

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**<https://spps.eduvision.tv/LiveEvents>**

**October 26, 2020**  
**5:00 PM**

**A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF THE ORDER OF THE MAIN AGENDA**
- IV. NEW BUSINESS**
  - A. Request for Permission to Accept a CARES Subaward from the City of Saint Paul
  - B. Request to Award Contract for PeopleSoft 9.2 Upgrade Implementation Services
  - C. Assistant Director - Title IX, Family Engagement and Community Partnerships
- V. ADJOURNMENT**

**INDEPENDENT SCHOOL DISTRICT NO. 625  
BOARD OF EDUCATION  
SAINT PAUL PUBLIC SCHOOLS**

**DATE:** October 26, 2020

**TOPIC:** Request for Permission to Accept a CARES Subaward from the City of Saint Paul

**A. PERTINENT FACTS:**

1. The City of Saint Paul received Federal CARES Act Corona Virus Relief funds from the State of Minnesota and is providing subawards to City residents and organizations that have been negatively impacted by COVID-19.
2. Saint Paul Public Schools received a subaward from the City of St. Paul to provide students and teachers access to internet and equipment needed to support distance learning, including headsets, Stylus pens, and computers.
3. Saint Paul Public Schools will act as fiscal agent for this subaward. This award is for approximately \$499,000.
4. This project does not align with a specific Strategic focus area but provides essential operational support that creates a foundation for strategic projects to build upon.
5. This is a new grant project.
6. This item is submitted by Rebekah Doyle, Grants Management Coordinator; Hans Ott, Office of Digital and Alternative Education Director; Marie Schrul, Chief Financial Officer; Jackie Turner, Chief Operations Officer, and Cedrick Baker, Chief of Staff.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to accept a subaward from the City of Saint Paul to provide technical support to distance learning; to accept subaward; and to implement the project as specified in the award documents.

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**DATE:** October 26, 2020

**TOPIC:** Request to Award Contract for PeopleSoft 9.2 Upgrade Implementation Services

**A. PERTINENT FACTS:**

1. A request for proposal (RFP) was published by SPPS in April 2020 as a means to seek proposals from vendors on a planned PeopleSoft 9.1 to 9.2 upgrade as part of the FY21 Priority Based Budgeting process. Upon review of contract proposals and vendor finalist presentations, the SPPS project team provided a final vendor recommendation for the implementation services.
2. The upgrade to PeopleSoft 9.2 is required as Oracle has ceased providing support and updates to the version that SPPS is on (PeopleSoft 9.1).
3. This scope of work involved will be an upgrade to the PeopleSoft Financials and Human Capital Management (HCM) systems which support essential services of the Business Office and Human Resources. The duration of the project is estimated to be 1 year. This requires the expertise of an outside consultant specializing in this type of service.
4. This selection followed a formal RFP process managed by the Purchasing & Contract Services department. The following vendors submitted proposals:
  - Smart ERP Solutions
  - Wipro
  - Elire Inc.
  - CherryRoad Technologies Inc.
  - ERPA
  - Aspire Consulting
  - Infosys Public Services, Inc
  - Iceberg Technology Group
  - GNC Consulting, Inc.
  - Newbury Consulting Group
  - Heartland IT Consulting LLC
  - Highstreet IT Solutions
  - Graviton Consulting Services
5. The most responsive vendor proposal, Elire, Inc, offers competitive pricing and technical staff that are knowledgeable in PeopleSoft 9.2 software and the upgrade process. The total cost of Elire, Inc's contract will not exceed \$1,999,290 for the scope of work for the PeopleSoft 9.2 upgrade implementation.
6. Funding for this project will be provided from the General Fund Enterprise Resource Planning (ERP) budget, 01-005-112-000-6305-0000.
7. This item meets the District strategic plan focus area of Program Evaluation and Resource Allocation.

8. This item is submitted by Marie Schrul, Chief Financial Officer, Kenyatta McCarty, Executive Director of Human Resources, Jeff Cummings, Business Systems Support Manager, and Patricia Norwig, Assistant Director of Total Rewards, HR/Payroll
9. This contract will be reviewed by Jamie Atkins, Purchasing Manager, and SPPS Legal Department prior to final execution of the agreement.

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to award the contract to the best value vendor proposal, Elire, Inc, for the scope of work for the upgrade to PeopleSoft 9.2 for SPPS at a cost not to exceed \$1,999,290.

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**DATE:** 10/26/2020

**TOPIC:** Assistant Director – Title IX, Family Engagement and Community Partnerships

**A. PERTINENT FACTS:**

1. In the role of Senior Ombudsperson, Dana Abrams has absorbed additional responsibilities as the district's Title IX Coordinator. This responsibility was added effective August 14, 2020, in alignment with federal requirements.
2. This newly expanded role requires the highest level of problem solving and decision making possible, with greater potential consequence of error. Ms. Abrams in this expanded role is the point of contact for all Title IX complaints. She is responsible to create, implement and evaluate district wide practices for responding and offering supportive services; aligning training and communication of Title IX requirements; and investigating complaints following complex local, state, and federal requirements.
3. This position was based on the federal requirements for the Title IX role and changes needed in the Office of Family Engagement and Community Partnerships.
4. The difference in salary between the Senior Ombudsperson and Assistant Director position will come from the Office of Family Engagement and Community Partnerships' budget.
5. This project will meet the District strategic plan focus area(s) of Positive School and District Culture and Family and Community Engagement
6. This item is submitted by Heather Kilgore, Director, Family Engagement and Community Partnerships; Cedrick Baker, Chief of Staff

**B. RECOMMENDATION:**

That the Board of Education authorize the Superintendent (designee) to Appoint the current Senior Ombudsperson, Dana Abrams, to the position of Assistant Director of Family Engagement and Community Partnerships effective immediately.