.org/policies/guidelines-for-acceptable-use.

Parent / Guardian: By signing below, I acknowledge that I have reviewed this information, and I give permission for my child to receive an iPad, use District technology resources, and access the Internet. . I further understand that I have the right to withdraw my approval in writing at any time.

Parent / Guardian Signature: _____ Date: _____