JOHNSON AEROSPACE & ENGINEERING HIGH SCHOOL

Family Engagement Plan 2019-2020

Johnson Aerospace & Engineering High School is committed to student growth and achievement through the collaboration of staff, parents/guardians, students and community members.

The Family Engagement Plan (FEP) is organized into four impact areas. We will be working together this year to build positive and goal-oriented relationships in each area. Families and staff at school developed this plan together. We will distribute and make the plan available to families and the local community.

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<tr>
<th>Welcoming Environment</th>
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<td><strong>Our school has staff member(s) available for families to discuss this plan and ask questions</strong></td>
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| Our school communicates with families in many ways. | It is a practice that when families call, email, or send a note we do our best to respond within 24 hours |
| | Upon request, parents may also schedule a meeting with the administration in an effort to participate in the decision making process relating to the education of their student |
| | Parent Portal and Schoology |
| | Student Handbook (Online) |
| | Open House – August 28, 2019 4:00-7:00pm |
• Parent information nights – Such as AVID family night
• Language specific Parent Academy Seminars
• Bi-monthly Parent Advisory Council (PAC) meetings beginning in September (they are evening meetings)
• Third and six-week progress reports
• Quarterly parent/teacher conferences – October, December and February
• Face to face meetings, emails, phone calls, JHS communication postcards and home visits
• School wide Connect Ed Phone Calls, emails and text messages
• Remind 101
• Our school website and in-building bulletin boards & signage

The achievement gap, or rather the “opportunity gap,” between students of color and white students in Saint Paul Public Schools is unacceptable. Our school is working to change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.

• For more about our work on racial equity, contact: The staff at JHS participates in the on-going district-wide and lead racial equity work known as Courageous Conversations and Innocent Classroom
• JHS has an equity team made up of building staff that meets monthly and conducts PD sessions for the entire staff quarterly
• JHS has a student leadership team that includes students from all racial and academic achievement levels
• Through school based clubs and organizations, students are able to connect with students from a variety of backgrounds as well as backgrounds they identify with
• For more about our work on racial equity, contact our Principal: Micheal Thompson 651-293-8895 Micheal.thompson@spps.org

Transitions between schools can be challenging, and we work to help families as their children start and leave our school.

For new students and families, we support the transition by:
• Freshmen orientation – First day of school is for Freshmen only
• Freshmen Wisdom Retreats – October 4, 2019
• Open House – August 28, 2019 4:00-7:00pm
• New/returning student intake meetings and tours
• Pride of the East Side, A day in the life at JHS, which is a day when 8th graders from Farnsworth Middle and Parkway Middle spend a day learning about JHS
- Registration night for incoming Freshmen and new upper classmen

For students and families moving to the next school in their pathway, we support the transition by:
- Having a Freshman only first day of school
- Offering all of the above in addition to College and Career Readiness Programs and SPPS partnership offerings including but not limited to:
  - College Possible
  - AVID
  - Dual Credit (PSEO)
  - Career & Technical Education Opportunities (CTE)
  - Career Pathways Academy (CPS)
  - College in the Schools (CIS)
  - Reading & math support
  - ELL support

**Family Partnerships**

| Our school-parent compact establishes the shared responsibility for student success between the school, families, and students. Families and teachers work together to develop the compact. | Copies of the compact are available: In the main office, on the school website and in the parent resource area  
The compact is updated the Spring of each school year, with the next update happening at the bi-monthly Parent Advisory Council meeting May, 2020. Time TBD |
|---|---|
| There are many opportunities for families to build connections to the school and to each other. | Title I Annual Meeting where parents learn about Title I at JHS along with the requirements of Title I and how they can become involved in Title I at JHS September 24, 2019  
Bi-monthly Parent Advisory Council (PAC) meetings beginning September 2019 (these are evening meetings). The Parent Advisory Council is an extension of the Johnson community. Attending meetings provides parents and guardians the opportunity to meet and talk with the principal, other members of the staff and other JHS parents. The principal prepares the agenda and on occasion invites various staff members to give reports and updates and answer questions from parents. The principal gives a report on various topics including but not limited to curriculum, assessments, the school’s budget, building projects, new programs and events. In addition, every meeting includes discussion |
regarding Johnson’s School Continuous Improvement Plan (SCIP) and Family Engagement Plan (FEP).

