Mission Statement
The mission of Four Seasons A+ Elementary School is to build a respectful, successful learning community through art-centered and technology-enhanced practices that develop intelligent behaviors in all students.

Philosophy Statement
Schools that work for everyone: teaching in ways that children can learn. By using the arts to provide curriculum and instruction that are integrated, experiential and designed to tap into Multiple Intelligences, A+ schools teach in ways that children learn.

The A+ program at Four Seasons combines interdisciplinary teaching and daily arts instruction to create a third entity: a powerful learning force that positively affects all students in the school through hands-on, interactive learning experiences.

The four premises on which an A+ program is based are:

- Students respond best to interdisciplinary teaching when it involves hands-on, interactive experiences in the classroom that are challenging and enjoyable.
- The arts build community in diverse classrooms.
- Students demonstrate learning in a variety of ways.
- Students gain confidence and are encouraged to explore unfamiliar subject areas when teachers recognize the students’ special skills.

Calls During the School Day
Four Seasons staff have voicemail for you to leave messages. To prioritize learning time, please ask for a voicemail extension when calling the office. Calls will not be transferred into the classroom when class is in session; the only exception is if it is a teacher’s preparation time.

In case of an emergency, do not leave a message in voicemail, but talk directly with office staff. The message will be relayed to the teacher and/or student.

School Directory located at https://www.spps.org/domain/4197
MASK MANDATE
Face masks are required for all teachers, staff, students and visitors (ages 2 and older) in all SPPS buildings, regardless of a person’s vaccine status.

ARRIVAL
School Day 7:30 a.m. – 2:00 p.m.
- Students are not allowed in the school before 7:15 a.m.
- Before 7:15 a.m. there is no adult supervision for students
- Students being dropped off/walkers should arrive at the Prior doors between 7:15-7:30 a.m.
  - When dropping off students:
    - do not block the crosswalk on Prior
    - Students exit vehicles onto the sidewalk, not into traffic
    - If you wish to walk your child(ren) to class, do not park in the drop-off zone between the custodial parking lot and the end of the blacktop on the west side of Prior
- Masks are required in the building for all people over two years of age

DEPARTURE
- The school day ends for students at 2:00 p.m.
- Contact the office ahead of time if your student will be leaving early so we can plan accordingly. Students must be signed out in the office if they leave early
- Office staff may not be able to respond to last minute requests for changes in regular modes of transportation. Make all changes before 1:00. If we do not get proper notification regarding a transportation change, we have to follow the last information provided.
- Students may only ride a bus to which they are assigned
- Pick up students on Prior
  - Do not block crosswalk on Prior
  - Let pick up staff know you have arrived and which child(ren) you are picking up
  - Have students enter vehicles on the sidewalk side, not in traffic

BUS TRANSPORTATION
To find out if your bus is running late, please call Transportation at 651-696-9600.
For questions related to bus changes, contact Susan (Susie) Ware at 651-290-7595.

Bus riding guidelines:
- supervise young children at the bus stop before they get on the bus in the morning
- meet young children in the afternoon when they get off the bus
- Arrive at the bus stop 5 minutes before the scheduled time
- Be respectful, responsible, and safe
- Parents are not allowed on the school bus. This is a state law and must be followed.
- Students may only ride the bus they are assigned to
- For more information on SPPS busing: Rules for the Ride (English), (Hmong), (Karen), (Somali), (Spanish) at https://www.spps.org/Page/24189

Bus transportation is a privilege, not a right for Minnesota students.
When students are suspended from bus privileges, they are still required to attend school on a regular basis.
CLASSROOM VISIT GUIDELINES
The partnership between home and school is a fundamental building block to the education of our students. We invite you to visit our classrooms. Please contact your child’s teacher ahead of your visit to ensure the class is in session (not testing, out of the building, etc.). Because our mission is to teach, and we need to operate in a safe environment, the following guidelines are in place:

- All visitors must wear masks (over the age of two) report to the school office, sign in, and put on a visitor’s pass before going to a classroom.
- Be respectful of student instruction and work time by limiting your time in the classroom (15 minutes following COVID protocols)
- Please do not start a conversation with a teacher while students are present. When students are present, the teacher’s job is to teach. They need to be able to direct their full attention to their students. Please contact a teacher (call the office at 651-290-7595, email, or send a note with your child) with any questions or concerns you have. Teachers should respond within 24 working hours. Communication between home and school is important!

