



CUSTODIAL WORKER

Job Code: 188ABE
Bargaining Unit: 12
Effective Date: 10/15/1983

Description of Work

General Statement of Duties

Performs a variety of routine entry-level manual tasks; and performs related duties as required.

Supervision Received

Works under the immediate supervision of a higher-level employee.

Supervision Exercised

None.

Typical Duties Performed

The listed examples may not include all the duties performed by all positions in this class.

Sweeps, dust mops and wet mops hallways, floors and stairs; mops, strips, seals and waxes floors; operates industrial buffers and scrubbing machines; vacuums and shampoos carpet using powered cleaning equipment.

Cleans washroom walls, floors, titles and fixtures; replenishes washroom supplies including towels, soap, tissue and sanitary napkins.

Carries large containers of trash and garbage to central disposal area; carries boxed supplies from storeroom to other parts of building.

Sets up and disassembles lunchroom tables and chairs.

Cleans debris and waste matter from clogged drains and toilets.

Washes walls and furniture with industrial wall-washing and furniture-washing machines.

Operates gasoline-powered snowblower and manual tools to remove snow and ice from sidewalks and other paved surfaces; spreads sand and salt; mows and trims grassy areas surrounding building, using powered and manual mowing equipment.

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Typical Duties Performed (continued)

Cleans swimming pool floors using hand and powered tools.

Patches broken windows; repairs and/or replaces window shades.

Replaces light bulbs, fluorescent tubes, fuses and washers.

Knowledge, Skills and Abilities

The physical, emotional and intellectual ability required to satisfactorily perform assigned duties.

The ability to understand and carry out instructions.

Minimum Qualifications

Certification from the Saint Paul District Office of the Division of Vocational Rehabilitation or comparable recognized agency that the applicant is physically, emotionally and intellectually qualified to perform the tasks required or such qualifications that an assigned Civil Service review board may accept as equivalent.