Welcome to the 2018-19 school year! All of us at Farnsworth Aerospace Pre-K-4 Magnet look forward to seeing grades 1-4 on **Tuesday, Sept. 4** and Pre-K and kindergarten students on **Thursday, Sept. 6**. As your new principal, I am looking forward to meeting each and every one of you and learning about the great things that are happening at Farnsworth Aerospace. Here are a few things to help you and your child prepare:

The first day of school can be overwhelming for students. Here are a few things to know so you and your child can prepare.

**School Hours**

School begins at 9:30 a.m. and ends at 4:00 p.m. Students are expected to arrive and leave on time every day maximum learning. Please arrange all appointments before or after school hours. We are required by law to report excessive lateness, absences, and early pick-ups.

<table>
<thead>
<tr>
<th>Examples of Excused Absences</th>
<th>Examples of Unexcused Absences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sickness (with a note)</td>
<td>Overslept</td>
</tr>
<tr>
<td>Medical Appointments (with a doctor’s note)</td>
<td>Missed school bus</td>
</tr>
<tr>
<td>Religious Holidays</td>
<td>Suspended from school bus</td>
</tr>
<tr>
<td>Extreme Family Emergencies</td>
<td>Staying home to babysit</td>
</tr>
<tr>
<td></td>
<td>Weather too hot/cold</td>
</tr>
<tr>
<td></td>
<td>Family Vacation</td>
</tr>
</tbody>
</table>

If your child will be absent, please call the 24 hour Attendance Line at (651) 744-4313. When your child returns, please send a note (doctor note, if medical) stating the reason for the absence.

**Breakfast**

All students receive a free breakfast at school, served daily from 9:15 to 9:30 am through the Breakfast to Go program. As students arrive at school, they can grab their breakfast and eat in class. Hot and cold breakfast options are available daily and include local and homemade bakery items, yogurt, whole-grain cereals, fresh fruit and more. Students interested in eating breakfast should go to the cafeteria first to pick up their food.
▶ Lunch
School meals are made from scratch with a focus on local ingredients and a wide selection of fruits, vegetables and salads. Many recipes are created by parents and chefs in our community. New items this year include chicken alfredo, tamales and revised recipes for entrees like sweet and sour chicken.

Our school is part of the Community Eligibility Provision (CEP) program. That means every student enrolled at our school will receive a healthy lunch at no cost!

▶ Discovery Club
Discovery Club is a fun and nurturing child care program that supports learning and development before school, after school, on non-school days and during summer. For a list of fees, more information and to apply, call 651-632-3793 or visit spps.org/discoveryclub.

▶ Before-School Programs
We will be offering “Morning School” for K-4 students who need childcare before school begins. This program will be offered daily from 8:00-9:15 a.m. beginning Monday September 10. This program will consist of academic choice, large motor skills time, and 15 minutes of quiet reading time. There will be a limit of 25 students. Families will need to provide their own transportation and sign their child/ren in daily. You can register your child for this program at “Meet the Teacher Night”.

▶ After-School Programs
Again, we will be offering Extended Day for Learning (EDL) on Tuesdays and Thursdays beginning October 9 through May 9, 2019 from 4:10-5:45 p.m. Registration for this opportunity will be sent home in September. Looking for more after-school options for your child? Check out afterschool.spps.org

▶ MySPPS Smartphone App
Stay up to date on what’s happening at our school. Download the MySPPS app from Google Play Store or the Apple App Store. Once you “Follow” Farnsworth Aerospace Lower, you’ll have instant access to school news and events, track bus delays, view sports schedules, review meal menus and much more. Just search “MySPPS” in the app stores. Learn more at spps.org/MySPPS.

▶ School Bus Transportation
If your child is taking the bus to school, you should receive a yellow postcard through U.S. mail in late August. The postcard lists details about where and when to meet the bus. Please arrive at the bus stop
five minutes before the bus is scheduled to pick up your child. Be sure to track the status of your child’s bus on your school’s website, at spps.org/bus or through the MySPPS smartphone app.

If you believe your student is taking the bus but did not receive a postcard, please call the school at 651-293-8675 as soon as possible.

► School Drop-off and Pick-up

All students are to be dropped off and/or picked up at the IVY AVENUE doors only. These doors are unlocked from 9:15-9:35 a.m. therefore, any child dropped off before 9:15 will not be supervised by school staff. Students, who are walkers or are being picked up, will exit these doors beginning at 3:55pm. To ensure a safe and orderly dismissal, please wait outside the Ivy doors for your child to exit (see enclosed procedures and map.)

