How to Register on Student Portal
2020-2021
STEP 1: Go to harding.spps.org and click on “Student/Parent Onestop”
STEP 2: Click on “campus student” and log in with your student number (s123456) and password.
STEP 3: In the left hand side of the screen, click on “More”.
STEP 4: Click on “Course Registration” and then “20-21 215 Harding Sr S”
STEP 5: Click on “Add course”
IMPORTANT!!!

If you are registering for **a year long class** (i.e., English 11), you will need to register for **BOTH** semesters.

<table>
<thead>
<tr>
<th>N</th>
<th>COURSE NAME</th>
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<tbody>
<tr>
<td></td>
<td>English 11</td>
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<td>L402601</td>
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<td>English 11</td>
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<td>L402603</td>
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Semester 1

Semester 2
IMPORTANT!!!

If you are registering for a semester long class (i.e., Debate), you only need to register for one semester.
STEP 6: Type the name of the class that you are searching for. For example, “English 11”
STEP 7: Click on the plus sign (+) next to the class to add to your course requests.
STEP 8: In the pop up window, confirm your course selection by clicking on “Request”
STEP 9: Go back and register for the other semester.
STEP 10: Repeat steps 6-9 until you have reached 100% completion.
STEP 11: When you reach 100% completion, ADD 3-4 MORE CLASSES AS ALTERNATES!
**How to remove a course you selected**

**STEP 1:** Select the course you want to remove and click on “Delete Request”
Link to **these slides**

Link to **how to video**
Link to **elective sheet**

Link to **course guide**