



415 FORM: REPORT OF DISCRIMINATION, HARASSMENT, VIOLENCE, RETALIATION, AND BULLYING\* (students only)

Type of Prohibited Conduct Being Reported:

( ) DISCRIMINATION ( ) HARASSMENT ( ) VIOLENCE ( ) RETALIATION ( ) BULLYING\* (students only)

On the Basis of: (check all that apply, must check one)

- ( ) none ( ) race ( ) creed ( ) sex ( ) marital status
( ) age ( ) color ( ) religion ( ) familial status ( ) public assistance
( ) disability ( ) national origin ( ) sexual or affectional orientation ( ) gender identity and expression
( ) membership or activity on a local commission

Saint Paul Public Schools ("the District") believes in the dignity of its students, staff, and all other District personnel. To that end, the District strives to maintain a learning and working environment that is free from discrimination, harassment or violence on the basis of race, color, national origin, creed, religion, marital status, familial status, sex, sexual or affectional orientation, gender identity and expression, status with respect to public assistance, age, disability, membership or activity in a local commission as defined by Minn. Stat. § 363A.03.

The District prohibits retaliation and discrimination, harassment, or violence toward a student, teacher, administrator, or other District personnel (or a group thereof) in all District environments including all academic, extra-curricular, co-curricular, and District-sponsored activities on District property, including but not limited to schools, the school bus, school functions, or District-sponsored events held at other locations. The District prohibits retaliation for good faith reporting of such conduct.

District Policy 415.00 "Discrimination, Harassment, Retaliation and Violence" policy defines retaliation, harassment, discrimination, and violence. Policy 415.00 and the corresponding 415.00 form can be found at spps.org/boardpolicies.

Complaints alleging sexual harassment from staff or students should be immediately directed to the Responsible Administrator and the Title IX Coordinator, at TitleIX@spps.org.

The District also prohibits bullying against a student, by either an individual or a group. Policy 505 and Procedure 505.00.01 define bullying and set forth procedures for reporting violations. Policy 505 and Procedure 505.00.01 can be found at spps.org/boardpolicies.

Date of Incident: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

REPORTER OR COMPLAINANT

\_\_\_\_\_ I am a: ( ) Student ( ) District Personnel ( ) Other (specify) \_\_\_\_\_

Name (Print)

Contact Information: Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

If District Personnel: Work Phone: \_\_\_\_\_ Building: \_\_\_\_\_

Were you the target of the prohibited conduct that you are reporting? ( ) Yes ( ) No

If not, please list below the name of the person who was the target of the prohibited conduct.

TARGET OF PROHIBITED CONDUCT

\_\_\_\_\_ Name (Print) The Target is a: ( ) Student ( ) District Personnel ( ) Other (specify) \_\_\_\_\_

IF Target is a Student, include CIF#: \_\_\_\_\_ and Home School: \_\_\_\_\_

Contact Information (if known): Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

ALLEGED OFFENDER(S)

