

GORDON PARKS HIGH SCHOOL REFERRAL FORM
For current SPPS students only – all others go to Placement Center
To be completed by referring school staff
 PHONE (651) 744-1212; FAX (651) 744-1208

Gordon Parks is an Area Learning Center (ALC), student must meet at least one of the MN State ALC criteria listed below in order to attend (MN Statute 124D.68). Gordon Parks enrolls students 16-20 years old in grades 11-12 only. Grade 10 only as an administrative transfer referral via the transfer committee. **This is not a behavior referral and cannot be used in lieu of a PPC. This is for credit referrals only. Behavior incidents will be reviewed upon this referral and may be returned to home school.**

Student Name _____ Student # _____ Date of Referral _____
 Birth Date _____ Home Phone _____ Cell Phone _____
 Referring School _____ Referring Counselor _____
 Graduation Year _____ (based on grade 9) Counselor Signature _____

School issued iPad: iPads must be turned in at the home school.

STUDENTS MUST MEET AT LEAST ONE OF THE FOLLOWING CRITERIA IN ORDER TO BE ELIGIBLE FOR GORDON PARKS. PLEASE CHECK ALL THAT APPLY:

- Performs substantially below the performance level for pupils of the same age in locally determined achievement test
- Is behind in satisfactorily completing coursework or obtaining credits for graduation **(according to GPHS requirements)**
- Is pregnant or is a parent
- Has been assessed chemically dependent
- Has been excluded or expelled
- Has been referred by a school district for enrollment in an eligible program
- Is a victim of physical or sexual abuse
- Has experienced mental health problems
- Has experienced homelessness sometime within six months before requesting a transfer to an eligible program
- Speaks English as a second language or has limited English proficiency**
- Has withdrawn from school or been documented as chronically truant
- Is being treated in a hospital for a life threatening illness or is a sibling of an eligible pupil being currently treated

Reason for Referral: _____

List previous interventions attempted: _____

Special Education: Students with IEPs are served in the traditional schools where comprehensive special education services are available. If a student with an IEP is referred to an alternative high school, an IEP meeting at the referring school must take place and the IEP must be complete before enrollment at an alternative school. The procedures for enrolling in an alternative high school must be followed. Please see document "Gordon Parks High School Special Education Referral Process".

Special Education Yes No IEP Date _____ Assessment Date _____
 Special Education Coach Name _____ Phone # _____
 Signature of Special Education Coach _____ Date _____
 Signature of GP Special Education Coach _____ Date _____

ELL: Gordon Parks does not offer ELL services. Students must be at a level of 3 or higher and highly recommend they are 4-5. See LEAP High School's referral process for information on referring ELL students to LEAP. **LEAP enrolls all levels 1-5.**

Diplomas: Students enrolling at Gordon Parks will graduate and receive a Saint Paul Public Schools diploma. Gordon Parks students are not allowed to return to their home school for graduation **including summer graduation.**