2022-2023 Budget Guidelines

Philosophy:
The SPPS Achieves strategic plan sets goals for student achievement, guides decision-making and focuses efforts on long-term student outcomes. The Proposed Budget will be guided by the District’s strategic plan. The strategic plan establishes the District’s instructional priorities. The budget documents how resources will be allocated to support those priorities and the District’s mission to inspire students to think critically, pursue their dreams, and change the world.

2022-23 SPPS Achieves Instructional Priorities:
Instructional priorities are defined as a limited number of underlying needs that drive the equitable allocation of resources. Addressing these needs will result in meeting our strategic plan long-term student outcomes.

<table>
<thead>
<tr>
<th>If we focus on...</th>
<th>and we strategically invest in...</th>
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<tbody>
<tr>
<td><strong>Systemic Equity</strong></td>
<td>• Providing learning opportunities for adults that build consciousness and awareness of factors that inhibit fairness, justice, and educational equality in our school system.</td>
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| **Positive School and District Culture**               | • Supporting school capacity to implement and monitor the SPPS Positive Behavioral Intervention & Supports (PBIS) framework, using data to inform decisions  
  • Implementing culturally responsive Social Emotional Learning (SEL) district wide, aligned with PBIS  
  • Using the Ready for Rigor framework to strengthen communities of learners and learning partnerships through affirmation, wise feedback, instructional conversation, and validation |
| **Effective and Culturally Responsive Instruction**     | • Implementing Zaretta Hammond’s Ready for Rigor Framework within all student learning and programming with fidelity and accountability  
  • Accelerating full implementation of the Prek-5 Math Model and PreK-8 Literacy Model  
  • Implementing Ethnic Studies as an elective required for graduation  
  • Deepening implementation of the middle school model  
  • Identifying and implementing solutions to secondary scheduling, grading and credit challenges to support academic progress in the aftermath of COVID-19  
  • Providing access to instruction in science, social studies, the arts, health, and physical education |
| **College and Career Paths**                           | • Expanding implementation of personal learning plans PreK-12  
  • Expanding implementation of career-related curriculum and experiences PreK-12  
  • Expanding career pathways at comprehensive high schools |

and monitor through the American Rescue Plan (ARP) indicators

then we will achieve our Long-Term Student Outcomes.

• Decrease disparities in achievement based on race, ethnicity, culture, and identity
• Increase achievement of English Learners
• Increase achievement of students receiving special education services
• Improve kindergarten readiness
Preparing Budget Calculations:

Budget Model:
The District will utilize a priority-based budgeting method, following the Best Practices in School District Budgeting model provided by the Government Financial Officers Association (GFOA)
The steps are outlined in the following graphic:

Revenue Projections: Revenue will be calculated using current law.

Expenditure Projections: The Finance Office will project salary and fringe benefits using actual salary and benefit amounts if labor contracts have been negotiated. If labor contracts have not been negotiated, the projected salary and fringe benefits will include adjustments for COLA, as referenced within the Guiding Values negotiations information. Budget projections for non-salary items will include adjustments for inflation. These adjustments will vary, depending on the expenditure category.

Enrollment: The Office of Research, Evaluation, and Assessment (REA) will provide the Finance Office with projected enrollment that will be utilized for initial 2022-23 revenue projections and resource allocations.

Average Salary and Benefits Calculation Data: A table detailing the average salary and benefits will be provided for budget preparations at the site level.

Fund Balance: In accordance with BOE policy, the budget will maintain an unassigned fund balance of five percent (5%) of annual General Fund expenditures. District administration will inform the Board of Education (BOE) on potential use of unassigned fund balance during the initial budget planning presentation to the BOE. The District will continue to increase its future unassigned fund balance level to six percent (6%) or greater.

Schools: 
- School allocations will be determined based on a published criteria guide. The guide includes criteria and formulas for staffing allocations based on enrollment and school programming.
Non-School Programs:
- Non-School programs will be reported into three (3) categories: Administration, District-wide Support Services, and School Support Services.

Compiling and Presenting the 2022-23 Budget:

Instructional Priorities: The development of the 2022-23 budget begins by establishing instructional priorities, as identified within the District’s strategic plan.

Stakeholder Engagement: The IAP2 Spectrum of Public Participation will be used to engage stakeholders about the budget process for the 2022-23 school year.

Presentation Format: Summary information will be presented for schools and programs in the preliminary budget document. Each summary page will include an analysis of the changes to the proposed budget that are impacting schools and programs.

Fully Financed Budgets: Fully Financed budgets with anticipated revenues and expenditures that are $500,000 or greater for the 2022-23 school year will be included in the Adopted budget.

Other Resources Allocated to Schools: The Adopted budget document will include a school by school detail of resources allocated to schools such as grants, special education, multi-lingual learner resources, and wellness, to name a few.

The Adopted Budget: Administration will present a balanced budget to the Board of Education. The budget for 2022-23 must be approved by the Board of Education by June 30, 2022. The Adopted budget will be published on the Business Office website (http://businessoffice.spps.org).