SPPS Enterprise IT Governance RACI *(Draft)*

Key Responsibility Roles

R = Responsible: Those who do the work to achieve the tasks. There is a least one role with a participate type of responsible.

A = Accountable (also, approver or final approving authority) The one ultimately answerable for the correct and thorough completion of the deliverable or tasks, and the one who delegates the work to those responsible.

C = Consulted: Those who opinions are sought, typically subject matter experts.

I = Informed: Those who are kept up-to-date on progress, often only no completion of the task or deliverable, and with whom there is just one-way communication.

Task	Roles																				
	Board of Education \ Superintendent	District Chiefs	Enterprise IT Governance Committee	Deputy Chief Of Technology	EITG Project Manager	Project Proposal Requestor	Change Advisory Committee	TS Data Security	TS Application Services	TS Infrastructure Services	TS Service Desk	TS Field Services	Academics	Finance	Research, Evaluation, Assessment	Operations	Chief Of Staff	Assist. Superintendents	Vendor(s)	Assigned Project Managers	Change/Release Management
Strategic Plan/District Objectives	A/R	C	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I		1	I
Enterprise IT Strategy	I	A	C	R	I	I	I	C	C	C	C	C	C	C	C	C	C	C			I
Enterprise IT Governance	I	A	R	C	C	I	I	C	C	C	C	C	C	C	C	C	C	C	I	I	I
Enterprise IT Governance Communication	I	I	A	C	R	I	C	I	I	I	I	I	I	I	I	I	I	I		I	I
Enterprise IT Governance Project Proposal			I	I	A	R	C														
Project Intake			I	C	A	R	I														
Project Proposal Documentation			I	I	R	A	C														
Project Proposal Preliminary Vetting			I	I	R	C	A	C	C	C	C	C								I	I
Project Proposal Evaluation, Scoring, Recommendations		I	A	C	R	C	R	I	I	I	I	I								I	I
Project Charter Documentation			I	I	A	R	C														
Project Charter Vetting/Scoping Management		I	A	C	R	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	I
Project Risk Management Assessment		I	A	C	C	C	R													C	I
Project Cost and Budget Assessment	A	C	R	C	C	C	C														
Project Charter Presentation		C	I	I	A	R															
Project Prioritization			R/A	C	C	I	C													I	I
Project Manager - Department Resource		R	A	C	C	I	I													I	
Project Manager - Technology Services																				I	I
Project Authorization (Approval / Rejection)		C	R/A	C	C	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I
Project Performance Management (Monitoring)		A	C	C	C	C	I	I	I	I	I	I	I	I	I	I	I	I	I	R	I