

Adopted: 8/10/1976
Revised: 2/1/1994; 2008

Saint Paul Public Schools Policy

516.00

516.00 STUDENTS: MEDICATIONS/ MEDICAL PROCEDURES

1. The following provisions shall be followed when administering medications or medical procedures to students at school.
2. Medications and medical procedures that must be administered during the school day in order for a student to attend school shall be administered by the school nurse or by a designee of the principal whom the school nurse has trained and delegated the function of medication administration or provision of medical procedures.
3. Medications must be supplied by the parent or guardian and brought to school in the original, labeled container.
4. The school nurse shall be notified in writing by the parent or guardian when medication must be administered during the school day. For medication prescribed for a period of two weeks or longer, a written order signed by a prescribing health professional and the custodial parent or guardian is required. Such orders shall be renewed annually and whenever medication, dosage, or administration changes. For medication prescribed for a period of less than two weeks, a written request for administration signed by the custodial parent or guardian is required.
5. Upon written recommendation of the prescribing health professional and custodial parent or guardian and consultation of the school nurse, a student may be allowed to self-administer and/or self-carry medication.
6. A secondary student may possess and use nonprescription pain relief medication in a manner consistent with the labeling if the school nurse has received a written authorization from the custodial parent or guardian permitting the student to self-administer and self-carry the medication. Such authorizations must be renewed annually. A student's privilege to possess and use nonprescription pain relievers may be revoked if it is determined the student is abusing the privilege.
7. Medications and medical procedures that can be administered to the student appropriately before or after school will be the responsibility of the parent(s) or guardian.
8. Controlled substances prescribed to students must always be kept in a locked cabinet and shall never be carried by a student or self-administered.

LEGAL REFERENCES:

Minnesota Statutes §§ 121A.22 to 121A.222

CROSS REFERENCES: