A Word from Principal Morris

The safety and security of our students and staff are very important to us at school. We regularly practice emergency procedures by having periodic fire drills, lockdown drills, and evacuation drills. This ensures that all staff and students know what to do and where to go in the case of a real emergency. When having a lockdown drill or emergency, no one is allowed to enter or exit the building (this includes students, staff, parents, visitors, and volunteers). Students can’t be released to go home or to appointments during a lockdown. During a fire drill or evacuation drill/emergency, students can’t be signed out to go home. If you happen to arrive at school during a drill, please be patient. We can’t release your child until the completion of the drill. In case of a real emergency, please do not call the school to inquire about the situation. It is very important that we keep the phone lines open and available to police, fire, and other emergency organizations.

Our doors are locked during the school day. There is an intercom to right of the doors. If visiting the school during school hours, please press the buzzer to the intercom system and you will be let into the building.

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FUN FACT: The average person walks the equivalent of three times around the world in their lifetime.

INSPIRATIONAL QUOTE: “Your gratitude is magnetic, and the more gratitude you have, the more you attract new things to be grateful for.”

CONTACT US:
Office: (651) 325-2400
Fax: (651) 325-2401
Nurse: (651) 325-2786
Absentee Line: (651) 325-2499
Parent Engagement: (651) 325-2492
Address: 560 Concordia Avenue
Saint Paul, MN 55103
Website: www.spps.org/mays

“Issue 2 – October 3, 2018
Newsletter for the globally minded citizen. Transforming Lives Every Day — Together.”
October is
National Bully Prevention Month
Students will learn about Kindness & Inclusiveness
with our School Counselor, Ms. Day.
We use the Second Step curriculum at Mays. To learn
more, contact Ms. Day at Erin.Day@spps.org

Student Safety
Bus policy states
that students may only ride the
bus they are assigned to ride.

Fall Festival

When: Thursday, October 25, 6:00-8:00
Where: Benjamin E. Mays IB World School 560 Concordia Avenue

Join us for food, games, face painting, hair flair, the cake walk and more.
Want to help? We need 200 items donated for the Snack & Cake Walk (chips, snack cakes, cupcakes –
we are also looking for allergy friendly foods that are gluten-, dairy-, and peanut-free).

New this year – get your FLU SHOT at the Fall Festival (insurance card appreciated but not required).

Sponsored by Mays PTA (Parent Teacher Association). All Proceeds benefit programs at school.

Participate in Your Classroom
At Mays, we have an open door visiting policy.
You are invited to stop in at any time. Please
remember when visiting that a teacher’s focus
is on teaching whenever students are present.
A teacher may not have time to talk with you
immediately. We encourage you to make
notes and contact the teacher at a later time
by e-mail, phone, or text. This will allow the
teacher to give your comments and questions
his/her full attention.

For longer visits, please make arrangements
with the teacher.

We value feedback from Parents!

Picture Day
Thursday, October 11
Order online before Picture Day
with your Picture Day ID at
mylifetouch.com
Picture Day ID: MI218030Y0
Or look for the paper order form which
accompanies this newsletter.

Unforms are required.

NO SCHOOL
MEA
Thurs., October 18
Friday, October 19

NO SCHOOL
Conference Prep
Friday, October 26

2018-2019 Attendance Policy
Attendance matters. According to the Benjamin E. Mays attendance policy, all student
absences must be called in every day a student is absent. To report an absence, please
call the attendance line at (651) 325-2499. Students who arrive after 8:30 will be
marked tardy. Students who leave before 3:00 need to be signed out and provide a valid
excuse.

Please plan appointments outside of school hours whenever possible. School is in
session between 8:30-3:00. If a student misses part of the day for a medical
appointment, please bring a doctor’s note to the office. Thank you.

“To Build a Learning Community for all Globally Minded Life-Long Learners”