FY 21 Budget Process

January 2020
New way to establish an annual budget

Based on

● Board Member feedback
● Best practice as defined by the Government Finance Officers’ Association (GFOA)
● SPPS Achieves
● Budget Principles
## What’s Different?

### In the Past

- Rollover from previous year
- Projected shortfall
- Staff teams worked on individual parts
- Stakeholder engagement after the budget was structured

### Starting FY21

- Priority-based
- Balanced budget
- Cross-functional team is developing the full budget
- Engagement in development of the budget structure, including investment options
FY21 Budget Process

1. Organize process and timeline
2. Analyze student learning
3. Set communications strategy
4. Confirm SPPS Achieves instructional priorities and strategies
5. Determine initial criteria for school and program allocations
6. Estimate costs
7. Analyze savings options
8. Select options to sustain
9. Allocate resources
10. Develop multi-year financial plan
11. Make site budget decisions regarding unrestricted funds
12. Adopt annual budget
13. Put strategies into practice and evaluate results

- SPPS is adopting a “priority-based budgeting model”, which is recommended by the Government Finance Officers Association (GFOA)
  - The graphic shows the stages of this process. We will explain each as we go.
- Once SPPS determines how much money it has to spend, that amount is the basis for creating a balanced budget
- The process to determine how those funds are spent will include input from students, families, community members, staff and the Board of Education
- A number of variables will impact the total available funding, including student enrollment, government funding and contractual settlements
- The Board of Education will consider approval of the annual budget, including spending priorities, at its regularly-scheduled meeting in June
FY21 Budget Process

1. Organize process and timeline
2. Analyze student learning
3. Set communications strategy
4. Confirm SPPS Achieves instructional priorities and strategies
5. Determine initial criteria for school and program allocations
6. Estimate costs
7. Analyze savings options
8. Select options to sustain
9. Allocate resources
10. Develop multi-year financial plan
11. Make site budget decisions regarding unrestricted funds
12. Adopt annual budget
13. Put strategies into practice and evaluate results

- An interdisciplinary team, centered on collaboration between Academics and Finance, has been developing this process since June
- The team has identified who is responsible and accountable for action steps, and who will be consulted and informed during the process
- A communications strategy has been created
- Guiding principles have been established, including investing in academic priorities in order to make progress toward our long-term student outcomes in SPPS Achieves
The Senior Leadership Team has approved the SPPS Achieves instructional priorities: Positive School and District Culture, Effective and Culturally Relevant Instruction, and College and Career Paths.

A budget survey was conducted to gauge community support for these priorities.

District leaders, in consultation with school principals, are developing allocation criteria (For example: What is the staffing model for dual immersion programs).

Department leaders are identifying funding needs and savings options (For example: Model for job-embedded professional development).

- Plan and Prepare
  1. Organize process and timeline
  2. Analyze student learning
  3. Set communications strategy

- Set Instructional Priorities
  4. Confirm SPPS Achieves instructional priorities and strategies
  5. Determine initial criteria for school and program allocations

- Pay for Priorities
  6. Estimate costs
  7. Analyze savings options
  8. Select options to sustain
  9. Allocate resources

- Implement Plan
  10. Develop multi-year financial plan
  11. Make site budget decisions regarding unrestricted funds
  12. Adopt annual budget

- Ensure Sustainability
  13. Put strategies into practice and evaluate results
**FY21 Budget Process**

- **Plan and Prepare**
  1. Organize process and timeline
  2. Analyze student learning
  3. Set communications strategy

- **Set Instructional Priorities**
  4. Confirm SPPS Achieves instructional priorities and strategies
  5. Determine initial criteria for school and program allocations

- **Pay for Priorities**
  6. Estimate costs
  7. Analyze savings options
  8. Select options to sustain
  9. Allocate resources

- **Implement Plan**
  10. Develop multi-year financial plan
  11. Make site budget decisions regarding unrestricted funds
  12. Adopt annual budget

- **Ensure Sustainability**
  13. Put strategies into practice and evaluate results

- Costs will be estimated on priorities vetted through the budget survey and criteria provided by stakeholder teams
- Investment and savings options will be analyzed and presented to the Board of Education for their recommendations and approval
- District commitments (Defined as: a program, practice or other work that has dedicated resources, activities, and other input) will be analyzed and recommendations will be made to sustain or stop
FY21 Budget Process

1. Organize process and timeline
2. Analyze student learning
3. Set communications strategy
4. Confirm SPPS Achieves instructional priorities and strategies
5. Determine initial criteria for school and program allocations
6. Estimate costs
7. Analyze savings options
8. Select options to sustain
9. Allocate resources
10. Develop multi-year financial plan
11. Make site budget decisions regarding unrestricted funds
12. Adopt annual budget
13. Put strategies into practice and evaluate results

- The FY21 budget will be included in the development of a multi-year financial plan
- Individual schools will make budget decisions based on their site’s unrestricted funds, if available
- Senior Leadership Team will make final recommendations to executive leaders and the Board of Education
- The Board of Education adopts the annual budget
FY21 Budget Process

- Progress is monitored on implementing the multi-year plan and accountabilities assigned for key activities.
- At the end of the year, the district takes a structured approach to reviewing the progress made against the plan and then adjusts its approach for the next year, as may be required.
- Investments may change to meet long-term strategic outcomes.
## Budget Survey

<table>
<thead>
<tr>
<th></th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic</td>
<td>439</td>
<td>8.3%</td>
</tr>
<tr>
<td>American Indian</td>
<td>39</td>
<td>0.7%</td>
</tr>
<tr>
<td>Asian</td>
<td>990</td>
<td>18.8%</td>
</tr>
<tr>
<td>Pacific Islander</td>
<td>5</td>
<td>0.1%</td>
</tr>
<tr>
<td>Black</td>
<td>461</td>
<td>8.8%</td>
</tr>
<tr>
<td>White</td>
<td>2,994</td>
<td>56.8%</td>
</tr>
<tr>
<td>More than two races</td>
<td>339</td>
<td>6.4%</td>
</tr>
<tr>
<td>Community member</td>
<td>241</td>
<td>4%</td>
</tr>
<tr>
<td>Parent/Guardian</td>
<td>2,431</td>
<td>35%</td>
</tr>
<tr>
<td>Staff member</td>
<td>2,007</td>
<td>29%</td>
</tr>
<tr>
<td>Student</td>
<td>2,236</td>
<td>32%</td>
</tr>
</tbody>
</table>