NURSE & MEDICATIONS
Four Seasons A+ Elementary School has a Licensed School Nurse and a Health Assistant. A parent/guardian must speak with the nurse, and fill out appropriate forms, before medication can be administered to a student during the school day. Students may not take prescription or over-the-counter medications on their own, and may not carry them or store them in their desk or backpack. All medication must be labeled and kept in the Health Office. Contact the Health Office at (651) 888-7623.

ILLNESS
If your child is sick, keep them home and call the Main Office, (651) 290-7595, to notify them of the student absence. The Fours Seasons Main Office will connect you with the Health Office to notify them of symptoms and provide you with the next steps to take. You may also contact the Four Seasons Health Office directly if you have concerns or questions (651) 888-7623.

ATTENDANCE
School attendance is important for student success. Four Seasons A+ Elementary School follows the attendance policy of Saint Paul Public Schools and Ramsey County. A Student not in their classroom by 7:35 a.m. is tardy. Any student arriving after 7:35 a.m. must report to the office for a pass. If your child is tardy or absent, call the office, or send a note with your child, regarding the reason for the tardiness or absence. If we do not receive a call or note, your child will be marked unexcused. After 3 unexcused absences, an alert letter will be mailed home. If unexcused absences continue, the family will be referred to a School Attendance Matters Family Meeting. Additional steps will be followed according to Ramsey County guidelines. Report all absences to the office (651) 290-7595.

<table>
<thead>
<tr>
<th>Excused Absences (examples)</th>
<th>Unexcused Absences (examples)</th>
</tr>
</thead>
<tbody>
<tr>
<td>illness</td>
<td>Family vacation</td>
</tr>
<tr>
<td>Religious observance</td>
<td>Overslept/missed bus/suspended from bus</td>
</tr>
<tr>
<td>Extreme family emergency (home fire, injury)</td>
<td>Weather</td>
</tr>
<tr>
<td>Funeral</td>
<td>Babysitting</td>
</tr>
</tbody>
</table>
DRESS CODE

The school uniform is optional for the 2021-2022 school year. Keep in mind that students have recess every day. Clothing should be comfortable and students should wear shoes in which they can easily walk and run. Students will go out for recess unless the weather is very wet or severely cold. Warm coats, snow pants, gloves/mittens, hats and boots make winter recess more enjoyable.

Students are responsible for wearing clothes that are appropriate for school. To maintain a safe learning environment, student dress cannot be a health and/or safety hazard, obscene, sexually explicit or discriminatory. Clothing that displays words or images that communicate a message that is racist, sexist, or otherwise derogatory is not permitted. Clothing that displays references to alcohol, chemicals, tobacco or other products that are illegal for use by minors is not permitted.

LOST & FOUND

Lost & Found is located inside the Prior Avenue doors. Please check the Lost & Found regularly for items that might belong to your child(ren). All items left in the Lost & Found will be donated to an organization before winter, spring, and summer breaks. Please label outerwear with the child's name.

TRANSLATION & INTERPRETATION

We embrace our diversity. All school documents can be translated or interpreters made available upon request

Spanish - Todos los documentos pueden ser traducidos o interpretados oralmente si usted lo solicita.

Hmong - Tej ntaub ntawv tom tsev kawm ntawv uas xa los rau nej, peb yuav pab txhais thiab nrhiav neeg txhais lus rau nej yog nej hais qhia peb.

Somali - Dhammaan dukumiintiyada iskuulka waa la turjumaa karaa ama waxaa la heli karaa turjumaan haddii la codsado.

