

Hello HPPA Families,

I hope you and your family are doing well and staying healthy.

Starting Monday, April 6, 2020, St. Paul Public Schools (SPPS) will officially start instructions for PK-12 Grade Distance Learning. During this time, we asked that you read the following information below for SPPS Distance Learning.

Distance Learning Plans for Middle School Families

This plan for addressing any COVID-19 (Coronavirus) incident is intended to serve the best interests of students, employees and families in the remote event of an incidence or threat of infecting an SPPS student, employee, volunteer or a family member. This will primarily be accomplished through the use of online learning tools and district-issued iPads at home.

This will require the full cooperation of students, school staff and families to make this instruction meaningful and in compliance with the expectations of Minnesota statutes. Students, teachers and families are asked to utilize the checklist below.

Technology Support During Distance Learning: spps.org/covid

Families can utilize distance learning support documentation on the SPPS COVID website. Students and families with questions or difficulty accessing distance learning materials can also email the teacher using the teacher's @spps.org email address. The teacher will answer the question to the best of their ability or submit a Technology Services ticket on their behalf for additional support.

Technology Maintenance During Distance Learning:

Maintenance of District-issued technology including iPads, charging accessories, iPad cases and WiFi hotspots can be addressed in the event of loss, damage or theft. Due to the evolving nature of the COVID-19 pandemic and CDC recommendations, please visit the spps.org/covid website for current information on this topic.

WiFi Access:

If your student or family needs access to WiFi, attempt to utilize the free Comcast Wifi available specifically, for COVID-19. For a map of free Comcast hotspots near you, visit the Comcast website. If Comcast Wifi is not able to be accessed, SPPS is able to provide free hotspots for internet access. Due to the evolving nature of the COVID 19 pandemic and CDC recommendations, please visit the spps.org/covid website for current information on this topic.

Secondary Student Checklist

During School Distance Learning

- I will check Schoology (6-12) each morning.
- I will check Schoology (6-12) each day for any activities my teacher assigns.
- I will do my best to complete activities from my teacher and post them in Schoology (6-12) each day.
- I will ask my family to help me with activities if I need help.

Secondary Family Checklist During School Distance Learning

- I will help my child with activities if they need help.
- I will check the SPPS COVID website (spps.org/covid)
- I will email the teacher with any questions about the activities.
- I will make sure my child completes their activities.
- I will call the school's attendance line or email my child's teacher if my child is sick and unable to do the daily work.

Utilize the SPPS One Stop page (spps.org/onestop) to access student information such as: Student ID#, email address, Library GO #, teacher name & email, and additional school information.

For more information about Distance Learning please visit spps.org/covid

Below is your child's weekly Distance Learning Schedule. Your child will have to opportunity to directly communicate with their teachers and support staff during online instructional time and teacher office hours.

	A-Day	B-Day	A-Day	B-Day	Flex-Day
Student	Monday	Tuesday	Wednesday	Thursday	Friday
9:00	Daily Lessons Posted	Daily Lessons Posted	Daily Lessons Posted	Daily Lessons Posted	Daily Lessons Posted
9:30	Foundations and Attendance: Check course for daily activity and to be counted for attendance	Foundations and Attendance: Check course for daily activity and to be counted for attendance	Foundations and Attendance: Check course for daily activity and to be counted for attendance	Foundations and Attendance: Check course for daily activity and to be counted for attendance	Foundations and Attendance: Check course for daily activity and to be counted for attendance
10:00	Math/Social Studies Students will complete lessons by the end of the day.	ELA/Science Students will complete lessons by the end of the day.	Math/Social Studies Students will complete lessons by the end of the day.	ELA/Science Students will complete lessons by the end of the day.	Extended Foundations: Time for lessons (SEL Activities, etc.)
11:00	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework
12:00	Personal Flex: Go play, read for pleasure, chores, eat lunch, take a nap, learn a new skill/hobby	Personal Flex: Go play, read for pleasure, chores, eat lunch, take a nap, learn a new skill/hobby	Personal Flex: Go play, read for pleasure, chores, eat lunch, take a nap, learn a new skill/hobby	Personal Flex: Go play, read for pleasure, chores, eat lunch, take a nap, learn a new skill/hobby	Personal Flex: Go play, read for pleasure, chores, eat lunch, take a nap, learn a new skill/hobby
2:30	A-Day Electives. Student will complete lessons by the end of the day.	B-Day Electives. Student will complete lessons by the end of the day.	A-Day Electives. Student will complete lessons by the end of the day.	B-Day Electives. Student will complete lessons by the end of the day.	Finish activities/assessments assigned this week
3:30	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework	Teacher Office Hours: Connect with teachers about assignments and questions you may have. Work on your daily homework
4:00	End of Day	End of Day	End of Day	End of Day	End of Day
	Independent Work Time: finish activities and assessments assigned this week	Independent Work Time: finish activities and assessments assigned this week	Independent Work Time: finish activities and assessments assigned this week	Independent Work Time: finish activities and assessments assigned this week	Independent Work Time: finish activities and assessments assigned this week

Please feel free to contact your child's teacher or me if you have any additional questions or concerns. We look forward to connecting with you and your student on April 6.

Duane Dutrieuille,
Principal
Hazel Park Preparatory Academy