Meeting Overview

Highlights

- During committee time, Expo’s resources teachers shared an overview of their curriculum and upcoming year highlights.
  - Kim Raedeke – Art
  - Gail Pierce – G.T. (Gifted & Talented or “Gail Time”)
    - Class website - [gtatexpo.weebly.com](http://gtatexpo.weebly.com)
  - Chris Apps – Physical Education
  - David Bollom – Science
  - Mark Mueller – Math, EDL, BWCA
- Donations to resources classes can be dropped off at the office, specific needs include:
  - Large old t-shirts for Art
  - Gently used tennis shoes for Gym
  - Synthetic socks, sleeping bags, outer layers and toiletries for the BWAC trip
- Board Directors determined secondary support roles for the upcoming year
- Board discussed using a third party to handle accounting books; will review options moving forward at the October meeting

Discussion Topics / Focus for Next Month

- Review Treasure Island cost design breakdown
- Third party accounting support options
- Review current spending structure to maximize effectiveness of dollars raised / received
- Vote on the renewal of MySchoolAnywhere
AGENDA: COUNCIL MEETING
7-8 p.m., September 9, 2019
EXPO Elementary library (2nd floor, South side of bldg)

Meeting Minutes

1. Call to order
   ● 7:00

2. Regular Business
   ● Principal’s update
     i. Enrollment continues to grow and Expo is still accepting students
        1. Still a couple openings in all grades; 1<sup>st</sup> - 4<sup>th</sup> is almost full
        2. October 1<sup>st</sup> is the final count date on final numbers
           a. Enrollment has to meet a certain threshold for resources / teachers
           b. Expo’s enrollment numbers are fine for the school year
     ii. Music residency will begin on 9/18 with the 5<sup>th</sup> grade classes
     iii. Teachers are providing information on parents for classroom connectors
          1. Should know more in the coming weeks on how the engagement is going
     iv. Currently identify the lead for first grade Rocket Reader Program
        1. Rocket Readers is a community reading program in first grade
           where family members read the students throughout the year during class time
     v. Adjustment to the early start time has been smooth with no major issues

   ● Treasurer’s update
     i. Received a few donations and paid a Sam's Club bill.
     ii. Submitted the Annual Renewal of Non Profit Status with MN Secretary of State.

   ● Committee updates
     i. Finance & Fundraising
        1. Dine out for Expo is at MyBurger – 9/23
        2. Expo Carnival – 10/24
        3. Silent auction pub crawl planning meeting will happen shortly
        4. Darren will connect with the new Club Choice contact in the coming weeks
     ii. Treasure Island update
        1. Fundraising efforts will pick back up shortly
        2. There is an ask to review the current plans and budget at the October meeting
     iii. Diversity, Equity, & Inclusion (DE&I)
1. Structure remains as three committees and have P&CE and DE&I will meet together during the committee time

iv. Parent & Community Engagement (P&CE)
   1. Harvest Festival – 9/26
      a. Harvest Festival is a casual family potluck and student talent show
      b. Recruitment of volunteers and event communication will begin shortly

3. New Business
   a. Review & confirm Board Roles & Responsibilities
      i. Identify board member to take Vice-Treasurer role – Jeff Eulo
         o Jeff is not a board member but is a parent in the Expo community and has volunteered to assist / take on this responsibility during the school
         o Nathan and Jeff will explore third party support and will report back next month
      ii. Identify & confirm board members for confirmed liaison roles:
          1. Music Chair – Monica Digre
          2. Communication Support – Matt Harris
             a. Works closely with Darren on distribute content discussed at the monthly board meetings to the Expo community
          3. DE&I Liaison – Amy Huerta
          4. P&CE Liaison – Toni Lee
          5. Finance and Fundraising – Colleen Gelly
          6. Check signing – Chris & Jen
   b. MySchoolAnywhere renewal
      i. MySchoolAnywhere is a database / directory for Expo families
      ii. Families can choose to opt-in providing their personal information to be shared
      iii. Piloted 2 years ago and would need to be renewed at the end of the year
          1. Cost is $500 annually
   iv. Discussion
      1. Doesn’t seem necessary with the focus on classroom connectors
      2. Adoption of the service is not widely known or used across the school
      3. Questions around what will happen to the Expo family data / information that is currently obtained by MySchoolAnywhere
      4. Will review the contract and make a determination on if it should be reviewed at the October meeting

4. Adjourn
   • Motion to adjourn 8:01 – all approved
APPENDIX: I

AGENDA: COUNCIL MEETING
6-7 p.m., September 9, 2019
EXPO Elementary library (2nd floor, South side of bldg)

1. Welcome & Introductions (20-30 mins)
   a. Meeting & Council structure overview
   b. Meet the resource teachers (Pending confirmation from Darren)

2. Announcements (5 mins)
   a. Upcoming events
      i. AMAZE presentation - Monday 9/16
      ii. Harvest Celebration - Thurs 9/26
      iii. Carnival - Thurs 10/24

3. Committee meetings (25-35 mins)
   a. Finance & Fundraising
   b. Diversity, Equity, & Inclusion; Parent & Community Engagement
      i. These committees will start meeting together per August Council mtg

AGENDA: BOARD MEETING
7-8 p.m., September 9, 2019
EXPO Elementary library (2nd floor, South side of bldg)

5. Call to order

6. Regular Business (20 mins)
   o Principal’s update
   o Treasurer’s update
   o Committee updates
     i. Finance & Fundraising
       1. Treasure Island update
     ii. Diversity, Equity, & Inclusion
     iii. Parent & Community Engagement