Karen

iUPDATE (IMPORTANT FORMS & PAPERWORK)

iUpdate is the district database for student and family information. This is the place to provide information on address, emergency contact, transportation, field trip permission and much more. Families must fill in the information for each child each school year. iUpdate can be found online at spps.org/onestop. iUpdate also contains the link to fill out the Free & Reduced Meal Application (an important document for school funding). If you do not know your username or password, please call the office at (651) 209- 7595. When information isn't updated, your family may miss important school-home communication.
Welcome and thank you for being a part of the Four Seasons A+ Elementary Volunteer Team. Your participation is important to the success of our students. As a volunteer you provide additional educational opportunities for students, and support to teachers and administrators. Follow this link to let us know you are interested in volunteering or contact Karen Shanahan at karen.shanahan@spps.org or 651 325-2492.

Volunteers can be: Parents/Guardians, Grandparents, College Students, Community Members, Retirees

Areas to Volunteer: Classroom, Field Trips, Hallway Monitors, Materials Support

Requirements of Volunteers: Vaccinated or Tested Weekly. A Criminal Background Check is required if you volunteer regularly or if you are not directly supervised by school staff during your volunteer duties.

*Volunteers must sign in at the office and wear a volunteer badge.
*For the safety of students (preventing COVID exposure), remain in your assigned volunteer area.
*Children who are not registered at Four Seasons may not attend the volunteering opportunity.

FOUR SEASONS VOLUNTEERS

Focus on positive interactions with children and staff

Are reliable

Maintain confidentiality of students and staff

Speak directly/privately to teacher about any concerns regarding student performance

Prioritize teaching and learning with longer discussions taking place outside of volunteer opportunities

Seek staff support when health and safety concerns arise -- no physical contact with students

Make the teacher/staff aware of discipline issues that arise while you are working with a student or at school. The responsibility for discipline rests with building staff. Volunteers may not discipline students.

Avoid being alone with students. If alone with a student, you must have a completed criminal background check, and be visible in an open location.

Treat all students in the same manner

Maintain appropriate boundaries between volunteer and student

Dress and Behavior: Please dress appropriately. Casual clothing is fine, but we ask that your attire be conservative. Your speech and behavior should serve as a role model for students to follow.

It is important that we respect the cultural differences and diversity among students, staff, and families.

We look forward to seeing you at our Orientation (not necessary for 1-time volunteers) before your first Volunteering Opportunity!
**SCHOOL CONTINUOUS IMPROVEMENT PLAN (SCIP)**

Every school in Saint Paul Public Schools plans for continuous improvement. These plans are called the SCIP, School Continuous Improvement Plan. Our SCIP outlines steps that Four Seasons A+ is taking to improve teaching and learning. It is broken down into three key components: Reading, Math, and School Climate.

During the school year, families are invited to review implementation of the current SCIP and plan for the next SCIP. Families are also invited to review and write the Family-School Compact every spring. Please let Principal Mickelson know if you have any questions, comments or suggestions. [LINK to SCIP](http://www.spps.org/Page/43036) or www.spps.org/Page/43036. You can find our SCIP for Families on the next page.

### Student Learning Outcomes:

#### Schoolwide Goal:

**Universal Goal (all students):** The frequency of students leaving the classroom without permission will decrease at least 5% monthly as measured by data collected by behavior team.

**Complementary goal (based on disaggregated factor(s) & local/district assessment):** Utilizing data collected, the behavior team will identify and create tier two interventions for the 5-10 students who leave the classroom without permission most frequently.

#### Mathematics Goal:

**Universal Goal (all students):** The percentage of all students scoring proficient or higher in mathematics will increase from 15% to 25% as measured by the MCA III/MTAS Math Assessment administered in April/May 2022.

**Complementary goal (based on disaggregated factor(s) & local/district assessment):** All students in grades 3-5 who scored "high risk" on aMath will improve to low risk or higher as measured by aMath screener.

#### Reading Goal:

**Universal Goal (all students):** The percentage of all students scoring proficient or higher in reading will increase from 15% to 25% by as measured by the MCA III/MTAS Reading Assessment administered in April/May 2022.

**Complementary goal (based on disaggregated factor(s) & local/district assessment):** All students in grades K-2 who scored "high risk" on aReading early reading skills will improve to low risk or higher as measured by aReading early reading skills subtests.

