



# CREATIVE ARTS SECONDARY SCHOOL

## FAMILY ENGAGEMENT PLAN

### 2018 - 2019

*A school with a big heART for learning.*

The Family Engagement Plan (FEP) is organized into four impact areas. We will be working together this year to build positive and goal-oriented relationships in each area. Families and staff at school developed this plan together in the spring of 2018.

**\*\*May need changes per directional changes for CASS.**

Family Engagement Area 1: <b>Welcoming Environment</b>	
Our school has staff member(s) available for families to discuss this plan and ask questions.	<ul style="list-style-type: none"> <li>● Family Liaison: Natalie Kemp</li> <li>● Principal: Kristen Lynch</li> <li>● Assistant Principal: Lee Vang</li> </ul>
Our school communicates with families in many ways.	<p>When families contact the school, we do our best to respond <b>within 24 hours</b>.</p> <ul style="list-style-type: none"> <li>● Phone Calls</li> <li>● Text Messages</li> <li>● Emails</li> <li>● Schoology Blasts/Messages</li> <li>● Post Cards</li> <li>● Monthly Newsletter (see Mr. Lacina for more information)</li> <li>● School Web Site - <a href="http://creativearts.spps.org">http://creativearts.spps.org</a></li> <li>● Facebook Fan Page: <a href="http://facebook.com/sppscass">http://facebook.com/sppscass</a></li> <li>● Facebook Group: <a href="http://facebook.com/groups/sppscasfe">http://facebook.com/groups/sppscasfe</a></li> <li>● Twitter - follow us @sppscass</li> <li>● 2018-19: Weekly Event Updates and News to Families via Emails/Facebook Group</li> </ul>
<p>The achievement gap, or rather the “opportunity gap,” between students of color and white students in Saint Paul Public Schools is unacceptable.</p> <p>Our school is working to change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.</p>	<ul style="list-style-type: none"> <li>● Utilize student data to identify areas of need-create learning plans based on data.</li> <li>● Implementing AVID starting in grades 8th and 10th during second semester.</li> <li>● Grade level retreats and targeted events for students and families..</li> <li>● Stronger connections through school-wide PBIS lesson plans.</li> <li>● Increase events/activities to bring families and staff together: student showcase night, recognition/celebrations, community nights (monthly events)</li> <li>● Events, partnerships and learning led by peer student leaders: Genius Squad, Student Equity Team, Student Council and GSA.</li> <li>● Other parent course offerings around data, college readiness, etc. via Content/Grade level evening events and seminars via district offerings.</li> <li>● Creative Arts Secondary Parent Advisory Council (PAC) support efforts towards being an inclusive community with assistance from the District Family Engagement Office, District Parent Advisory Council, students and families.</li> <li>● All staff will attend the district’s Beyond Diversity training.</li> </ul> <p>For more info about our racial equity work, contact Principal Hines, Asst. Principal Hines, Program Manager Lacina and or Admin Intern/Family Liaison Vang.</p>

Family Engagement Area 2: <b>Family Partnerships</b>	
<p><b>Our School-Parent Compact</b> establishes the shared responsibility for student success between the school, families, and students. Families and teachers work together to develop the compact.</p>	<ul style="list-style-type: none"> <li>● Parent Advisory Council (parents &amp; staff) will revamp together a workable compact that is CASS specific. Students will also be contributors.</li> <li>● Copies of the compact are available at school and on the Creative Arts website.</li> <li>● The compact is completed in May 2018 to prepare for the upcoming school year and will be reviewed in September when school resumes to set the stage for the year.</li> <li>● The compact grounds every PAC meeting and helps to guide the work to support students. Students will also review the compact through Foundations class.</li> </ul>
<p>There are many opportunities for families to build connections to the school and to each other.</p>	<ul style="list-style-type: none"> <li>● At the Title I Annual Meeting we will share information about the SCIP, Family Engagement Plan, School Compact, school programs and our year long calendar.</li> <li>● Monthly parent meetings such as Parent Advisory, Boosters, learning sessions, cultural events, performances,, community evenings, family evenings, etc.</li> <li>● Grade Level Nights, College and Career Night, Technology Night, Math Night, etc.</li> <li>● Learning sessions: Topics will come from the survey responses and conversations.</li> <li>● Community bonding - parent/guardians leading and connecting to one another.</li> <li>● Community Resource Night: bring in a variety of community resources like health/dental care, tutoring, camps, clubs, recreation centers. Continue partnerships with MN Carepartners, YMCA/YWCA, Girls Schools, ANEW BAM, Neighborhood House, etc. Explore what our stakeholder bring to the community and families and how they can be accessed. bring variety of community resources together in the building to share with families.</li> <li>● Family survey conducted to seek input regarding needs, wants and desires. Distributed to incoming parents as well as current parents - October 2018.</li> <li>● Student survey will be conducted to gather student input for insight into their needs, wants and desires. This will be done in Foundations/Seminar October 2018.</li> <li>● National African American Parent involvement day, (NAAPID) February 2019.</li> </ul>
<p>We work to make these meetings and events available for every family in the school.</p>	<ul style="list-style-type: none"> <li>● Find out the specific needs (language, hearing, sight) of families and be consistently inclusive.</li> <li>● Childcare, transportation and food will be made available in the effort to eliminate barriers to participation.</li> <li>● Personal, language specific invitations made by parents, students and school</li> </ul>
<p>Our school supports families as advocates and provides opportunities for parent leadership</p>	<ul style="list-style-type: none"> <li>● Professional development opportunities include but are not limited to: <ul style="list-style-type: none"> <li>○ Parent/guardian representative on the Creative Arts Leadership Team</li> <li>○ Parent Advisory Council - lead, plan and organize events and committees.</li> <li>○ Grade level events for families to connect to classrooms and learning.</li> <li>○ Parent panel discussions with staff (tentatively August, December &amp; April)</li> <li>○ Presentations from community organizations like Wilder and YWCA to talk about relationship building, family resources, race, etc.</li> <li>○ Panel from other agencies around arts integration, middle school transition, high school graduation, college financial aid, etc.</li> </ul> </li> <li>● Review and seek input for the SCIP, Family Engagement Plan and School Compact during the Parent Advisory meetings. Monthly check-ins and updates if needed.</li> <li>● School-wide Family nights – PAC will plan 3 major events to be held at the beginning (October), middle(February) and end (May) of school year 2018-19.</li> </ul>