► Walking to School

If you live less than one-half mile from school, your child should walk from your home to the following corners where the school patrols will be stationed: Ivy & Arcade, Ivy & Mendota, Mendota & Hyacinth. Patrols will be at the assigned corners from 9:10 - 9:20 a.m. and 3:55 - 4:05 p.m.

School patrols work under the supervision of the Saint Paul Police Department, assisted by a teacher representative. Patrols will be on duty before and after school.

► Open House

Please join us on Thursday August 30 from 4:30-6:30 for our fall “Meet the Teacher Night.” You will be able to visit classrooms, meet your child’s teachers and classmates, and learn about new and exciting activities planned for the year. We will also be offering a free Flu Vaccination Clinic. Insurance will be accepted, but NOBODY will be turned away for not having insurance! Remember that getting your flu shot is the best protection you can get from the flu. Your flu shot helps protect you AND others in our community.

► School Calendar

A copy of our calendar for the school year is enclosed. This calendar will also be posted online at farnsworth.spms.org. Please note that dates may change as the year progresses, and updates may be posted from time to time. For the full district calendar, visit spps.org/calendar. A monthly newsletter will also include upcoming dates.
Contact Information

Please check our school website regularly, farnsworth.spps.org, for information and updates. If you have any questions the website doesn’t answer, please call our lead clerk, Sue Kruse at 651-293-8675.

Attached to this letter you’ll find the following important documents: SPPS District Calendar, MySPPS Bus Information, Farnsworth PreK-4 School Supply List, and Safety Tips for Walkers and Car transports.

I’m looking forward to welcoming you and your child to a new school year Tuesday, September 4 for grades 1-4, and on Thursday, Sept. 6 for Pre-K and kindergarten.

I’m so proud to be part of this wonderful school community.

Sincerely,

John Bjoraker, Principal
Farnsworth Aerospace PreK-4 Magnet School
### Important Dates

#### September
- **3**: No School, Holiday
- **4**: First Day of School
- **4-5**: No School, Parent-teacher conferences
- **6**: First Day of School

**Grades**
- PreK-12
- 1-12
- Pre-K & K
- Pre-K & K

#### October
- **18-19**: No School, Teacher professional development
  - Statewide teacher meeting
- **26**: No School, Conference preparation

**Grades**
- PreK-12
- PreK-5 / PreK-8 schools

#### November
- **15**: No School, Parent-teacher conferences
- **16**: No School, Parent-teacher conferences/teacher professional development
  - Two additional evening conferences to be scheduled by school
- **22-23**: No School, Holiday

**Grades**
- PreK-12

#### December
- **21-28**: No School, Winter Break

**Grades**
- PreK-12

#### January
- **1**: No School, Winter Break
- **2**: Classes Resume
- **21**: No School, Holiday

**Grades**
- PreK-12

#### February
- **18**: No School, Holiday
- **21**: No School, Teacher professional development

**Grades**
- PreK-12

#### March
- **1**: No School, Conference preparation/teacher professional development
- **21**: No School, Parent-teacher conferences
- **22**: No School, Parent-teacher conferences
  - Two additional evening conferences to be scheduled by school

**Grades**
- PreK-12

#### April
- **1-5**: No School, Spring Break
- **8**: Classes Resume
- **19**: No School, Teacher professional development

**Grades**
- PreK-12

#### May
- **27**: No School, Holiday

**Grades**
- PreK-12

#### June
- **7**: Last Day of School

**Grades**
- PreK-12

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*ECSE follows the Pre-K calendar*

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### 2018-19 Calendar for Families

- No school for students PreK-12 (all grades)
- No school for PreK 5 schools and PreK-8 schools
  - (American Indian Magnet, Capitol Hill, Farnsworth, Linwood Monroe and Hazel Park)

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### Total Days of School
- Elementary: 173
- Secondary: 175

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### Summer Term Start Date
If your student attends a year-round school, please check with your school for important dates and days off. Please check www.spps.org for calendar updates.
MySPPS Bus

Saint Paul Public Schools has a new way to learn if your child’s school bus is on-time. Introducing the MySPPS Bus app, available now through Google Play and the Apple App Store:

- On Time
- 10+ minute delay
- Buses canceled

Learn more at spps.org/bus

MySPPS Bus offers:

- Alerts on your Smart Phones for bus routes that are running more than 10 minutes behind schedule
- A program on your Smart Phone that is easy to use
- The option to share bus delay information with friends and family through text messaging, email, Facebook or Twitter
- The ability to add specific bus routes to your “Favorites”

School Bus Information Online

School bus information is also available on every school’s website.