### Evidence-based Practices:

<table>
<thead>
<tr>
<th>What?</th>
<th>Implementation Stage</th>
<th>SPPS Achieves Alignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Social-emotional Learning</td>
<td>Learning Stage (Exploring or Installing)</td>
<td>Positive School and District Culture</td>
</tr>
<tr>
<td>2 SPPS Math Differentiated Small Group</td>
<td>Standard Stage (Sustaining)</td>
<td>Effective and Culturally Responsive Instruction</td>
</tr>
<tr>
<td>3 SPPS Guided Reading</td>
<td>Implementation Stage (Initial or Full)</td>
<td>Effective and Culturally Responsive Instruction</td>
</tr>
</tbody>
</table>

### Adult Practices/Actions:

#### Schoolwide Area

1. 100% of teachers and staff will implement school’s defined PBIS tiered interventions daily, as measured by fall/winter/spring walkthroughs and and weekly PBIS lesson reflections by 5/30/2022.

#### Mathematics Instruction

2. 100% of educators will implement TQE small group instruction as measured by fall/winter/spring walkthroughs and unit data cycles throughout job embedded PLCs by 5/30/2022.

#### Literacy Instruction

3. 100% of educators will implement guided reading utilizing Jan Richardson’s framework in the book *Next Steps Forward In Guided Reading* as measured by fall/winter/spring walkthroughs and unit data cycles throughout job embedded PLCs by 5/30/2022.
2021-22 SCIP for Families

Staff and parents work together reviewing data, setting goals, and creating a plan for the year to make our SCIP (School Continuous Improvement Plan). The SCIP covers three key areas: literacy (reading/writing), math, and school climate.

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>SCIP Action</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Literacy</strong></td>
<td><strong>This year, our SCIP focuses on Guided Reading groups for all K-5 students. What is Guided Reading?</strong></td>
</tr>
<tr>
<td>Daily literacy learning tasks:</td>
<td>• Reading and Writing lessons (whole group and small group)</td>
</tr>
<tr>
<td></td>
<td>• Word Study, including Phonics (grades K-2) or Words Their Way (grades 3-5)</td>
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<tr>
<td></td>
<td>• Independent Reading</td>
</tr>
<tr>
<td><strong>Math</strong></td>
<td><strong>This year, our SCIP focuses on TQE small group instruction. What is TQE?</strong></td>
</tr>
<tr>
<td>Daily math learning tasks:</td>
<td>• Math Review or a Number Talk</td>
</tr>
<tr>
<td></td>
<td>• Math lesson (whole and small group)</td>
</tr>
<tr>
<td></td>
<td>• Independent Practice</td>
</tr>
<tr>
<td><strong>School Climate</strong></td>
<td><strong>This year, our SCIP focuses on PBIS. What is PBIS?</strong></td>
</tr>
<tr>
<td></td>
<td>• PBIS = Positive Behavior Interventions and Supports</td>
</tr>
<tr>
<td></td>
<td>• An approach to creating a safe and productive learning environment</td>
</tr>
<tr>
<td></td>
<td>• Classroom and school expectations that define behavior in our school are posted, taught, and retaught throughout the school year. (Four Seasons A+ PBIS Matrix)</td>
</tr>
<tr>
<td></td>
<td>• Students are encouraged to make positive choices that support learning</td>
</tr>
</tbody>
</table>

View the Four Seasons A+ Elementary SCIP, with goals, at spps.org/fourseasons. Translations are available upon request.
PBIS (POSITIVE BEHAVIOR INTERVENTIONS and SUPPORTS)

Four Seasons A+ Elementary has adopted a proactive approach to creating a positive learning climate called PBIS. PBIS (Positive Behavior Interventions and Supports) is a school-wide system of support that includes proactive strategies for defining, teaching and supporting appropriate student behaviors to create positive school environments.

