

## Materials needed for SUTR application

All application materials must be sent to [SUTR@spps.org](mailto:SUTR@spps.org) by Feb. 8, 2019.

- Upload and send the following to SUTR@spps.org:
  - Application Cover Sheet – details below
  - Resume
  - Transcript(s)
    - Unofficial degree awarded transcript accepted by SPPS in initial application process
    - Official transcript (s) sent directly from all universities attended required by all SUTR Finalists to UST by March 1
  - Personal Statement A (SPPS) – question is below
  - Personal Statement A (UST) – question is below
- Apply at UST - <https://stthomas.force.com/applicantportal> (see PowerPoint for guidance)
- UST admission criteria - TBD (This could mean GRE, Praxis or NES by April 1, 2019) - Details to follow as determined

### Application Cover Sheet Data:

Name:

Email:

Preferred License Area: Special Education (ABS) or Elementary Education

Years of work experience after college:

Graduate of SPPS:

GRE or Praxis Score:

Professional Reference #1 contact information – Email and Phone Number:

Professional Reference #2 contact information – Email and Phone Number:

Note: SUTR does not need letters of recommendation as we will contact your references directly

Optional Information used for Research and Analysis through the American Institute of Research:

Race:

Gender:

Bilingual: Yes/No If yes, in what language:

Birthdate:

Address:

Phone Number:

Preferred Grade Level:

SPPS Employee:

Undergraduate GPA:

### Essay Information:

Write *two* essays, each 500 words or less, based on the prompts below. This aspect of the application process is intended to measure your written communication skills as well as your ability to consider and apply abstract thinking processes. There are no right and wrong answers; the focus is on clear thinking and writing.

Essay “A” will be read by SPPS’s SUTR selection committee.

Essay “B” will be read by UST’s admissions and scholarships committee.

#### A. Saint Paul Public Schools Essay:

Please describe how you have demonstrated a commitment to the education of St. Paul’s racially, culturally and linguistically diverse students and how will your experience(s) contribute to your development as a racially conscious and culturally responsive teacher in SPPS?

#### 101.00 Racial Equity Policy

PURPOSE: Saint Paul Public Schools (SPPS) students deserve respectful learning environments in which their racial and ethnic diversity is valued and contributes to successful academic outcomes. This policy confronts the institutional racism that results in predictably lower academic achievement for students of color than for their white peers. Eliminating our district’s institutional racism will increase achievement, including on-time graduation, for all students, while narrowing the gaps between the highest- and lowest-performing students. SPPS acknowledges that complex societal and historical factors contribute to the inequity within our school district. Nonetheless, rather than perpetuating the resulting disparities, SPPS must address and overcome this inequity and institutional racism, providing all students with the support and opportunity to succeed.

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#### B. University of St. Thomas Essay\*

The mission of the University of St. Thomas School of Education is to educate practitioners to be:

1. morally responsible leaders, who
2. think critically,
3. act wisely, and
4. work skillfully,
5. to advance the common good.

The St. Thomas mission means different things to different people. We are interested in your interpretation of the mission and your corresponding experience. What experience do you have in the above areas? How has that experience helped to form who you are now? How might that experience inform your professional work?

\*This Essay and your letters of recommendation will be evaluated and scored to determine your scholarship in addition to your letters of reference.

\*\* Additional allied courses may be required for Elementary Education candidates only. This is dependent upon review of transcript(s).

## **University of St Thomas Testing Requirements**

All applicants to the residency program will be required to meet the admissions criteria. Specifics to those requirements will be shared as soon as they are determined. For more information, please refer to the St Thomas Testing Requirements Website:

<https://www.stthomas.edu/education/admissionandaid/testing-requirements/>