Find each school’s bus routes and download the MySPPS Bus app by entering /bus at the end of your school’s website address. For example: galtier.spps.org/bus. School websites will automatically refresh with the latest updates every three minutes.

Don’t Know Your Child’s Bus Route?
Contact your school clerk. All school bus routes are identified by the school name and a letter, such as “Central A.” Most school buses also have the route letter displayed in a side window of the bus.

Please Note:
- School bus information is updated online and through the MySPPS Bus app each time a bus company reports late buses to the SPPS Department of Transportation. This is not a GPS tracking system and updated information for each bus route may lag.
- MySPPS Bus is only meant to communicate a bus delay at the time it was posted. Buses can sometimes make up time later in the routes. Families should still plan to be at the bus stop at the designated time in case the bus shows up on time.
- SPPS cannot provide technical support for the app or online service.
- Currently, the MySPPS Bus is only available in English.
Download the MySPPS Bus app from Google Play or the Apple App Store, or directly from any school website.

Hint: Search for "St Paul Public Schools" in the app stores.

Open the MYSPPS Bus app.

Find your school and then click on your child's bus route.

Save that bus as a "Favorite." You'll then see your child's bus status under "Favorite" within the MySPPS Bus app.

Here's how it looks when one of your "Favorite" buses is delayed. On-time buses appear in green; late buses appear in yellow. For more information, click on the yellow bar to read comments about the delay. You can click on the "Share" button to send the bus information to others through text messaging, email, Facebook or Twitter.

Be sure to refresh the app on a regular basis in order to see the most up-to-date information.
## Farnsworth Aerospace PreK-4
### Supply List 2018-19

All grade levels need the following:
- Backpack (no wheels, please label)
- Physical Education: tennis shoes