PBIS at school fosters respectful, supportive relationships among students and staff; reinforces positive academic and social behavior; and provides an opportunity for positive student-teacher interactions. A continuum of positive behavior support for all students within our school is implemented in all areas of the school including the classroom and non-classroom settings (i.e., hallways, lunchroom, bus). Attention is focused on creating and sustaining systems of support that improve teaching and learning for all students by making problem behavior less, while making desired behavior more effective, efficient and functional. (www.pbis.org) Visit our website to view our school-wide PBIS matrix https://www.spps.org/domain/18238.

BEHAVIOR VIOLATIONS

On the following page is the flowchart which guides how behavior violations are handled at Four Seasons. Refer to SPPS Rights and Responsibilities for behavior violation definitions and more detailed procedures https://www.spps.org/rights_and_responsibilities. The summary of the document can be found in the following languages:

- English (full document)
- Espanol
- Hmoob
- Karen
- Soomaali
Four Seasons A+ Elementary follows a School-wide Discipline Plan to support student learning. The flowchart below shows examples of behaviors, who they are handled by, and what kind of action is taken.

**Four Seasons A+**

**2021-2022 School-wide Discipline Plan**

Teach, model, practice, and positively reinforce the **Matrix of Expectations** in all settings.

Observe and identify a problem behavior.

**Behavior Interventions in the Classroom**
- de-escalate, actively supervise, use proximity control, avoid power struggles
- redirect verbally or nonverbally
- take a break in classroom or buddy room
- social conference with teacher & student
- connect with family reiterating expectations & utilizing opportunity for learning with focus on future positive behaviors

**Classroom Managed**
- Cheating or plagiarizing
- Defiance
- Disruptive behavior
- Electronics/cell phone
- Inappropriate language (e.g., swearing)
- Minor theft
- Missing homework/materials
- Physical aggression without bodily harm
- Student Dress
- Tardiness
- Teasing/name calling
- Technology misuse
- Unauthorized use of school property

**Office Managed**
- Alcohol/drug use/possession
- Bullying/cyber bullying
- Damage to school property
- Defiance of authority, severe
- Discrimination (racial/religious/gender/sexual)
- Disruptive behavior, severe
- Fighting
- Harassment (racial/religious/gender/sexual)
- Inappropriate language
- Leaving school grounds
- Out of area
- Physical aggression (staff or student)
- Theft
- Threats
- Unauthorized use of district technology
- Weapons

**Referral to the Office**
- staff notifies behavior team and completes referral form
- behavior team responds and provides support to student(s) and staff as needed
- Supports might include:
  - facilitating problem solving session
  - taking class while teacher problem solves with students
  - facilitating reparations (to property and/or relationships)
  - facilitating a reentry into class if removed
  - providing a safe place to take a break
  - creating a proactive plan with student and teacher for future support
- referral data entered into Campus by behavior team
- Families notified within 24 hours of referral
FAMILY ENGAGEMENT PLAN

The Family Engagement Plan (FEP) is organized into four impact areas; Welcoming Environment, Family Partnerships, Teaching & Learning, and Community Partnerships. We will be working together this year to build positive and goal-oriented relationships in each area. Families and staff at school developed this plan together. The plan is also posted at https://www.spps.org/Page/18266.

Welcoming Environment

Our school has staff member(s) available for families to discuss this plan and ask questions
- Family Liaison: Karen Shanahan karen.shanahan@spps.org or (651) 325-2492

Our school communicates with families in many ways.
- Our monthly digital newsletter, Spotlight, is sent at the end of each month and provides families with information about our Four Seasons A+ community, including what is happening at each grade level.
- Classroom teachers will reach out and connect with each family through text, emails, and phone calls at least monthly. Regular grade level newsletters will review academic content.
- Keep informed about Four Seasons A+ through our website www.spps.org/fourseasons.
- Keep up-to-date with student work through Seesaw (Pre-K - 2 grades) and Schoology ((3-5 grades).
- When families call, email, or send a note, we do our best to respond in 24 hours during the school week.

The achievement gap, or rather the “opportunity gap,” between students of color and white students in Saint Paul Public Schools is unacceptable. Our school is working to change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.

