

The Family Engagement Plan (FEP) is organized into four impact areas. We will be working together this year to build positive and goal-oriented relationships in each area. Families and staff at school developed this plan together.

Welcoming Environment	
Our school has staff member(s) available for families to discuss this plan and ask questions	<ul style="list-style-type: none"> • Family Liaison: Julie Wellman
Our school communicates with families in many ways.	<ul style="list-style-type: none"> • All student work and important papers come home in a Thursday folder • Teachers send home classroom newsletters with information specific to their classroom and grade level. • Our monthly family newsletter is full of important information for families and is posted on our website and sent out to families via email. • Our family calendar lists all the events for the school year. The calendar is distributed at Open House in August and is posted on our website. • Flyers regarding family events are distributed through use of the Thursday folders and are posted on our website. • Information on the outside marquis is updated in a timely manner • Flyers of upcoming events are posted on the front doors and the main entrance • When families call, email or send a note, we do our best to respond within 24 hours.
The achievement gap, or rather the “opportunity gap,” between students of color and white students in Saint Paul Public Schools is unacceptable. Our school is working to change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.	<ul style="list-style-type: none"> • For more about our work on racial equity, contact: Chreese Jones, Principal
Transitions between schools can be challenging, and we work to help families as their children start and leave our school.	<p>For new students and families, we support the transition by:</p> <ul style="list-style-type: none"> • Offering a PreK and Kindergarten registration and orientation on May 16, 2019 for the fall of 2019. • Holding an Open House the Thursday before fall classes start for new and existing families to meet the teacher, specialists, support staff and community partners

	<p>For students and families moving to the next school in their pathway, we support the transition by:</p> <ul style="list-style-type: none"> • PreK parents will be offered training on the “Take Your Parent to School Days”. The October TYPTSD will focus on training parents on the preschool program and how they can help their students learn at home. The April TYPTSD will focus on transitioning from PreK to kindergarten. Parents will tour the kindergarten rooms and receive information on working with their children over the summer to be ready in the fall. • PreK students will tour the kindergarten classes as part of their May curriculum. • PreK families will be invited to attend the May registration and receive an orientation and information on transitioning to kindergarten in the fall. • Working with the Area A middle schools to inform parents when they will be holding open house and transition meetings for incoming students. • Each April the counselor and 5th grade teachers help prepare 5th graders for middle school by presenting a variety of lessons, activities and discussions focusing on middle school expectations. Students will wear “High Trust” buttons and travel as “middle school” students without teachers in the hallways.
--	---

Family Partnerships	
<p>Our school-parent compact establishes the shared responsibility for student success between the school, families, and students. Families and teachers work together to develop the compact.</p>	<ul style="list-style-type: none"> • Copies of the compact are available: On our website, November conferences, family nights, PTA meetings, registration for new families and upon request. • The compact will be updated: In April and May at PTA meetings, May Chat with the Principal and spring Family Nights.

<p>There are many opportunities for families to build connections to the school and to each other.</p> <p>Parent Academy provides the foundation of parents' information and skills for becoming more involved in our school. Parent Academy offers a six-week program for families or two seminars on a variety of topics.</p>	<ul style="list-style-type: none"> ● Title I Annual Meeting where we will share information about school programs is Thursday, October 25, 2018 ● PTA Meetings: PTA will meet on Thursdays from 5:00-7:00pm on the following dates: October 11, 2018, January 10, 2019, March 7, 2019, April 18, 2019 and May 9, 2019. ● Family Nights such as: October 10, 2018: Zones of Regulation? Information Night October 25, 2018: Family Math Night & Title I Annual Meeting January 30, 2019: Multicultural Family Night February 28, 2019: Camp Read-A-Lot Read Family Night ● National African American Parent Involvement Day (NAAPID) will be on February 11, 2019. ● Chat with the Principal: will occur on the following Wednesdays: October 25, 2018 from 8:45-9:30am Feb 28, 2019 from 1:30-2:15pm April 25, 2019 from 8:45-9:30am ● Spring Budget and Parent Planning Forums: Parents will be invited to attend a budget planning meeting and culturally specific "Year in Review & Planning for the Future" parent forums. The budget meeting will be held during the PTA meeting scheduled for Thursday, April 18, 2019. The forums will be held on Tuesday, May 14, 2019. ● Parent Academy Seminars: Parent Academy will offer two seminars. Dates will be determined for spring 2019.
<p>We work to make these meetings and events available for every family in the school.</p>	<ul style="list-style-type: none"> ● Family Nights will alternate Wednesday and Thursday evenings. ● Chat with the Principal will alternate mornings and afternoons. ● Translated fliers will be provided as needed. ● Food will be provided at family events. ● Interpreters will be available as needed. ● Transportation will be available upon request. ● Information will be available upon request for families who could not make the events. ● The specific outreach strategies for families of English Learners includes having Hmong and Spanish information translated by our MLL EAs in our building and by district employees fluent in other languages. Phone calls/emails are conducted in necessary languages. Interpreters are provided at events especially during conferences.
<p>Our school supports families as advocates and provides opportunities for parent leadership</p>	<ul style="list-style-type: none"> ● Process for parents to follow if they have concerns: Parents are asked to first bring their concerns to their child/ren's teacher and then to the principal if the parent deems it necessary.

