

Crossroads School Community facilitates lifelong learning and individuality by providing a child centered, safe, supportive community in which all learners can reach their full potential

**PART I. SCHOOL FAMILY INVOLVEMENT PLAN REQUIRED COMPONENTS**

Crossroads Montessori will develop and revise the school family involvement plan jointly with parents/guardians of the school and will distribute and make the plan available to families and the local community.

<b>Actions</b>	<b>Date</b>	<b>Person(s) Responsible</b>
Evaluation of parent involvement plan is conducted and information from that evaluation is used to plan for the following year.	Evaluation of the parent involvement plan will be conducted at the Site Council meeting. April 19, 2012	Cultural Specialist Site Council Members Title I Staff

Crossroads Montessori will hold a Title I annual meeting, in which families are informed about their school's participation in Title I. Parents will be informed of the requirements of Title I, and the right of families to be involved in the education of their children.

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
The Title I Annual Meeting is held in conjunction with our school's family orientation event.	September 2012	Classroom Teachers Principal Cultural Specialist Title I Staff

Crossroads Montessori will offer a flexible number of meetings/activities, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as deemed necessary to help remove barriers to parent/guardian participation in these school activities and meetings.

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
Parent/Teacher conferences are scheduled for both daytime and evening.	Conference schedule is made available in the Fall.	Principal Office Staff Teachers
Parent Involvement events will be held a variety of times throughout the school year. Some will begin in the early afternoon while others will be held in the evening.	Schedule of all events for the year will be available the first week of school.	Principal Cultural Specialist Action Team Title I Staff Assistant Principal Teachers
Field Trips	2012-2013	All Staff Involved Principal

Crossroads Montessori will involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school.

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
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Parent survey of school programs, initiatives, and activities to gain input into the SCIP plan.	March 2013	Cultural Specialist Principal
SCIP plan focus group meeting to develop plan.	April 2013	Cultural Specialist SCIP focus group Principal
SCIP review of draft plan before finalized.	May 2013	Cultural specialist SCIP focus group Principal

Crossroads Montessori will provide families –

- timely information about the school's programs;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
- if requested by families, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
Open House: School Program Review, Classroom Visits and Presentations.	September 2012	Crossroads Staff Principal
Literacy and Your Child: Supporting Reading in the home (combined with I Love Poetry Month)	April 2013	Classroom Teachers Cultural Specialist
Potluck Night with CH Grandparent Day Family School Picnic	Fall 2012 Spring 2013 Summer 2013	Teachers Principal Cultural specialist/PTA
Math/Reading Standards materials are given and explained to parents at conferences.	November 2012 and May 2013	Classroom Teachers Cultural specialist Title I Staff Principal
Understanding the MAP/MCA Information sent to the home for grades 3 - 6	October 2012 and January 2013 and April 2013	Cultural specialist

## **PART II REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

As a component of the school-level family involvement plan, each school shall jointly develop with families for all children a school-family compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a family/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement;
- Provide frequent reports to families on their children's progress; and
- Provide families with reasonable access to staff, opportunities to volunteer and participate in

their child's class and observation of classroom activities.

<b>Actions</b>	<b>Date Due</b>	<b>Personal Responsible</b>
Parent Teacher conferences are scheduled for daytime and evening. Parent/Teacher Conferences Conferences as needed.	Conference schedule is made available November 2012 and May 2013 November 2012 and May 2013 As requested by teacher and or parent	Classroom Teacher Principal

**BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT**

Crossroads Montessori will ensure effective involvement of families and will support a partnership among the school, families, and the community to improve student academic achievement. The school will –

- provide assistance to the families as appropriate, in understanding topics such as the State's academic content and achievement standards, State and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children;
- provide materials and training to help families to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster family involvement;

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
Literacy and Your Child: Supporting Reading in the Home (combined with I Love Poetry Month)	April 2013	Classroom Teachers Cultural Specialis
Potluck Night with CH Grandparent Day Family School Picnic	Fall 2012 Spring 2013 Summer 2013	Teachers Principal Cultural Specialist/PTA
Math/Reading Standards materials are given and explained to parents at conferences.	November 2012 and May 2013	Classroom Teachers Cultural Specialist Title I Staff Principal
Understanding the MAP/MCA Information sent to the home for grades 3 - 6	October 2012 and January 2013 and April 2013	Cultural specialist
Accelerated Reader	2012-2013	Classroom Teachers Media Specialist
Crossroads Website for links for Math/Reading	2012-2013	Assistant Principal
Fund Raising to support academic programs	2012-2013	PTA/Cultural Specialist

Crossroads Montessori will educate teachers, pupil services personnel, principals, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate family

programs, and build ties between families and the school;

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
Parent and Family Engagement Best Practices	September 2012	Cultural specialist Principal
Sharing of materials with parents on how to help their children to be successful in school	September, November, January, March, May, July	Cultural Specialist Classroom Teachers Principal

Crossroads Montessori, to the extent feasible and appropriate, will coordinate and integrate family involvement programs and activities with Head Start, public preschool programs and other organizations and programs with similar interests in supporting families as partners in their children's education.

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
CH Transition	July 2013	CH, E1,E2 Teachers
Throughout the year, family involvement events will be publicized with the North End Business Association, ECFE, Discovery Club	Fall 2012 events are posted on Web site. Invitations are sent prior to each event.	Cultural Specialist Principal Assistant Principal

Crossroads Montessori will ensure that information related to school and family programs, meetings and other activities is sent to the families in a format and, to the extent practical, in a language families can understand.

<b>Actions</b>	<b>Date Due</b>	<b>Person(s) Responsible</b>
Crossroads Montessori has a population which includes families whose first language is not English. All written materials sent to the home will be sent in English, Spanish, and Hmong.	Throughout the year as requested by families.	Cultural Specialist Title I Staff
Education connection - phone system	2012-2013	Secretary Assistant Principal

### PART III ACCESSIBILITY REQUIREMENTS

In carrying out the family involvement requirements, schools, to the extent practical, will provide full opportunities for the participation of families with children with limited English proficiency, and families with children with disabilities, including providing information and school reports in a format and, to the extent practicable, in a language families can understand.

### PART IV ADOPTION

This Crossroads Montessori Family Involvement Plan has been developed jointly with, and agreed on with, families of children participating in the school's Title I program, as evidenced by meeting minutes.

The Family Involvement Plan was developed by Crossroads Montessori on April 19, 2012 and will be in effect for the period of school year. The school will distribute this Family Involvement Plan to all families and make it available to the community at Parent conferences in November 2012.

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(Signature of Title I Authorized Representative)

April 19, 2012  
(Date)

These families were involved with the development of this document (Attach List)