- Quarterly “Power Hour with the Principal or AP” sessions (During the school day) – ON HOLD
- Watch Dads of Great Students (D.O.G.S.) - ON HOLD
- Open House – August 28, 2019 4:00-7:00pm
- Quarterly Parent/Teacher Conferences in October and December 2019 and February 2020
- Parent Teacher Home Visit Project
- Parent Academy Seminars – Fall 2019 in Spanish & Hmong only for SY 2019-20
- After School College Application Workshops – October 1 and October 24, 2019
- Hmong New Year Celebration- November 2019
- Scholarship & Financial Aid Night – October 23, 2019
- National African American Parent Involvement Day (NAAPID) February , 2020
- Registration Night – April 21 and April 22, 2020

**We work to make these meetings and events available for every family in the school.**

- At JHS we offer opportunities for families to stay connected by having meetings and events that happen during the school as well as after school hours
- JHS has two full-time staff members that do on-site interpretation and phone calls to families that have a primary language of Hmong or Spanish to reduce language barriers to participation
- Our bi-lingual staff are available for parent/teacher conferences and other school-wide events as requested
- District wide printed materials are available in other languages in the main office and building specific materials are available in other languages in various places on our web site, specifically under the Families Tab and available upon request
- We post translated materials in Hmong and Spanish on our website as requested
- As a Title I school, we may use Title I funds to pay reasonable and necessary expenses associated with parent involvement activities including transportation, child care, or home visit expenses to enable parents to participate in school-related meetings, events and training sessions
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<tr>
<th>Teaching and Learning</th>
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<tr>
<td><strong>Our school shares information about state standards, assessment and student achievement with families in multiple ways</strong></td>
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<tr>
<td>• Parent Portal and Schoology</td>
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<td>• Student Handbook online or in print as requested</td>
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<td>• Registration Guide online or in print as requested</td>
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<td>• Parent/teacher conferences in October, December, and February</td>
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<td>• Connect Ed phone calls, emails, text messages</td>
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<td>• JHS postcards</td>
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<td>• Three and six-week progress reports</td>
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<td>• Access to our shared common school-wide grading policy</td>
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<td>• Letters from school counselors</td>
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<td>• Scholarship Night</td>
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<td>• Financial Aid Night</td>
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<th>Our school supports families as advocates and provides opportunities for parent leadership</th>
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<td>• Provide transportation to school events upon request</td>
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<td>• Provide child care at most school events upon request</td>
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<td>• A light snack is provided at most school-wide sponsored events</td>
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<td>• Parents with concerns about their student can visit the school, call or email any staff member</td>
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<td>• Parents are encouraged to join the JHS Parent Advisory Council (PAC). It meets bi-monthly in the collaboration room at JHS. Dates for 2019-20 are provided on our web site</td>
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<td>• Parents are invited and encouraged to participate in reviewing, informing and developing plans for school improvement and family engagement and supporting the development of the SCIP, FEP and Compact. All of these items are a part of Title I. Each Spring an entire PAC meeting is dedicated to the planning of these items for the following school year. Notice of this meeting is provided on our web site in the section about PAC</td>
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<td>• Parents are encouraged to join one or more of the district-wide Parent Advisory Council’s</td>
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<td>• Each school-year the JHS Family Engagement Coordinator provides PD with JHS staff about working with families</td>
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Our school will engage in personalized learning as a key strategy to accelerate student achievement. Parents can get more information using many tools.

- This will happen primarily through Schoology. Schoology can be accessed at spps.org/onestop or by contacting: Dorene Brookins 651-744-3604 or Dorene.brookins@spps.org
- Schoology is an online learning management system that helps families stay informed about their student’s classes, assignments and grades. You can use Schoology to:
  - View your student’s courses and collaboration groups, view your student’s upcoming, current and overdue assignments, monitor school and course announcements and to contact their teachers
- JHS is a 1-1 ipad school. Students use their ipads for educational purposes. If you have questions about student ipads contact Dave Norby at David.Norby@spps.org or visit the Families Tab of our schools web site for iPad resources. Our website: https://www.spps.org/johnsonsr
- Govie Hour (designated Wednesday’s during the school-year) for questions contact the JHS main office
- Connect Ed phone calls, emails and text messages Remind 101

Many before- and after-school enrichment and support opportunities are available for students

- Year round athletics
- Extra-Curricular Activities
- After school tutoring
- AVID
- Govie Hour (designated Wednesday’s during the school-year)
- Staff supervised and student run clubs and organizations
- School counselors and social workers

Community Partnerships

Our school develops community partnerships to provide additional support for students and their families

- Every year we hold a Student Opportunity Fair and encourage parents to attend as well, where 30+ organizations come to JHS and share programming, job, and volunteer information
with our students. The event will be during the school day on February 20, 2020

- 3M East Side Partnership – E-Mentoring, STEP, ESSJP, PLTW and MIT Fab Lab
- Brand Lab
- Genesys Works
- Clyde Turner Mentoring Group
- Hmong American Partnership (HAP)

This plan is available as part of our school’s SCIP, or School Comprehensive Improvement Plan at spps.org/scip, is on our school website at www.johnsonsr.spps.org, and printed copies are available in the office.