

*Adopted:* 6/17/2008 *Saint Paul Public Schools Policy 304.00*  
*Revised:*

**304.00 RECORDS: DATA MANAGEMENT**

The Superintendent is designated to be the “Responsible Authority” under the Minnesota Government Data Practices Act and shall serve as the person responsible for the collection, use and dissemination of data by the District. The Superintendent shall develop and periodically revise, as necessary, procedures for data practices in the District. The Superintendent may designate one or more District employees to assist in the performance of his or her duties.

**LEGAL REFERENCES:**

Minn. Stat. §§ 15.1611 to 15.1699; Statutory references now 13.01 etc.  
20 U.S. Code 1232 g., h., i.  
Minn. Stat. § 13.02, subd. 16

**CROSS REFERENCES:**

405.00, Records: Personnel Records