<table>
<thead>
<tr>
<th>Grade</th>
<th>Supplies</th>
</tr>
</thead>
<tbody>
<tr>
<td>PreK</td>
<td></td>
</tr>
<tr>
<td>(1) 24-pack crayons</td>
<td>(1) box thick or thin washable markers</td>
</tr>
<tr>
<td>(2) glue sticks</td>
<td>(4) 24-pack crayons</td>
</tr>
<tr>
<td>(1) two-pocket plastic coated folder</td>
<td>(4) black dry erase markers</td>
</tr>
<tr>
<td>(2) box tissues</td>
<td>(10) glue sticks</td>
</tr>
<tr>
<td>(1) spiral notebook</td>
<td>(1) spiral notebook (wide-ruled)</td>
</tr>
<tr>
<td>(1) package dry erase markers</td>
<td>(1) plastic folder</td>
</tr>
<tr>
<td>(1) children's scissors (Fiskars)</td>
<td>(2) boxes tissues</td>
</tr>
<tr>
<td>(1) change of clothes (to stay in locker all year)</td>
<td>(1) box gallon plastic bags</td>
</tr>
<tr>
<td></td>
<td>(1) change of clothes (to stay in locker all year)</td>
</tr>
<tr>
<td></td>
<td>Velcro tennis shoes (if your child doesn’t tie their own)</td>
</tr>
<tr>
<td>KINDERGARTEN (please do NOT label supplies)</td>
<td>GRADE 1 (label name on everything)</td>
</tr>
<tr>
<td>(24) #2 yellow pencils, sharpened</td>
<td>(24) #2 yellow pencils, sharpened</td>
</tr>
<tr>
<td>(1) 24-pack Crayola crayons</td>
<td>(1) 24-pack Crayola crayons</td>
</tr>
<tr>
<td>(2) plastic folders for homework</td>
<td>(4) paper folders</td>
</tr>
<tr>
<td>(4) paper folders</td>
<td>(1) children's scissors (Fiskars)</td>
</tr>
<tr>
<td>(8) washable glue sticks</td>
<td>(1) bottle glue</td>
</tr>
<tr>
<td>(1) bottle glue</td>
<td>(2) large pink erasers</td>
</tr>
<tr>
<td>(1) pencil sharpener w/cover</td>
<td>(1) pencil sharpener w/cover</td>
</tr>
<tr>
<td>(4) large boxes of tissues</td>
<td>(4) large boxes of tissues</td>
</tr>
<tr>
<td>(1) pencil box for storing supplies</td>
<td>(8) black dry erase markers (no colors)</td>
</tr>
<tr>
<td>(1) 12-count package of Crayola colored pencils</td>
<td>(1) 12-count package of Crayola colored pencils</td>
</tr>
<tr>
<td>(1) 8-count package of Crayola Classic washable markers</td>
<td>(4) spiral notebooks, <em>wide ruled</em></td>
</tr>
<tr>
<td>(1) box of sandwich plastic bags</td>
<td>(1) box of sandwich plastic bags</td>
</tr>
<tr>
<td>(1) box of gallon plastic bags</td>
<td></td>
</tr>
<tr>
<td>GRADE 2 (label name on everything)</td>
<td>GRADE 3</td>
</tr>
<tr>
<td>(24) #2 pencils, (no mechanical, no sharpeners)</td>
<td>(24) #2 pencils</td>
</tr>
<tr>
<td>(1) 24-pack Crayola crayons</td>
<td>(3) large boxes tissues for class use</td>
</tr>
<tr>
<td>(6) spiral notebooks (different colors) with 6 matching pocket folders</td>
<td>(3) glue sticks</td>
</tr>
<tr>
<td>(1) 12-count color pencil pack</td>
<td>(2) Sharpie markers</td>
</tr>
<tr>
<td>(1) scissors with round tips</td>
<td>(7) spiral notebooks (different colors), with 7 matching pocket folders</td>
</tr>
<tr>
<td>(3) boxes tissues</td>
<td>(1) plastic folder</td>
</tr>
<tr>
<td>(8) EXPO dry erase markers, black or blue, chisel</td>
<td>(1) large pink eraser</td>
</tr>
<tr>
<td>(1) yellow highlighters</td>
<td>(1) pencil holder and (1) pencil sharpener w/cover</td>
</tr>
<tr>
<td>(4) glue sticks</td>
<td>(1) composition notebook</td>
</tr>
<tr>
<td>(1) red pen</td>
<td>(5) EXPO dry erase markers for class use &amp; eraser</td>
</tr>
<tr>
<td>(1) pack pink erasers</td>
<td>(1) package Classic washable markers</td>
</tr>
<tr>
<td>(2) composition notebook</td>
<td>(1) pen</td>
</tr>
<tr>
<td>GRADE 4</td>
<td>(2) yellow highlighters</td>
</tr>
<tr>
<td></td>
<td>Girls: (1) box sandwich zippered plastic bags</td>
</tr>
<tr>
<td></td>
<td>Boys: (1) box gallon zippered plastic bags</td>
</tr>
<tr>
<td>Girls: (1) box sandwich plastic bags</td>
<td>Boys: (1) box gallon plastic bags</td>
</tr>
<tr>
<td>Boys: (1) box gallon plastic bags</td>
<td>No 3-ring binders</td>
</tr>
</tbody>
</table>
SAFETY TIPS FOR WALKERS and CAR TRANSPORTS

Tips for Walkers

- Crossing guard patrols are located at the following corners: Ivy & Arcade; Mendota & Ivy; Hyacinth & Mendota from 9:10-9:20 a.m. and 3:55-4:05.
- Walkers should always cross at the patrolled corners.
- Walkers must enter and exit the building using the Ivy Street door.
- The school playground is not available for student use before or after school unless the student’s guardian is there to supervise.

*The Ivy doors open at 9:15 in the morning for student arrival and at 3:57 for student dismissal. Students arriving earlier than 9:15 will be waiting outside unsupervised.

Tips for Car Transports

- All students should be dropped off and picked up from the Ivy doors between 9:15-9:30 and 3:57–4:05.
- For the safety of all parties, vehicles should only drop off or pick up students on the south side of Ivy facing East. (See map on back) Students should enter or exit the vehicle on the sidewalk side to ensure their safety. If a guardian is parked across the street for any reason they will need to get out of their vehicle to come get their student.
- Guardians who are picking students up are asked to wait outside of the building by the Ivy doors to help us provide a safe and orderly dismissal. Teachers are not available to check in with you at this time due to their obligation of ensuring every child dismisses safely. If you need to speak with the teacher please call/email them to set up a time.

We realize that emergencies present themselves, but please remember that all students need to be picked up by 4:15 p.m. Staff members are officially “off duty” at this time. Please be mindful of this.

Please share this information with any other parties that may be dropping off or picking your student up from school.

THANK YOU FOR YOUR COOPERATION IN HELPING TO PROMOTE A SAFE & ORDERLY ARRIVAL & DISMISSAL

(see map on back)