The St. Paul Public Schools Indian Education Program is seeking to add a Full-Time School Social Worker to our team.

The American Indian Education Program, offered through the Saint Paul Public Schools District 625, is in existence to preserve and present the unique political, sovereign, cultural, traditional, and spiritual values of American Indian Nations through Education. Our missions is to assist American Indian students in graduating from high school with a quality education and a positive cultural personal identity.

You can learn more about our program and view the services we offer by visiting our website, https://www.spps.org/indianeducation.

Individuals who are interested in apply for the Indian Education Program School Social Worker position can view the job description below, and apply for the position at https://www.spps.org/careers.

Questions?
If you have any questions you may contact:

John Bobolink
Indian Education Program Supervisor
john.bobolink@spps.org or (651) 230-4859

**General Information**

Indian Education Program is hiring a full-time Social Worker.

**Qualifications**

Minimum Qualifications:
A Bachelor’s Degree in Social Work (Master’s Degree in Social Work strongly preferred), a current Minnesota Board of Social Work License and a valid School Social Work License, issued by the Minnesota Department of Education.

Prefer:
- Understanding of American Indian practices.
- Knowledge of American Indian language and culture.

**Knowledge, Skills and Abilities**
- Knowledge of positive behavioral interventions.
- Knowledge of group counseling techniques with children and/or youth.
- Knowledge of community resources and social services.
- Knowledge of the diagnosis and treatment of mental health concerns.
- Ability to provide competent social work services, crisis intervention, and referral services to students and other persons of diverse cultural, ethnic, racial and socioeconomic backgrounds.
• Ability to conduct formal and informal assessments consistent with school-based practice.
• Ability to work efficiently, effectively and cooperatively with multidisciplinary teams.

Responsibilities

The essential job functions include, but are not limited to, the following fundamental duties:

• Assess student functioning, both formally and informally, incorporating data from multiple sources across settings.
• Provide appropriate social work services to individuals and groups and their families.
• Consult with parents, teachers, and administrators to develop intervention strategies to enhance school success.
• Identify, mobilize and coordinate family, school and community resources to enable children to receive maximum benefit from their educational program.
• Facilitate problem-solving meetings between families and the school.
• Provide crisis intervention services for students.
• Provide consultation to school personnel regarding home, neighborhood and community conditions affecting student well being.
• Serve as a resource to school staff regarding identification and reporting of child abuse and neglect.
• Serve as the school contact person for students who are homeless.
• Consult and collaborate with community agencies and other mental health professionals to coordinate services.
• Participate in multidisciplinary teams.
• Attend and participate in individual, group and all social work staff supervision meetings, as well as, District mandated training as assigned.
• Assist in resolving truancy concerns.
• Maintain records in a manner consistent with District practices.
• When serving students in Special Education, engage in proper due process procedures.
• Uphold the ethical standards of the Social Work profession.
• Contribute to the District’s inclusive workplace efforts by fostering a safe, welcoming and respectful environment.
• Perform other related duties as assigned which may include program development, supervision of teaching assistants, management of programs for emotionally and behaviorally disordered students and resource development for students.
Essential Functions

*Essential functions are functions that the individual holding the position must be able to perform unaided or with the assistance of a reasonable accommodation through the Americans with Disability Act (ADA) and the Americans with Disability Amendments Act (ADAAA). The essential functions are typical duties as outline under Responsibilities.*

Regular and reliable attendance.
Maybe exposed to various cleaning products.

Pay, Benefits, & Work Schedule

This is a 10 month position working 40 hours per week. Salary and benefits are in accordance with the Teacher negotiated labor agreement. The labor agreement and salary schedule can be found at [https://www.spps.org/Page/33566](https://www.spps.org/Page/33566). Benefits are available to new employees after 30 days of active employment. Benefits include medical insurance, life insurance, sick leave, pension plan, tax-free retirement account, and flexible spending account. Some employee groups also receive vacation, dental insurance and disability insurance. A benefits summary is available at [https://www.spps.org/Domain/13220](https://www.spps.org/Domain/13220).

How To Apply

To be considered further, please apply for this position and attach a resume and cover letter to your online application. The Human Resource Department will review your application materials and contact you regarding the next steps. To attach additional documents to your online application, click on the "Additional Attachments" link from the applicant homepage and upload your documents as attachments. Valid file extensions for attaching a document include .doc, .txt, .rtf, and .pdf.

Equal Employment Opportunity

Saint Paul Public Schools is an equal opportunity employer and supports an inclusive workplace environment.

Equity Statement

SPPS is committed to an equitable workforce where all employees represent this commitment through equitable practices in their job position.