## SPPS PBIS Office Discipline Referral Form (Secondary)

**Student name:**

**Grade:**

**Referring staff:**

**Date:**

**Time:**

### Location:

- Classroom
- Hallway
- Outside
- Bus
- Cafeteria
- Bathroom
- Other__________

### Staff’s description of the event:

### Others involved in incident:

- None
- Peers
- Staff
- Substitute
- Unknown
- Other__________

### Interventions attempted prior to referral:

- Verbal redirection
- Non-verbal redirection
- Re-taught expectation
- Take-a-break/refocus
- Student conference
- Social skills instruction
- Fix-it plan/restitution
- Loss of privilege
- Parent contacted
- Parent conference

### Classroom-Managed

- Cheating, plagiarism
- Defiance of authority
- Disruptive behavior
- Electronics, cell phone misuse
- Inappropriate language
- Misuse of materials/property
- Physical contact (no bodily harm)
- Student Dress
- Tardiness
- Teasing, name calling
- Technology misuse
- Theft
- Unauthorized use of school property

### Office-Managed

- Alcohol/drug use/possession
- Bullying/cyber bullying
- Damage to property
- Defiance of authority, continual
- Discrimination
  - (racial/religious/gender/sexual)
- Disruptive behavior, continual
- Fighting
- Gang activity
- Harassment
  - (racial/religious/gender/sexual)
- Inappropriate language, continual
- Leaving school grounds
- Physical aggression to staff
- Physical aggression (bodily harm)
- Theft
- Threats
- Unauthorized use of district technology
- Weapons

### Perceived Motivation

- Obtain peer attention
- Obtain adult attention
- Obtain items
- Avoid peer(s)
- Avoid adults
- Avoid tasks or activities
- Unknown
- Other__________

### Administrative Action/Resolution

- Student conference
- Behavior skills training
- Parent contacted
- Parent conference
- Mediation
- Peer mediation
- Detention

- Restitution/restorative justice strategies
- Behavior contract
- Loss of privilege
- Removal from class (focus room, alternative setting)
- In-school suspension (≥half day)
- Referral to Student Assistance Team

- EIP
- Saturday school
- Dismissal:
- Suspension:
- Other__________

### Administrator:

______________________________ Date: ____________ Time: ____________