



RANDOLPH HEIGHTS ELEMENTARY

2017-2018 VOLUNTEER SIGN-UP



Thanks for all that you will do this year—volunteers are needed and appreciated! If you have questions or need this form in another language, please call the school office at 651.293.8780 or email volunteer@rhs-pta.org.

If completing this form for 2 volunteers, put a #1 or #2 next to the corresponding opportunity.

Volunteer #1 Name: _____	Volunteer #2 Name: _____
Phone: _____	Phone: _____
Email Address: _____	Email Address: _____
Teacher(s) Name(s): _____	Teacher(s) Name(s): _____

VOLUNTEER OPPORTUNITIES

X	Activity	Description	Timing
	Classroom Volunteer	Assist the classroom teacher by: preparing materials, tutoring students one-on-one/small groups, chaperoning field trips, stuffing Friday folders, etc.	During school day
	Book Club	Help students develop a love for reading! Listen to K-3 grade students practice their reading in small groups, starting the last week of September.	M, W or F, 9:30-11:30a, Oct-May
	Lunchroom & Recess Helpers	Help RHS staff oversee the lunchroom or playground during recess.	During school day
	Garden Crew	Keep our school grounds looking their best: update plantings, weed, mulch, etc.	Fall & spring
	Library Helper	Help check out books, shelve and process new books.	During school day
	Box Tops	Help trim, sort and bundle items for rebates.	Flexible
	Fall Festival	Help plan and set up for this great family event including decoration, concessions, face painting and other fun activities.	Flexible Event: Oct 26
	Scholastic Book Fair	Assist in setting up and selling books for this important fundraiser supporting our library resources.	Flexible Event: Nov
	Destination Imagination	Lead a team of 5 to 7 students (after school or on the weekends) to create a skit that meets challenge requirements.	Once/week for 2 hrs, Dec to Mar
	Walk/Bike to School	Organize volunteers and publicize the events	Fall & Spring
	Doing Good Together	Volunteers are needed to fill several different roles for community service projects throughout the year. Doing Good Together programming helps us make kindness, empathy, and "giving back" a natural part of life's early lessons.	Flexible
	Read-A-Thon	Lend a hand in coordinating this school-wide activity to foster a love for reading. Help needed with data entry, creating bookmarks and distributing prizes.	Flexible Event: February
	Silent Auction	We are seeking two co-chairs and volunteers for this major fundraising event to plan/run the event, solicit donations and promote the event.	Flexible Event: Spring
	Teacher & Staff Appreciation	Help with conference snacks or meals, decorate the school or participate in various activities to show appreciation for our amazing teachers and staff.	Flexible Event: May 1-5
	Randy's Races	Help the Physical Education teacher setup, time and judge events. Event: May 23 Rain Day May 24	During school day
	School Sign	Change the school sign on the corner of Jefferson and Hamline.	Monthly
	PTA	Indicate if you have an interest in serving on a committee, as an officer, or a general volunteer.	Flexible
	Kid's College	Teach a 2 hour class to a group of students.	Event: Oct. 13th
	Kindergarten Zoo Visors	Come in after school to make visors for the students to wear at their field trip to the Como Zoo.	May
	Fun Run	Organize volunteers and work directly with APEX for the events during the Fun Run.	June-November

Return your completed form to your child's teacher or to the PTA Mailbox in the Office.

