



SAFETY SPECIALIST

Job Code: 459ABE
Bargaining Unit: 06
Effective Date: 11/17/2004

Description of Work

General Statement of Duties

Performs responsible professional work involved in environmental, safety and health program development and implementation; interprets environmental health and safety regulations and performs related duties as assigned.

Supervision Received

Works under that general direction of a department manager or unit supervisor.

Supervision Exercised

None.

Typical Duties Performed

The listed examples may not include all the duties performed by all positions in this class.

Respond to environmental safety questions and concerns from District employees, students, parents and/or the community.

Assess environmental and safety hazards; identify the hazard or if no hazard exists; initiate the necessary steps to remediate the hazard consulting with management as necessary; informs others about how to respond to a hazardous situation; plan for the prevention of hazards.

Perform in-depth inspections of suspected environmental hazards, requiring the use of safety equipment on occasion.

Maintain current knowledge of regulations; assist in the review of District safety programs; ensure that properly accredited/licensed staff performs work.

Coordinate environmental safety concerns with architects and facilities operations to ensure that regulations are met.

Deliver in-person training as necessary.

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Typical Duties Performed (continued)

Communicate with regulatory agencies as required.

Assist in annual asbestos inspections.

Perform other related duties as assigned.

Knowledge, Skills and Abilities

Considerable knowledge of environmental health laws, ordinances, standards and regulations including, but not limited to, Asbestos Hazard Emergency Response (AHERA), Employee Right to Know, Occupational Safety and Health (OSHA), and related legislation.

Considerable ability to identify safety hazards and propose alternatives for solutions.

Considerable ability to conduct thorough investigations.

Ability to communicate effectively with individuals and groups.

Ability to coordinate multiple activities simultaneously.

Ability to conduct training.

Ability to wear a respirator and the physical ability to access areas that may contain environmental health and safety hazards, including damp, dimly lit, confined or other areas containing similar hazards.

Minimum Qualifications

Bachelor's degree in chemistry, biology, environmental health or a related field and one year of professional-level work experience detecting, assessing and eliminating environmental health and safety hazards. Must hold current Minnesota certification as an asbestos inspector and asbestos abatement contractor/supervisor, hazardous materials manager and indoor air quality certification and maintain those certifications required by the position.