

COUNCIL MEETING

6-8 p.m., September 9, 2019

EXPO Elementary library

Meeting Overview

Highlights

- During committee time, Expo's resources teachers shared an overview of their curriculum and upcoming year highlights.
 - Kim Raedeke – Art
 - Gail Pierce – G.T. (Gifted & Talented or “Gail Time”)
 - i. Class website - gtatexpo.weebly.com*
 - Chris Apps – Physical Education
 - David Bollom – Science
 - Mark Mueller – Math, EDL, BWCA
- Donations to resources classes can be dropped off at the office, specific needs include:
 - Large old t-shirts for Art
 - Gently used tennis shoes for Gym
 - Synthetic socks, sleeping bags, outer layers and toiletries for the BWAC trip
- Board Directors determined secondary support roles for the upcoming year
- Board discussed using a third party to handle accounting books; will review options moving forward at the October meeting

Discussion Topics / Focus for Next Month

- Review Treasure Island cost design breakdown
- Third party accounting support options
- Review current spending structure to maximize effectiveness of dollars raised / received
- Vote on the renewal of MySchoolAnywhere

AGENDA: COUNCIL MEETING

7-8 p.m., September 9, 2019

EXPO Elementary library (2nd floor, South side of bldg)

Meeting Minutes

1. Call to order

- 7:00

2. Regular Business

- Principal's update
 - i. Enrollment continues to grow and Expo is still accepting students
 1. Still a couple openings in all grades; 1st - 4th is almost full
 2. October 1st is the final count date on final numbers
 - a. Enrollment has to meet a certain threshold for resources / teachers
 - b. Expo's enrollment numbers are fine for the school year
 - ii. Music residency will begin on 9/18 with the 5th grade classes
 - iii. Teachers are providing information on parents for classroom connectors
 1. Should know more in the coming weeks on how the engagement is going
 - iv. Currently identify the lead for first grade Rocket Reader Program
 1. Rocket Readers is a community reading program in first grade where family members read the students throughout the year during class time
 - v. Adjustment to the early start time has been smooth with no major issues
- Treasurer's update
 - i. Received a few donations and paid a Sam's Club bill.
 - ii. Submitted the [Annual Renewal of Non Profit Status](#) with MN Secretary of State.
- Committee updates
 - i. Finance & Fundraising
 1. Dine out for Expo is at MyBurger – 9/23
 2. Expo Carnival – 10/24
 3. Silent auction pub crawl planning meeting will happen shortly
 4. Darren will connect with the new Club Choice contact in the coming weeks
 - ii. Treasure Island update
 1. Fundraising efforts will pick back up shortly
 2. **There is an ask to review the current plans and budget at the October meeting**
 - iii. Diversity, Equity, & Inclusion (DE&I)

1. Structure remains as three committees and have P&CE and DE&I will meet together during the committee time
- iv. Parent & Community Engagement (P&CE)
 1. Harvest Festival – 9/26
 - a. Harvest Festival is a casual family potluck and student talent show
 - b. Recruitment of volunteers and event communication will begin shortly

3. New Business

- a. Review & confirm Board Roles & Responsibilities
 - i. Identify board member to take Vice-Treasurer role – Jeff Eul
 - o Jeff is not a board member but is a parent in the Expo community and has volunteered to assist / take on this responsibility during the school
 - o **Nathan and Jeff will explore third party support and will report back next month**
 - ii. **Identify & confirm board members for confirmed liaison roles:**
 1. Music Chair – Monica Digre
 2. Communication Support – Matt Harris
 - a. Works closely with Darren on distribute content discussed at the monthly board meetings to the Expo community
 3. DE&I Liaison – Amy Huerta
 4. P&CE Liaison – Toni Lee
 5. Finance and Fundraising – Colleen Gelly
 6. Check signing – Chris & Jen
- b. MySchoolAnywhere renewal
 - i. MySchoolAnywhere is a database / directory for Expo families
 - ii. Families can choose to opt-in providing their personal information to be shared
 - iii. Piloted 2 years ago and would need to be renewed at the end of the year
 1. Cost is \$500 annually
- iv. **Discussion**
 1. Doesn't seem necessary with the focus on classroom connectors
 2. Adoption of the service is not widely known or used across the school
 3. Questions around what will happen to the Expo family data / information that is currently obtained by MySchoolAnywhere
 4. **Will review the contract and make a determination on if it should be reviewed at the October meeting**

4. Adjourn

- **Motion to adjourn 8:01 – all approved**

APPENDIX: I

AGENDA: COUNCIL MEETING

6-7 p.m., September 9, 2019

EXPO Elementary library (2nd floor, South side of bldg)