For more about our work on racial equity, contact: Jennifer Mickelson, Principal Jennifer.mickelson@spps.org or (651) 290-7595
- Four Seasons staff uses Zaretta Hammond’s Culturally Responsive Teaching and the Brain to guide rigorous, equitable academic practices in the classroom.
- Four Seasons staff participates in monthly equity professional development.
- In 2022, Four Seasons will begin Innocent Classrooms training to further our equity work.

Transitions between schools can be challenging, and we work to help families as their children start and leave our school.

For new students and families, we support the transition by:
- Four Seasons A+ holds an Open House for prospective families in February and a registration event for our Pre-K and Kindergarten families in the spring of each year. Before school begins in fall, we host an Open House for new and returning families.
- For students joining Four Seasons during the school year, families are provided a welcome packet and given a school tour (if pandemic protocols allow). Families are also invited to the virtual monthly community gatherings.
- We acknowledge that families entering Pre-K and Kindergarten face a big transition. We provide additional support to these families including family conferences before school starts in September and Home Visits. We also partner with the Office of Early Learning to host Pre-K Family Days in fall and spring. During Family Days, families experience what, and how, their child is learning and are invited to ask questions and discuss learning at home and at school.
- Four Seasons A+ has an Early Childhood Special Education program that provides half and full day programs. This program is an excellent entry into our DHH (Deaf & Hard of Hearing) program.

For students and families moving to the next school in their pathway, we support the transition by:
- Our School Counselor leads 5th grade classrooms in discussions and workshops around middle school transition including handling peer pressure, exploring expanded opportunities, and understanding middle school schedules.
- Four Seasons A+ is an arts integration school with a pathway to further arts integration at Global Arts Plus and Creative Arts High School. The transition is supported by visits between schools.
Family Partnerships

Our school-parent compact establishes the shared responsibility for student success between the school, families, and students. Families and teachers work together to develop the compact.

- **Copies of the compact are available**: During fall conferences, in our main office and posted on our website ([www.spps.org/fourseasons](http://www.spps.org/fourseasons))
  - The Family School Compact describes school actions and parent actions in support of education. It outlines a partnership to support education. Communication is key to the success of this partnership.

- **The compact will be updated**: Every spring as part of our Year in Review celebration.

There are many opportunities for families to build connections to the school and to each other.

- **Title I Annual Meeting** where we will share information about how Title I supports a Four Seasons education, October 19, 5:00-6:00 pm.

  - Monthly virtual community gatherings to spotlight progress, share concerns, raise questions, and plan together for the success of our students. The monthly digital newsletter, Spotlight, and website ([www.spps.org/fourseasons](http://www.spps.org/fourseasons)) will post the dates/times and joining information.

  - Concerts, skits, dances, and art exhibitions - opportunities to celebrate arts integration through student work come up throughout the year.

- **National African American Parent Involvement Day (NAAPID) will be on February 7, 2022.**

  - In addition to sharing curriculum and standards information during fall and spring conferences, families can access curriculum and standards information, as well as teaching practices, on the grade level pages of the Four Seasons website, [www.spps.org/fourseasons](http://www.spps.org/fourseasons).

  - Home Visits – Four Season A+ teachers participate in Parent Teacher Home Visits. Staff who participate in the Home Visit program are trained by both educators and parents about how to respectfully and authentically engage with families. A key aspect of this training is ensuring that families and educators are meeting each other as equal partners in their student’s education.

We work to make these meetings and events available for every family in the school.

- Four Seasons A+ have staff who can interpret in Karen, Spanish, and ASL.
- Staff our encouraged to use the Language Line to connect with families.
- Interpreters are provided for conferences in all languages.
- Fall Open House and Title I Night have interpreters available in Karen, Spanish, and ASL.
- Translations are available upon request.
- Understanding our families have varied schedules, Four Seasons A+ holds meetings at a variety of times.
- Presently COVID-19 restrictions limit our ability to host events in our building. We have moved to hosting some events (the September Open House) outside. When we return to larger, in-person, events; we will again host meetings and events with food, transportation, and childcare.
- Four Seasons A+ embraces diversity. Our MLL staff collaborate with classroom teachers, our building interpreters, and the Language Line to reach families whose first language is not English.
Family Partnerships (continued)

