STEP 1: Go to harding.spps.org and click on “Parent/Student Portal”
STEP 2: Click on campus portal and log in with your student number (s123456) and password.
STEP 3: In the left hand side of the screen, click on “Course Registration”.

Course Registration:
19-20
215 Harding S

- Calendar
- Schedule
- Attendance
STEP 4: Click on “Course Search” and type in a course name or course number.
STEP 5: Click on the course you want to request.
STEP 6: Click on “Request this Course”
STEP 7: Your requested course will show up under “Requested Courses”
STEP 8: Repeat steps 4–7 until you have requested all of your classes. You will not be done until you have reached 64 units.
STEP 9: When you reach 64 units, add 4 more classes as “Alternates”.

Search By:
- Course Name: ceramics
- Course Number

Select a course to view
- V402111 Ceramics, Beginning
- V402131 Ceramics, Advanced
- V402141 Ceramics, Studio

V402111 Ceramics, Beginning
- Final Msr 4 Final Marks-A- Fine Arts Credits: 1.000
- 020000 - VISUAL ARTS
- Scheduling Units: 4

[Buttons]
- Request this Course
- Request as an Alternate
If you want to remove a course.....

**STEP 1:** Select the course you want to remove under “Requested Courses”

**STEP 2:** Select “Drop this Request”
Link to elective sheet

Link to registration guide