



Saint Paul
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Facilities Master Plan External Review Report

Cedrick Baker, Chief of Staff

Regular Board of Education Meeting

November 19, 2019

FMP External Recommendations: Implementation Update

1. Oversight
2. Controls
3. Staffing
4. Funding/Financing

Oversight: BOE Approval Check Points

BOE Special TBD



Recommended Project Lifestyle



Oversight: DRAFT - BOE Gate-check Approvals of Project Phases

1. Master planning visioning
2. Master project list approvals
3. Budget with contingencies / Secure Funding
4. Design (Predesign > Schematic Design)
5. Bidding/Contract Award
6. Construction
7. Close-out/Celebration

Controls

- Implementation complete: **Hyperion** and **Peoplesoft** budget control/development programs - overseen by Finance Department
- Implementation continues: **Procore** project management software - overseen by Facilities Department

Staffing

- Human Resources, Finance and Facilities Dpts. continue to explore job duties, responsibilities, and potential positions aligned to FMP External Review recommendations, particularly in the areas of:
 - Finance Operations
 - Capital Program Management

Funding/Financing

Capital Funding Structure and Options



Dec. 17 BOE Regular Meeting:

- Planning for upcoming sale of Certificates of Participation (COPs) and Capital Bonds in January or February 2020
- COPs and Capital Bonds will fund projects starting the design and predesign process and those starting construction in spring 2020

Next Steps

- Day-long retreat with Facilities Dpt. staff, architects, construction managers, and external advisors (Jacobs Engineering)
 - Confirm final project budget, scope, and ensure appropriate risk is represented
- Retreat outcomes will inform Special BOE Meeting (to be scheduled in early/mid-December) to review projects so can continue to next stage of project development
- Dec. 17 BOE meeting:
 - Vote on approving capital projects in design and predesign to move to next phase
 - Update on Human Resources process to hire more staff



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QUESTIONS?