Our school supports families as advocates and provides opportunities for parent leadership

- If parents have concerns about their child's learning, the process at Four Seasons A+ Elementary School is to start discussion with classroom teacher (involving MLL staff or Special Education staff as needed). Then to approach the Principal. If the concern has been referred to the Principal and a resolution has not been gained, next involve the district Ombudsperson.
- The district has an Ombudsperson available to help resolve conflict between families and schools. The Ombudsperson is a person who listens to and investigates complaints against Saint Paul Public Schools, its programs, offices and staff. The Ombudsperson does not take sides. She works with parents, community members and the school district to clarify and resolve questions, concerns and complaints in a fair and timely manner. The services of the Ombudsperson are free. Our Ombudsperson is Dana Abrams, at (651) 767-8394 or dana.abrams@spps.org.

- Four Seasons A+ staff engage in professional development around family engagement during Opening Week. A Family Engagement Committee meets monthly throughout the year to continually improve our family engagement practices.
- Starting in September, Four Seasons A+ will invite families to join monthly discussions about school climate, academics, the home school partnership and more. Meeting topics will be based on parent and community interests and be a chance for dialogue and capacity building.
- In spring, families will be invited to a Year in Review event where the Family Engagement Plan, SCIP, and Compacts will be reviewed and revised.

Teaching and Learning

Our school shares information about state standards, assessment and student achievement with families in multiple ways

- Report cards and progress reports will be distributed during fall (November) and spring (March) conferences. Progress reports are mailed to families who cannot attend conferences.

- Parent-Teacher conferences are held teachers will schedule conferences directly with families in November 2021 and March 2022. All conferences will be virtual. Families may request an in person conference.
- APTT – Teachers and families in Kindergarten, 4/5 Grade and the Four Seasons A+ DHH program participate in Academic Parent Teacher Teams (APTT). These groups meet in fall and spring to review student progress.

- WINN reading specialist will work with K-2 classrooms to provide additional small group support in literacy.

- Classrooms post curriculum and standards information monthly in The Spotlight. Teachers reach out to families regularly (all families contacted monthly) regarding student progress in multiple areas.

- Four Seasons A+ provides information for families to help build reading skills at home, especially in K-3. Our website, spps.org/fourseasons has a literacy page with ideas to promote reading and writing.
Our school will engage in personalized learning as a key strategy to accelerate student achievement. Parents can get more information using many tools.

- Campus Parent login information can be accessed at spps.org/onestop or by asking the school clerk.

- Saint Paul Public Schools is a one-to-one district supplying each student with an iPad to help differentiate instruction and to provide an opportunity for learning from home in the event a child is unable to come to school.

- Seesaw (PreK-2) and Schoology (3-5) are used to inform parents of student progress and share student work.

Many before- and after-school enrichment and support opportunities are available for students

Transportation restrictions in the district mean that Extended Day Learning (EDL) is unavailable on site at Four Seasons this fall. We hope to provide this opportunity for our students in spring.

Community Partnerships

Our school develops community partnerships to provide additional support for students and their families

- Big Brother Big Sisters
- Hiway Federal Credit Union
- Hope Breakfast Bar
- Macalaster College
- Merriam Park Library
- Out on a Limb Theater
- Pan Outreach
- 3M
Parent Right to Know

School districts must notify parents of children attending Title I schools that they can request information regarding their children’s teachers, including, at a minimum, information on (1) completion of state requirements for licensure and certification; (2) emergency or other provisional status; (3) educational background; and (4) whether paraprofessionals are serving the child and, if so, the paraprofessionals’ qualifications.

[ENGLISH]

PARENT’S RIGHT TO KNOW TEACHER AND PARAPROFESSIONAL QUALIFICATIONS

Under the Every Student Succeeds Act, parents have the right to request information regarding the professional qualifications of their student’s classroom teachers and paraprofessionals. Parents who would like to receive this information should write to the Human Resource Department, Attn: ESSA Teacher Qualifications, Saint Paul Public Schools, 360 Colborne Street, Saint Paul, MN 55102-3299. You have the right to ask for the following information about each of your child’s classroom teacher(s).

