



Hazel Park Preparatory Academy



2019-2020 Family Engagement Plan

Hazel Park Preparatory Academy is a Pre-K - 8 school. The school is an International Baccalaureate World School (IB) preparing scholars to be successful, contributing, international minded citizens for the 21st Century. The school offers the Primary Years Programme (PYP) and Middle Years Programme (MYP). The PYP and MYP programmes are rigorous, challenging, engaging, teaching and learning that help scholars prepare for college/vocational success. Scholars exercise initiatives by applying higher thinking skills critically and creatively recognize approaches to open mindedly solve problems. Scholars learn to become thoughtful, reflective thinkers with courage to explore and articulate their thoughts based on learning and experiences. High expectations are established for scholars, staff and parents. School goals include that leadership and staff set targets and time lines to achieve the benchmarks of the established State and District standards and the standards and practices of the PYP and MYP Programmes. International Baccalaureate World School share a common philosophy- a common commitment to high quality, challenging, engaging education that Hazel Park Preparatory Academy principal and staff believe is important in order for our students to be successful.

The Family Engagement Plan (FEP) is organized into four impact areas. We will be working together this year to build positive and goal-oriented relationships in each area. Families and staff at school developed this plan together.

Welcoming Environment	
Our school has staff member(s) available for families to discuss this plan and ask questions	<ul style="list-style-type: none"> • Family Liaison: Robin Landowski • Social Worker: Jill Husnick & Sao Yang • Counselor: Rebecca Engeleiter (PYP) & Kathrine Miller(MYP)
Our school communicates with families in many ways.	<ul style="list-style-type: none"> • All student work and important papers go home in a Wednesday folder/Elementary(PYP) • School newsletter: sent home monthly and on website. (hppa.spps.org) • PYP teachers: weekly newsletters letting parents know what their child is learning for the week • See Saw: Pre-Kindergarten through second grade teachers use this app to share student work with parents • Student Planners: organizational tool for students in grades 1 - 5; method for two-way communication between parents and teachers to keep parents informed

	<ul style="list-style-type: none"> • MYP teachers: information on school website and parent portal. (Schoology) (hppa.spps.org) • Month-At-A Glance: Monthly calendar of events, field trips assemblies for PYP & MYP • Phone call, emails and Ro-bo calls are sent to parents • Parent Liaison and social worker do home visits, phone calls and letters.
<p>The achievement gap, or rather the “opportunity gap,” between students of color and white students in Saint Paul Public Schools is unacceptable. Our school is working to change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.</p>	<ul style="list-style-type: none"> • For more about our work on racial equity, contact: Principal. On-going professional development at the district and building level. • Positive Behavior Interventions & Supports (PBIS) • Restorative Practices (RP) • Multilingual Learner (MLL)
<p>Transitions between schools can be challenging, and we work to help families as their children start and leave our school.</p>	<p>For new students and families, we support the transition by:</p> <ul style="list-style-type: none"> • We offer school tours, open house, parent informational fair and shadowing students. • Elementary Schools: Specific coordination with SPPS Office of Early Learning (OEL), Head-start and other pre-school programs • For students and families moving to the next school in their pathway, we support the transition by: • Coordinate school visits, career programs, and support available from school counselors. • Provide necessary transfer paperwork as requested by the school transferring to. Communicate from teacher to new teacher and if student has an IEP school social worker contacts school.

