

AGAPE Schoolwide iPad Classroom Management

Classroom/School Activity	How to address, suggestions
Transitions when using iPad in classroom environment	<ul style="list-style-type: none"> ● Carry with two hands-clutch to chest or carry like a book. ● Walk with your iPad.
Passing time or other movement between rooms	<ul style="list-style-type: none"> ● Close cover and carry with two hands-clutch to chest, carry like a book, or zip securely into a backpack. ● Walk with your iPad. ● Do not take out iPads in the bathroom, cafeteria, or gym (unless the PE teacher requires them).
Storage when not in use	<ul style="list-style-type: none"> ● Keep away from a sink or a heat source. ● Do not leave in a cold or hot car. ● Keep food and beverages away from your iPad. ● Make sure cover is closed and put in sleep mode. ● Lock in your locker if not in use for a class, on the top shelf or on top of the books--do not put books on top of it.
Classroom routines and rituals	<ul style="list-style-type: none"> ● Teach “tech on, tech off.” ● Use Socrative, Google Form, etc. for Pre-Assessment.
Where should chargers be?	<ul style="list-style-type: none"> ● Recommendation is that students leave chargers at home. ● Schools or teachers may provide access to chargers at their discretion.
Procedure for dismissal	<ul style="list-style-type: none"> ● Make sure iPad is in your possession when you leave a classroom. ● When you take it home make sure it is safely in your backpack and not visible from the outside. ● Teach students with iPad opt-out the school’s check-in and check-out procedure (Front Desk Clerk)
Storage during lunch times	<ul style="list-style-type: none"> ● Place in backpack or locker
Clear expectations for device during work time	<ul style="list-style-type: none"> ● Stay in the app(s) that you are currently asked to use ● iMessaging or taking photos should only be part of a designated classroom activity ● Use good judgment when visiting Websites. ● Keep personal information private. ● Keep volume down and use earbuds whenever possible.
Student forgets iPad at home and/or forget to charge iPad	<ul style="list-style-type: none"> ● Provide alternatives to iPad use, expect work completion (partner up, paper pencil, plan during school, complete at home) ● An extra Ipad will not be provided
Safety Precautions:	<p>Your iPad should not be left alone with your child because it has a glass surface and could cut your child.</p> <p>For the safety of your child please do not let them put it in their mouth because the glass surface has a chemical coating that could be harmful.</p> <p>Location services should be turned off for your protection as you install apps unless location is absolutely needed for the app to work, like weather or maps.</p>
Attendance	<p>If you are absent for three days, and you have not communicated to the AGAPE office why you are not in school, your iPad will be remotely disabled.</p>