- Information about whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Information about whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- Information about whether the teacher is teaching (subjects or content) in which proper certification is held by the teacher.
- Information about whether the child is provided services by paraprofessionals and, if so, their qualifications.

[HMONG]

NIAM TXIV MUAJ CAI PAUB TXOG COV XIB FWB QHIA NTAWW


- Kev qhia seb pus yog tus xib fwb ntaaw los qhia rau laww thiab kawm lai xee xq xib fwb ntaaw los qhia.
- Kev qhia seb pus yog tus xib fwb ntaaw los qhia rau laww thiab kawm lai xee xq xib fwb ntaaw los qhia.

[NOMALI]

Xuquuqda ay Waalidduku leeyiihiin inay Ogaadaan Macluumaadka Macallimiinta iyo Shaqaalahaa Kale

Sida uu qabo qaanunka loo yagaanno "Every Student Succeeds Act" oo micne ahaan ah "Qaanununka Guusha Arday Waalba", waalidiintu waxay xaq u leeyihiin inay codsan karaan macluumaad ku leeban xifadda macallimiinta iyo shaqaalahaa kale ee carruurtooda wax bari. Waalidiintu raba inay helaan macluumaadkaan, qoraal ha u soo diraan qaybta shaqaalaynta mask'udaal ku ah oo la dhaho Human Resource Department. Codsigaaga halkan ku soo hagaajay: Attn: ESSA Teacheer Qualifications, Saint Paul Public Schools, 360 Colborne Street, Saint Paul, MN 55102-3299. Waaqad xaq u leedahay inaad cadsato macluumaadkaan hoose ee ku saabsan macallimiinta ilmahaaga wax bara:

- In macallimka ama macallimaddu buuxiyeyn shuruudaha maadda iyo fasalka ay dhigayaan la xiriira ee uu goboalku ka rabo islamiyanka xalqad u leeyihiin maadda ay barayaan.
- In macallimka ama macallimaddu haystaan oggolaansho ku meel gaar ah inta ad u soo buuxinayaan shuruudii lagu rabay ee dhiinaca wax barista iyo in lagu qaaday ama laga fasaxay shuruudahaas hadda.
- In macallimka ama macallimaddu ay barayaaan maaddooyinka ay u haystaan shatiga islamiyanka takhasuska u leeyihiin.
- In uu ilmahaagu helo kaalmada macallim-kalkaaliye, iyo weliba nooca waxbarashada kalkaaliyahaas.

[SPANISH]

LOS PADRES TIENEN DERECHO A CONOCER LAS CALIFICACIONES DE MAESTROS Y PARAPROFESIONALES

Bajo el acta Cada Estudiante Triunfa, los padres tienen derecho a solicitar información sobre las credenciales profesionales de los maestros del salón de su niño y paraprofesionales. Los padres que deseen recibir esta información deben escribir al Departamento de Recursos Humanos (Human Resources Department), Attn: ESSA Teacher Qualifications, Saint Paul Public Schools, 360 Colborne Street, Saint Paul, MN 55102-3299. Usted tiene derecho a preguntar la siguiente información de cada uno de los maestros(s) del salón de su niño:

- Información sobre si el maestro cumple con las credenciales y licencias del estado para los grados y asignaturas que enseña;
- Información sobre si el maestro está enseñando con una licencia de emergencia o provisional, por la que el estado lo ha exemptado de los requerimientos de credenciales o criterios para obtener la licencia.
- Información sobre si el maestro está enseñando (asignaturas o contenido) en la cual tiene una certificación apropiada.
- Información sobre si el niño recibe servicios de paraprofesionales, y si sus calificaciones.
Thank you for choosing Four Seasons A+ Elementary.
We look forward to partnering with you!

318 Moore Street, Saint Paul, MN 55104
Phone: (651) 290-7595 Fax: (651) 293-6575
www.spps.org/fourseasons

Jennifer Mickelson, Principal