Family Partnerships	
<p>Our school-parent compact establishes the shared responsibility for student success between the school, families, and students. Families and teachers work together to develop the compact.</p>	<p>Copies of the compact are available:</p> <ul style="list-style-type: none"> • The compacts are by grade level (pre-K to 5) for elementary and a collaboration for the middle grades (6-7-8). The compacts are shared during open house, the Annual Title I meeting, PTO meetings, conferences and in the main office. <p>The compact will be updated:</p> <ul style="list-style-type: none"> • Compact is reviewed at the spring PTO Meeting and updated for the School Continuous Improvement Plan (SCIP).
<p>There are many opportunities for families to build connections to the school and to each other.</p>	<p>Title I Annual Meeting is where we will share information about school programs. October 2019</p>

	<ul style="list-style-type: none"> • PTO Meetings, Cultural Groups, IB Showcase, PYP & MYP Assemblies, Perfect Attendance, PBIS Recognition, A/B Honor Roll & National Junior Honor Society Recognitions • National African American Parent Involvement Day (NAAPID) will be Monday, February 10, 2020, • Parent/Teacher Home Visits Project • IB 5th grade Exhibition and 8th grade Community Project
We work to make these meetings and events available for every family in the school.	<ul style="list-style-type: none"> • Flyers are sent home and translation is available upon request. • Childcare and transportation is provided to all families. When meetings are held over the dinner hour a light meal is served. • Phone calls, e-connect, and newsletters/flyers are sent home in different languages. • Cultural Groups meet monthly and translators are available.
Our school supports families as advocates and provides opportunities for parent leadership	<ul style="list-style-type: none"> • Parents are welcome to visit their child’s classroom, letters are sent home and phone calls made. • Staff engages in professional development and PLC’s to assist with families. • Families will be involved in planning for school improvement and family engagement at Parent Teacher Organization (PTO) meetings. • Parents are invited to participate in sports and mentor, guiding/instructing during sports activities. • Family Engagement and School Improvement Plan(SCIP) are discussed at the PTO Meetings.

Teaching and Learning	
Our school shares information about state standards, assessment and student achievement with families in multiple ways	<ul style="list-style-type: none"> • Elementary Progress Reports are given at conferences in Fall 2019 and Spring 2020. If parents do not attend, Progress Reports will be mailed home. • Middle School Progress Reports are mailed by the district and available on Parent Portal. Information on how to access Parent Portal is available through the school office, counselor. or district website. (spps.org) • Parent-Teacher conferences are held: Conferences October 15, Tuesday, 5:30-8:00 - MYP ONLY November 12, Tuesday, 5:00 PM to 8:00 PM - PYP ONLY November 14, Thursday, 5:00 PM to 8:00 PM - PYP & MYP November 15, Friday, 8:00 AM to 3:00 PM - PYP & MYP March 17, Tuesday, 5:00 PM to 8:00 PM - PYP & MYP March 19, Thursday, 5:00 PM to 8:00 PM - PYP & MYP March 20, Friday, 8:00 AM to 3:00 PM - PYP & MYP

	<ul style="list-style-type: none"> • Elementary and Middle School: Students' reading in K-8 do Silent Sustained Reading (SSR) help build reading skills. If not at grade level students work with tutors and mentors and the EDL program supports all students. • IB Showcase, 5th grade Exhibition & 8th grade Community Project
Our school will engage families in Personalized Learning as a key strategy to accelerate student achievement, as these changes come to our school	<ul style="list-style-type: none"> • Parent log-in information can be accessed at spps.org/onestop or by asking the school clerk is available by accessing the district website spps.org One Stop • iPads- Parents and students sign a contract. Information is on Parent Portal. If contract is not on Parent Portal the information forms are sent home to parents at the beginning of the school year and also is given to new students.
Many before- and after-school enrichment and support opportunities are available for students	<ul style="list-style-type: none"> • Extended Day Learning(EDL), Freedom Express, mentorships, and TRIO-Century College

Community Partnerships	
Our school develops community partnerships to provide additional support for students and their families	<ul style="list-style-type: none"> • Partnerships include: Boys and Girls Club, 3M, Woodland Hills Church, Big Brothers and Big Sisters, TRIO-Century College, I AM Resources, Sankofa, Junior Achievement St. Paul Recreation Center and Boys and Girls Club.

This plan is available as part of our school's SCIP, or School Comprehensive Improvement Plan at scip.spps.org, is on our school website at hppa.spps.org, and printed copies are available in the office.