- 1. Welcome & Introductions (20-30 mins)**
 - a. Meeting & Council structure overview
 - b. Meet the resource teachers (Pending confirmation from Darren)

- 2. Announcements (5 mins)**
 - a. Upcoming events
 - i. AMAZE presentation - Monday 9/16
 - ii. Harvest Celebration - Thurs 9/26
 - iii. Carnival - Thurs 10/24

- 3. Committee meetings (25-35 mins)**
 - a. Finance & Fundraising
 - b. Diversity, Equity, & Inclusion; Parent & Community Engagement
 - i. These committees will start meeting together per August Council mtg

AGENDA: BOARD MEETING

7-8 p.m., September 9, 2019

EXPO Elementary library (2nd floor, South side of bldg)

- 5. Call to order**

- 6. Regular Business (20 mins)**
 - Principal's update
 - Treasurer's update
 - Committee updates
 - i. Finance & Fundraising
 1. Treasure Island update
 - ii. Diversity, Equity, & Inclusion
 - iii. Parent & Community Engagement

- 7. New Business (40 mins)**
 - c. Review & confirm Board Roles & Responsibilities
 - iii. Identify board member to take Vice-Treasurer role
 - iv. Identify & confirm board members for confirmed liaison roles:
 7. Music Chair
 8. Communication Support



9. DEI Liaison
 10. PCE Liaison
 11. Check signing (Chair & Vice-Chair)
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- d. MySchoolAnywhere renewal
 - e. Classroom Connectors update
 - f. Review & finalize Council/Board goals discussed at 8/29 meeting:
 - i. Establish & build Classroom Connectors strategy
 - ii. Improve teacher/staff engagement with the council
 - iii. Enhance communication with the community by leveraging current channels with maximum reach
 - iv. Explore new opportunities within event calendar for the 2020-21 school year
 - v. Define clear goals for committees, including structure
 - vi. Review current spending structure to maximize effectiveness of dollars raised / received
 - g. Walk-on items

8. **Adjourn**

Appendix II

Expo Calendar 2 Month Outlook

EXPO PTO/Parents

Today   Tuesday, September 10 ▾

 Print [Week](#) [Month](#) [Agenda](#) ▾

Monday, September 16

6:30pm Parent Workshop: AMAZE "Bias-Implicit, Explicit and Confirmation

Monday, September 23

5:00pm Dine Out for EXPO-My Burger

Thursday, September 26

5:30pm EXPO Harvest Celebration

Monday, October 7

6:00pm PTO Council of Parents & Teachers

Tuesday, October 8

Picture Day (Lifetouch)

Thursday, October 17

No School-State Teacher Meetings

Friday, October 18

No School-State Teacher Meetings

Thursday, October 24

5:00pm EXPO Carnival

Friday, October 25

No School-Conference Preparation Day

Monday, November 4

6:00pm PTO Council of Parents & Teachers

Wednesday, November 6

Picture Retakes

Appendix III

2019 - 2020 Expo Board of Director & Committee Chairs

Name	Council Role	Term	Email - Website
Chris Howie	Chair	2017-2020	cjhowie@gmail.com
Jen Verbrugge	Vice Chair	2018-2021	theverbrugges@gmail.com
Justin Uran	Secretary	2018-2021	justin.uran@gmail.com
Nathan Kopka	Treasurer	2017-2020	nkopka@gmail.com
Monica Digre	Director	2019-2022	monica.digre@gmail.com
Ann Elenbaas	Director	2018-2021	annmelenbaas@gmail.com
Colleen Gelly	Director	2019-2022	colleen@gelly.net
Matt Harris	Director	2019-2022	matthew.b.harris@gmail.com
Amy Huerta	Director	2019-2022	amyelizabeth107@gmail.com
Toni Lee	Director	2019-2022	tonimichellelee@gmail.com
Darren Yerama	Principal & ex-officio member (non-voting)	n/a	darren.yerama@spps.org
Elzbieta Murphy	Assistant Principal	n/a	elzbieta.murphy@spps.org
Dawn Puoway	Chair - Diversity Equity & Inclusion	2019-2020	dawnpuoway@yahoo.com
Jenny Rixen	Chair - Finance & Fundraising	2019-2020	jennyrixen@gmail.com
Jacqueline Kraus	Co-Chair - Parent & Community Engagement	2019-2020	j.kraus@hotmail.com
Taki Andrianakos	Co-Chair - Parent & Community Engagement	2019-2020	pandrianakos@gmail.com