



Authorized Community Partnership Description

As a part of this partnership Authorized Community Partners agree to work in collaboration with Saint Paul Public Schools (SPPS) Independent School District #625 to support Strong Schools, Strong Communities under the direction of appointed SPPS staff for the duration of time that services are needed or until one or both parties decide to terminate this relationship.

This document does not represent a partnership document in the legal sense. Neither party can obligate or speak for the other in fiduciary or public matters without consent. Instead, the terms of this agreement should be used to initiate a collaborative experience that will benefit the students of Saint Paul Public Schools.

For Authorized Partners, Saint Paul Public Schools will:

- Provide a single point of contact for questions, concerns and district office procedural assistance.
- Provide assistance with negotiations for facilities use, transportation for out-of-school-time providers, nutrition services, and data agreements.
- Facilitate completion, internal routing, and authorized signatures for Letters of Support and Memorandums of Understanding.
- Provide periodic free training opportunities and email newsletters and updates.

Authorized Partners will:

- Work with SPPS to ensure that services align with Strong Schools, Strong Communities initiatives.
- Strive to create respectful learning environments in which students' racial and ethnic diversity is valued and contributes to successful academic outcomes.
- Conduct background checks for all staff and volunteers providing direct-to-student services in the absence of SPPS employees or services that can be considered impactful on students' mental, physical, or social development in the absence of SPPS staff.
- Follow SPPS processes and timelines to obtain facilities permits, transportation for out-of-school-time providers, nutrition services, data agreements, grants and letters of support, materials distribution approval, and other services.

Nothing in this agreement or its implementation shall create an employment relationship between any employee of an Authorized Community Partner and SPPS or between any SPPS employee and any Authorized Community Partner. Each party is solely responsible for hiring, transfer, suspension, promotion, discharge, assignment, reward, or discipline of its own employee(s). Authorized Community Partners' employees will not be treated as employees of SPPS for any purpose, and SPPS and its employees will not be treated as employees of any Authorized Community Partner for any purpose including, but not limited to, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Act, the Public Employment Labor Relations Act, the Teacher's Tenure Act, the Public Employees Retirement Association, the Teachers Retirement Association, State and Federal Income Tax Withholding, Worker's Compensation, or Unemployment Insurance.

