



**Saint Paul**  
PUBLIC SCHOOLS

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**Independent School District 625**  
360 Colborne Street  
Saint Paul, MN 55102-3299

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**Murray Middle School**  
2200 Buford Avenue  
Saint Paul, MN 55108

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Phone: (651) 293-8740 | Fax: (651) 293-8742 | <https://www.spps.org/murray>

February 18, 2021

Dear Murray families,

I am messaging you today with important information regarding the start of On-Site Support, which begins **Monday, February 22.**

## **Changing your Status -**

If you originally signed up for Virtual Learning School (VLS) and would like to attend On-Site Support (OSS), please contact SPPS Placement to get your child enrolled. Once your request has been processed by Placement, Murray will contact you with your child's assigned day and bus information. Continue with Distance Learning until you have been contacted by Murray with your student's On-Site Support assignment.

**Student Placement Center ([spc@spps.org](mailto:spc@spps.org))**

- **Main:** 651-632-3700
- **Enrollment Services:** 651-632-3760
- **Español:** 651-632-3751
- **Hmoob:** 651-632-3706
- **Karen:** 651-632-3716
- **Soomaali:** 651-632-3709

## **Logistics and info. for Transportation and Arrival/Dismissal -**

[OSS Arrival and Dismissal Information](#) - This resource explains the procedures on how students are to enter and exit the building. Visuals accompany the information to help students become physically orientated with our building.

[OSS Schedule and Transportation Information in Campus](#) - This document has step-by-step instructions for accessing student OSS schedule and bus routes. This information does not pertain to those who signed up for VLS.

Additional resources for OSS can be found on our [Murray Middle School](#) Website.

## **The Schedule -**

**IMPORTANT NOTE - This new schedule begins on Monday February 22. CONTINUE with our standard distance learning schedule until that day.**

On-Site Support Schedule Beginning February 22 (This link includes the schedule students would follow if they are On Site and the schedule they would follow if they are at home) -

[Link to On-Site Support Schedule](#)



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Video tutorial for the schedule -

[Link to Schedule Tutorial Video](#)

## Next Steps for Families -

1. Review the links above, especially the video tutorial with your student.
2. Discuss with your child that transitions are challenging and we are all here to support. Murray staff are ready to be flexible and give grace with the upcoming transition and we expect students to make mistakes and need extra support. Tell them it's OK! Also, begin discussing with your student how their day to day routines will need to adjust with the new schedule. While it can be stressful, the silver lining is that these are great skills to build in our children for when they encounter future changes in their lives through high school, work and beyond.
3. Communication is key! If you have questions, please reach out to your foundations teacher, your assigned counselor or your grade level administrator. We are here to help in any way we can.

## Science Materials Pick-Up Continues!

### Citizen Science students and families (Message from Mr. Altringer)-

If you have a 7th or 8th grade student enrolled in citizen science there are materials that need to be picked up at Murray. These materials will be used for class in quarter 3. If you have not picked up these materials yet, please come on Friday, February 19 from 1:00 - 4:00PM and make sure that you let the staff at school know you are there to pick up materials for citizen science.

### Instructions for Science materials pick-up -

Simply pull into the parking lot and follow the colored cones for traffic patterns and we will have staff waiting at one of our entrances to bring the kits to your car. Please remain in your vehicle as this is a full service pick-up. Simply let our staff know which class your student is in and they will grab you the appropriate kit of materials.

Your Co-Pilot,

Jamin McKenzie  
Principal, Murray Middle School

## Resources

**SPPS ONE STOP for various needs and solutions - <https://www.spps.org/ONESTOP>**

Murray website - <https://www.spps.org/murray>

Nurse - Diana Dishop ([Diana.Dishop@spps.org](mailto:Diana.Dishop@spps.org))

Counselor (Schedule questions) - Lisa Engelstad ([Lisa.Engelstad@spps.org](mailto:Lisa.Engelstad@spps.org))

Counselor (Schedule questions) - Lashay Whittaker ([Lashay.Whittaker@spps.org](mailto:Lashay.Whittaker@spps.org))



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Social Worker (Special Education Questions)- Pam Lombardi ([Pam.Lombardi@spps.org](mailto:Pam.Lombardi@spps.org))

Social Worker (Special Education Questions)- Jessie Phillips ([Jessie.Phillips@spps.org](mailto:Jessie.Phillips@spps.org))

Family Involvement Coordinator - Stefanie Folkema ([Stefanie.Folkema@spps.org](mailto:Stefanie.Folkema@spps.org))

Principal - Jamin McKenzie ([Jamin.McKenzie@spps.org](mailto:Jamin.McKenzie@spps.org))

Assistant Principal - Michelle Bierman ([Michelle.Bierman@spps.org](mailto:Michelle.Bierman@spps.org))

Assistant Principal - Ryan Eggers ([Ryan.Eggers@spps.org](mailto:Ryan.Eggers@spps.org))

**Technology Info. - <https://www.spps.org/Page/39811>**