**Family Engagement Area 3: Teaching and Learning**

<p>Our school shares information about student achievement with families in multiple ways</p>	<ul style="list-style-type: none"> <li>● Final grade report cards will be mailed to families. Mid-quarter progress grades are shared during conferences with families.**             <ul style="list-style-type: none"> <li>○ 1st mid-quarter conferences – early October 2018</li> <li>○ Quarter 1 Final Grades – end of October 2018</li> <li>○ 2nd mid-quarter conferences – early December 2018</li> <li>○ Quarter 2 Final Grades – end of January 2019</li> <li>○ 3rd mid-quarter conferences – end of February 2019</li> <li>○ Quarter 3 Final Grades – end of March 2019</li> <li>○ 4th mid-quarter conferences – early May 2019</li> <li>○ Final grades - June 2019</li> </ul> </li> </ul> <p align="center">**Dates to be determined per district academic calendar</p> <ul style="list-style-type: none"> <li>● Honors Recognition events - Quarter 1, 2 and 3</li> <li>● Conferences – 4 per year, corresponding to quarter schedule.</li> <li>● Intervention conferences for students who are at-risk in academic achievement and behavior if indicated – Done on individual and team basis as needed.</li> <li>● Curriculum Nights, technology workshops, college and career planning nights.</li> <li>● Family Learning sessions.. Offerings will be based on the Family Engagement survey results and SCIP goals. Survey to be administered in October 2018.</li> <li>● Community Resource Night, Arts Fairs/Crawls, events.</li> <li>● Parent/guardian access to learning support tools available with Family Liaison.</li> </ul>
<p>Our school will engage families in Personalized Learning as a key strategy to accelerate student achievement, as these changes come to our school</p>	<ul style="list-style-type: none"> <li>● Families can support students and learning via Schoology and Parent Portal. Resources and tutorials for use of either can be provided by the Family Liaison.</li> <li>● Families will be informed on how personalized learning through tailored instruction, student voice and choice, and differentiated instruction supports students in accelerating learning and achievement.</li> <li>● Students will receive ipads in September 2018 or as determined by district directive, family night events will be held to update parents.</li> <li>● Students will be updated on Children’s Internet Protection Act and overall internet safety during their Ramp Up courses.</li> </ul>
<p>Before and after-school enrichment and support opportunities available for students</p>	<p>After school programming coordinated and run by staff with assistance from college student volunteers,community members, parents/family members.</p> <ul style="list-style-type: none"> <li>● Arts focused after school activities to extend learning - Art Club, Dance Team, Glee Club, Rock Band, Anime Club, Word Freaks</li> <li>● National Honors Society and TRIO Program (with tutoring)</li> <li>● Health and physical wellness Open Gym</li> <li>● STEAM opportunities with Genius Squad</li> <li>● Chess Club</li> <li>● GSA and Student Equity Team</li> </ul>

**Family Engagement Area 4: Community Partnerships**

<p>Our school develops community partnerships to provide additional support for students and their families</p>	<p>Connect with the district's Community Partnership department for tutors, shadow program, internships and community evaluators for student work.</p> <p>Many CASS staff have established partnerships with community resources like Ordway Center, Guthrie Theater, TPT Television, Youth Artists Initiative, Eastside Arts Council, various Arts programs throughout Twin Cities, etc. Parents are also helpful in establishing community connections through their employers and or contacts.</p>
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