	<ul style="list-style-type: none"> • Describe staff professional development about working with parents: Staff will be provided with workshops on communicating with parents with a focus on topics brought up by parents using a survey during conferences. • Describe how families will be involved in planning for school improvement and family engagement: Parents and families will have opportunities at all PTA meetings, Family Nights and Breakfast with the Principal events to be presented with Title I and school wide information. Parents will be asked for their input at events and through a survey during conferences. • APPT - <u>If school participates</u>; share how families can be involved in the Action Team. The Heights does not participate in ATP.
--	---

Teaching and Learning	
------------------------------	--

<p>Our school shares information about student achievement with families in multiple ways</p>	<ul style="list-style-type: none"> • Report cards and progress reports will be distributed during conferences in November and March of each year. • Parent-Teacher conferences are held in November 2017 and March 2018 with two evening conferences and one all day conference for each month. The November evening conferences will be held on November 15 and 20 from 4-8pm with an all day conference on November 16 from 8am-12pm. The March evening conferences will be held on March 21 and 26 from 4-8pm with an all day conference on March 22 from 8am-12pm. Interpreters and transportation will be provided as needed. • APTT: Academic Parent Teacher Teams (APTT), if school has teachers who are participating. The Heights does not have teachers participating at this time. • Information on students' reading in K-3, if not at grade level: Teachers will inform parents if their child/ren are not reading at grade level. Grade level teachers meet twice a week with the building coach and principal as a Professional Learning Community (PLC) to assess individual performance based on benchmark testing and daily student performance. • Curriculum nights scheduled for 2017-18: The Heights' Family Nights are all designed with an academic focus in mind. Standards and expectations for students to achieve academic success will be addressed at each event. Parents will be given information to help their child/ren learn at home. • The 2018-19 Family Nights are as follows: October 10, 2018: Zones of Regulation Information Night October 25, 2018: Family Math Night & Title I Annual Meeting January 30, 2019: Multicultural Family Night February 28, 2019: Camp Read-A-Lot Family Night
--	---

	<ul style="list-style-type: none"> • Family nights – how are they specifically aligned with SCIP goals: The SCIP goals for the 2018-19 school year will be reading and math with strategies for reading, math and behavior. The parent liaison will work closely with the building coach to make sure that activities and information presented at the Family Nights meet the SCIP goals and provide meaningful strategies for families to help their child/ren at home achieve academic success. • Provide specific ways families can help build reading skills at home in K-3, if not at grade level: Families are encouraged to have their child/ren read thirty minutes every night. Classroom teachers will send home family reading tips in their classroom newsletter. Information will be available at literacy based Family Nights. Students can check out materials from The Heights’ media center. The librarians from the Hayden Heights Library provide information about Homework Help and digital resources for families to use at home.
<p>Our school will engage families in Personalized Learning as a key strategy to accelerate student achievement, as these changes come to our school</p>	<ul style="list-style-type: none"> • Parent log-in information can be accessed at spps.org/onestop or by asking the school clerk • iPads use at The Heights: Students/families will fill out the technology use agreement. Technology resources will be added to math and literacy family academic nights. Technology resources and information regarding how iPads support classroom instruction will be shared at conferences. • Schoology Implementation at The Heights: Staff will be given the information to create a school-wide page that will be used for staff communication and resources.
<p>Many before- and after-school enrichment and support opportunities are available for students</p>	<ul style="list-style-type: none"> • EDL (Extended Day Learning) is provided after school on Tuesdays and Thursdays.

Community Partnerships

<p>Our school develops community partnerships to provide additional support for students and their families</p>	<ul style="list-style-type: none"> • Heights Center for Hope • Junior Achievement • “Rec Check” at Hayden Heights and Hazel Recreation Center • Hayden Heights Library • 3M • Bob Kaye from Club’s Choice • MN Reading Corps • St. Catherine University
--	---

- | | |
|--|--|
| | <ul style="list-style-type: none">• St. Paul Parks & Rec “No School Days Program”• Hill-Murray High School Students |
|--|--|

This plan is available as part of our school’s SCIP, or School Comprehensive Improvement Plan at spps.org/scip, is on our school website at spps.org/heights, and printed copies are available in the office and parent resource room.