7. New Business (40 mins)
   c. Review & confirm Board Roles & Responsibilities
      iii. Identify board member to take Vice-Treasurer role
     iv. Identify & confirm board members for confirmed liaison roles:
        7. Music Chair
       8. Communication Support
9. DEI Liaison
10. PCE Liaison
11. Check signing (Chair & Vice-Chair)

d. MySchoolAnywhere renewal
e. Classroom Connectors update
f. Review & finalize Council/Board goals discussed at 8/29 meeting:
   i. Establish & build Classroom Connectors strategy
   ii. Improve teacher/staff engagement with the council
   iii. Enhance communication with the community by leveraging current channels with maximum reach
   iv. Explore new opportunities within event calendar for the 2020-21 school year
   v. Define clear goals for committees, including structure
   vi. Review current spending structure to maximize effectiveness of dollars raised / received
g. Walk-on items

8. Adjourn
## Appendix II

### Expo Calendar

#### 2 Month Outlook

<table>
<thead>
<tr>
<th>Event Date</th>
<th>Event Details</th>
</tr>
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<tbody>
<tr>
<td>Monday, September 16</td>
<td>6:30pm Parent Workshop: AMAZE &quot;Bias-Implicit, Explicit and Confirmation&quot;</td>
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<tr>
<td>Monday, September 23</td>
<td>5:00pm Dine Out for EXPO-My Burger</td>
</tr>
<tr>
<td>Thursday, September 26</td>
<td>5:30pm EXPO Harvest Celebration</td>
</tr>
<tr>
<td>Monday, October 7</td>
<td>6:00pm PTO Council of Parents &amp; Teachers</td>
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<tr>
<td>Tuesday, October 8</td>
<td>Picture Day (Lifetouch)</td>
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<tr>
<td>Thursday, October 17</td>
<td>No School-State Teacher Meetings</td>
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<tr>
<td>Friday, October 18</td>
<td>No School-State Teacher Meetings</td>
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<tr>
<td>Thursday, October 24</td>
<td>5:00pm EXPO Carnival</td>
</tr>
<tr>
<td>Friday, October 25</td>
<td>No School-Conference Preparation Day</td>
</tr>
<tr>
<td>Monday, November 4</td>
<td>6:00pm PTO Council of Parents &amp; Teachers</td>
</tr>
<tr>
<td>Wednesday, November 6</td>
<td>Picture Retakes</td>
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### 2019 - 2020 Expo Board of Director & Committee Chairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Council Role</th>
<th>Term</th>
<th>Email - Website</th>
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</thead>
<tbody>
<tr>
<td>Chris Howie</td>
<td>Chair</td>
<td>2017-2020</td>
<td><a href="mailto:cjhowie@gmail.com">cjhowie@gmail.com</a></td>
</tr>
<tr>
<td>Jen Verbrugge</td>
<td>Vice Chair</td>
<td>2018-2021</td>
<td><a href="mailto:theverbrugges@gmail.com">theverbrugges@gmail.com</a></td>
</tr>
<tr>
<td>Justin Uran</td>
<td>Secretary</td>
<td>2018-2021</td>
<td><a href="mailto:justin.uran@gmail.com">justin.uran@gmail.com</a></td>
</tr>
<tr>
<td>Nathan Kopka</td>
<td>Treasurer</td>
<td>2017-2020</td>
<td><a href="mailto:nkopka@gmail.com">nkopka@gmail.com</a></td>
</tr>
<tr>
<td>Monica Digre</td>
<td>Director</td>
<td>2019-2022</td>
<td><a href="mailto:monica.digre@gmail.com">monica.digre@gmail.com</a></td>
</tr>
<tr>
<td>Ann Elenbaas</td>
<td>Director</td>
<td>2018-2021</td>
<td><a href="mailto:annmelenbaas@gmail.com">annmelenbaas@gmail.com</a></td>
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<tr>
<td>Colleen Gelly</td>
<td>Director</td>
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<td><a href="mailto:colleen@gelly.net">colleen@gelly.net</a></td>
</tr>
<tr>
<td>Matt Harris</td>
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<td><a href="mailto:matthew.b.harris@gmail.com">matthew.b.harris@gmail.com</a></td>
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<tr>
<td>Amy Huerta</td>
<td>Director</td>
<td>2019-2022</td>
<td><a href="mailto:amyelizabeth107@gmail.com">amyelizabeth107@gmail.com</a></td>
</tr>
<tr>
<td>Toni Lee</td>
<td>Director</td>
<td>2019-2022</td>
<td><a href="mailto:tonimichellelee@gmail.com">tonimichellelee@gmail.com</a></td>
</tr>
<tr>
<td>Darren Yerama</td>
<td>Principal &amp; ex-officio member (non-voting)</td>
<td>n/a</td>
<td><a href="mailto:darren.yerama@spps.org">darren.yerama@spps.org</a></td>
</tr>
<tr>
<td>Elzbieta Murphy</td>
<td>Assistant Principal</td>
<td>n/a</td>
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</tr>
<tr>
<td>Dawn Puroway</td>
<td>Chair - Diversity Equity &amp; Inclusion</td>
<td>2019-2020</td>
<td><a href="mailto:dawnpuroway@yahoo.com">dawnpuroway@yahoo.com</a></td>
</tr>
<tr>
<td>Jenny Rixen</td>
<td>Chair - Finance &amp; Fundraising</td>
<td>2019-2020</td>
<td><a href="mailto:jennyrixen@gmail.com">jennyrixen@gmail.com</a></td>
</tr>
<tr>
<td>Jacqueline Kraus</td>
<td>Co-Chair - Parent &amp; Community Engagement</td>
<td>2019-2020</td>
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</tr>
<tr>
<td>Taki Adrianakos</td>
<td>Co-Chair - Parent &amp; Community Engagement</td>
<td>2019-2020</td>
<td><a href="mailto:pandrianakos@gmail.com">pandrianakos@gmail.com</a></td>
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